**Technology Products 2 Agreement RM3733**

**Order Form**

In this Order Form, capitalised expressions shall have the meanings set out in Call Off Schedule 1 (Definitions), Framework Schedule 1 or the relevant Call Off Schedule in which that capitalised expression appears.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of the Call Off Contract for the duration of the Call Off Period.

**Section A**

**General information**

This Order Form made is issued in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

|  |
| --- |
| **Customer details** |
| **Customer organisation name**Oxfordshire County Council  |

|  |
| --- |
| **Billing address**Your organisation’s billing address - please ensure you include a postcodeCounty Hall, New Road, Oxford, OX1 IND |

|  |
| --- |
| **Customer representative name**The name of your point of contact for this OrderRay Murphy – ICT Business Services Manager  |

|  |
| --- |
| **Customer representative contact details**Email and telephone contact details for the Customer’s representativeRay.murphy@oxfordshire.gov.uk Telephone: 07965 400700 |

|  |
| --- |
| **Supplier details** |
| **Supplier name**The Supplier organisation name, as it appears in the Framework AgreementClick here to enter text. |

|  |
| --- |
| **Supplier address**Supplier’s registered addressClick here to enter text. |

|  |
| --- |
| **Supplier representative name**The name of the Supplier point of contact for this OrderClick here to enter text. |

|  |
| --- |
| **Supplier representative contact details**Email and telephone contact details of the supplier’s representativeClick here to enter text. |

|  |
| --- |
| **Order reference number**A unique number provided by the supplier at the time of quoteClick here to enter text. |

**Section B**

**Overview of the requirement**

|  |
| --- |
| **Framework Lot under which this Order is being placed**Tick one box below as applicable |
| 1. HARDWARE
 | [x]  |
| 1. SOFTWARE
 | [ ]  |
| 1. COMBINED SOFTWARE AND HARDWARE REQUIREMENTS
 | [ ]  |
| 1. INFORMATION ASSURED PRODUCTS
 | [ ]  |
| 1. VOLUME HARDWARE REQUIREMENTS (DIRECT FROM OEM)
 | [ ]  |

|  |
| --- |
| **Customer project reference**Please provide a project reference, this will be used in management information provided by suppliers to assist CCS with framework managementPRO2270 DataCentre Provision |

|  |
| --- |
| **Call Off Commencement Date**The Call Off Commencement Date is the date on which the Call Off Contract is formed – this should be the date of the last signature on Section E of this Order Form09/09/2019 |

|  |
| --- |
| **Call Off Contract Period (Term)**A period in Months which does not exceed 60 Months (5 years) - **leave blank if this is a simple transactional Goods purchase**. Where established as an initial and extension periodcomplete the fields belowIncluding the Call Off Extension Period and the Call Off Initial Period – 60 months (in aggregate). |
| **Call Off Initial Period** Months36 months  | **Call Off Extension Period (Optional)** MonthsFor up to an additional 24 months (in aggregate), which option can be exercised by the Customer on 3 months’ prior written notice |

|  |
| --- |
| **Specific Standards or compliance requirements**Include any conformance or compliance requirements with which the Goods and/or Services must meetThe Standards as set out in Clause 4 of the Call Off Contract. (which includes compliance with Customer’s ICT Policy. |

**Section C**

**Customer Core Goods and/or Services Requirements**

Please provide details of all Goods and/or Services required (including any items which are considered business critical) including the locations where the supplier will be required to deliver the service/s Ordered.

|  |
| --- |
| **Goods and/or Services***To include where relevant Packing/Packaging*The solution (including maintenance support / fault fix services) and component parts are as described or referred to in the Specification set out in Annex A .  |

|  |
| --- |
| **Warranty Period, if applicable****See Specification**  |

|  |
| --- |
| **Location/Site(s) for Delivery**Location for delivery is as detailed in the Specification being the Customer’s on-premise data centre at James House, Woolwich Road, Birmingham, B11 2LE |

|  |
| --- |
| Dates for Delivery of the Goods and/or the ServicesPlease refer to Implementation Plan which is to be provided by the Supplier in accordance with Additional Clause A1 |
| Software List product details under each relevant heading below |
| Supplier SoftwareClick here to enter text. | Third Party SoftwareClick here to enter text.Include license or link in Call Off Schedule 3 | Maintenance AgreementClick here to enter text.Include terms or link in Call Off Schedule 3 |

|  |
| --- |
| **Additional Clauses (see Annex 3 of Framework Schedule 4)** Tick as required |
| **Alternative Clauses** |  | **Additional Clauses**Tick one box below as applicable |  | **Optional Clauses**Tick any applicable boxes below  |  |
| Scots LawOr | [ ]  | A: Termed Delivery – Goods | [ ]  | C: Due Diligence | [ ]  |
| Northern Ireland Law | [ ]  | B: Complex Delivery – Solutions(includes Termed Delivery – Goods) see Annex B | [x]  | D: Call Off Guarantee | [ ]  |
| Non-Crown Bodies | [ ]  |  |  | E: NHS Coding Requirements | [ ]  |
| Non-FOIA Public Bodies | [ ]  |  | F: Continuous Improvement & Benchmarking | [ ]  |
|  |  |  |  | G: Customer Premises | [ ]  |
|  |  |  |  | H: Customer Property | [ ]  |
|  |  |  |  | I: MOD Additional Clauses | [ ]  |

|  |
| --- |
| **Items licensed by the Customer to the Supplier (including any Customer Software, Customer Background IPR and Customer Data)**None. |
| **Call Off Contract Charges payable by the Customer to the Supplier (including any applicable Milestone Payments and/or discount(s), but excluding VAT) and payment terms/profile including method of payment (e.g. Government Procurement Card (GPC) or BACS)**Click here to enter text. |
| **Is a Financed Purchase Agreement being used?**Tick as required | [ ] If so, append to Call Off Schedule 2 as Annex A |
| **Estimated Year 1 Call Off Contract Charges (£)**For Orders with a defined Call Off Contract Period | £1,300,000 |

**Section D**

**Supplier response**

Suppliers - use this section to provide any details that may be relevant in the fulfilment of the Customer Order

|  |
| --- |
| **Commercially Sensitive information**Any information that the Supplier considers sensitive for the duration of an awarded Call Off ContractClick here to enter text. |

|  |
| --- |
| **Total contract value**Please provide the total contract value (for the Call Off Initial Period) as detailed in your response to the Customer’s statement of requirements |

|  |
| --- |
|  |

|  |
| --- |
|  |

**Section E**

**Call Off Contract award**

This Call Off Contract is awarded in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of this Order Form and the Call Off Terms (together referred to as “the Call Off Contract”) for the duration of the Call Off Contract Period.

IN WITNESS whereof the parties have executed this Call –Off Contract as a Deed on the date set out above

**For and on behalf of the Customer**:

|  |  |
| --- | --- |
| The Common Seal of Oxfordshire County Council Was hereunto affixed in the  Presence of:Director of Law / Designated Officer |  |

**For and on behalf of Supplier**

|  |  |
| --- | --- |
|  Signed as a Deed by *[Name of Company]*  Acting by a Director and its Secretary or two Directors…………………………………………… Director *(signature)*…………………………………………… *Print name*…………………………………………… Director/Secretary *(signature)*…………………………………………… *Print name* |  |

**Annex A**

**Specification**

[as attached]

**Annex B**

**Additional Call Off Contract Provisions**

[as attached]