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UK-Reading: insurance services 2012/S 212-350369

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

l.1)	Name, addresses and contact point(s)
	Reading Borough Council
	Civic Centre
	Contact point(s): Insurance Section
	For the attention of: Derek Crisp
	RG1 7AE Reading
	UNITED KINGDOM
	Telephone: +44 1189372745
	E-mail: derek.crisp@reading.gov.uk
	Internet address(es):
	General address of the contracting authority: http://reading.gov.uk
	Address of the buyer profile: http://reading.gov.uk
	Electronic access to information: https://www.businessportal.southeastiep.gov.uk/sece/opportunity.nsf/
	fcontent?ReadForm&requesttype=viewcontract®ion=REG-UATA-79EMAL&authority=ORG-
	DNWA-7BSKBT&docid=OS-DNWA-8ZKMER&sd=&stype=&rv=authority&start=1&count=10&contentid=1.003
	Electronic submission of tenders and requests to participate: https://reading.gov.uk
	Further information can be obtained from:
	JLT Public Sector Risk Practice
	6 Cruitched Friars
	Contact point(s): Public Sector Risk Practice
	For the attention of: Alison Goodwin
	EC3N 2PH London
	UNITED KINGDOM
	Telephone: +44 1322869162
	E-mail: alison_goodwin@jltgroup.com
	Internet address: http://jltgroup.com
	Specifications and additional documents (including documents for competitive dialogue and a dynamic
	purchasing system) can be obtained from:
	Reading Borough Council
	Civic Centre
	Contact point(s): Committee Services, Lower Ground Floor, Civic Offices Reading RG1 7AE
	For the attention of: Head of Legal and Democratic Services
	RG1 7AE Reading
	UNITED KINGDOM
03/11/	2012 S212 Member states - Service contract - Contract notice - Open procedure 1/6

 Interpreter interference of the contract interference of the contract point (s) Type of the contracting authority Regional or local authority Contract award on behalf of other contracting authorities Contract award on behalf of other contracting authorities: no Section II: Object of the contract II:1) Description II:1) Title attributed to the contract by the contracting authority: Provision of insurance and claims handling but excluding broking services. II:1.1) Type of contract and location of works, place of delivery or of performance Services Service category No 6: Financial servicesa)Insurances services b)Banking and investment services Main site or location of works, place of delivery or of performance. NUTS code UKJ11 Information about a public contract, a framework agreement or a dynamic purchasing system (DPS) The notice involves a public contract II:1.3) Short description of the contract or purchase(s) Provision of insurance and claims handling services excluding broking services. II:1.4) Information about Government Procurement Agreement (GPA) The contract is divided into lots: yes Tenders may be submitted for one or more lots II:1.2) Information about Government Procurement Agreement (GPA): no II:1.3) Information about options Options: yes Description of the se options: Quotations required for 5 years LTA win option for 2 year		Telephone: +44 1189372745
Internet address: http://reading.gov.uk Tenders or requests to participate must be sent to: The above mentioned contact point(s) 1.2) Type of the contracting authority Regional or local authority General public services 1.3) Main activity General public services 1.4) Contract award on behalf of other contracting authorities The contracting authority is purchasing on behalf of other contracting authorities: no Section II: Object of the contract Internet address: http://reading.gov.uk 11.1) Description 11.2.1) Title attributed to the contract by the contracting authorities: no Services Services Services Services Services Services Service ategory No 6: Financial servicesa)Insurances services b)Banking and investment services Main site or location of works, place of delivery or of performance NUTS code UX311 Information about a public contract, a framework agreement or a dynamic purchasing system (DPS) The notice involves a public contract or purchase(s) Provision of insurance and claims handling services excluding broking services. 11.1.5) Short description of the contract or purchase(s) Provision of insurance and claims handling services excluding broking services. 11.1.6) Common procurement vocabulary (CPV) 665132000, 66513200, 665132100, 665132100, 66513200, 66515410, 66515411, 66515401, 665154		·
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 Options: yes Description of these options: Quotations required for 5 years LTA wih option for 2 years extension. Claims handling will be part of quotation. II.2.3) Information about renewals 	11.2.2)	Information about options
handling will be part of quotation. II.2.3) Information about renewals	,	
II.2.3) Information about renewals		Description of these options: Quotations required for 5 years LTA wih option for 2 years extension. Claims
,		handling will be part of quotation.
This contract is subject to renewal: yes	II.2.3)	
		This contract is subject to renewal: yes

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	Number of peoplikic renewals, Denge, between 4 and 6
11 2)	Number of possible renewals: Range: between 4 and 6
II.3)	Duration of the contract or time limit for completion Starting 1.4.2013. Completion 31.3.2014
Informat	ion about lots
Lot No: 1	
Lot title: F	Property Insurance
1)	Short description Property, Business Interruption, Money, CAR, Fidelity Guarantee and All Risks. Terrorism Pool Re.
2)	Common procurement vocabulary (CPV) 66510000, 66513200, 66515000, 66515200, 66515411
3)	Quantity or scope Estimated value excluding VAT: 2 500 000,00 GBP
4)	Indication about different date for duration of contract or starting/completion Starting 1.4.2013. Completion 31.3.2014
5)	Additional information about lots 5 Years LTA plus optional 2 years extension
Lot No: 2	
Lot title: I	Leasehold and RTB Insurance
1)	Short description Leasehold, Right to Buy and Shared Ownership property insurance.
2)	Common procurement vocabulary (CPV) 66510000, 66515200
3)	Quantity or scope Estimated value excluding VAT: 300 000,00 GBP
4)	Indication about different date for duration of contract or starting/completion Starting 1.4.2013. Completion 31.3.2014
5)	Additional information about lots 5 Years LTA plus 2 years optional extension
Lot No: 3	
Lot title: I	Liability Insurances
1)	Short description Employers Liability, Public Liability, Officials Indemnity, Professional Indemnity, Libel and Slander, L Indemnity.
2)	Common procurement vocabulary (CPV) 66510000, 66515410, 66516000
3)	Quantity or scope Estimated value excluding VAT: 980 000,00 GBP
4)	Indication about different date for duration of contract or starting/completion Starting 1.4.2013. Completion 31.3.2014
5)	Additional information about lots 5 Years LTA plus 2 years optional extension
Lot No: 4	

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Land Charges

	Motor Insurance
1)	Short description Comprehensive motor fleet insurance including accidental damage, windscreen, theft and liability cover.
2)	Common procurement vocabulary (CPV) 66510000, 66514110
3)	Quantity or scope Estimated value excluding VAT: 770 000,00 GBP
4)	Indication about different date for duration of contract or starting/completion Starting 1.4.2013. Completion 31.3.2014
5)	Additional information about lots 5 Years LTA plus 2 years optional extension
Lot No:	5
	Engineering Insurance
1)	Short description
2)	Engineering inspection service plus insurance cover. Common procurement vocabulary (CPV)
2)	66510000, 66519200
3)	Quantity or scope Estimated value excluding VAT: 210 000,00 GBP
4)	Indication about different date for duration of contract or starting/completion Starting 1.4.2013. Completion 31.3.2014
5)	Additional information about lots 5 Years LTA plus 2 years optional extension
Lot No:	6
Lot title:	Personal Accident and Travel
1)	Short description Personal Accident, Business Travel and School Journey Insurance.
2)	Common procurement vocabulary (CPV) 66512100
3)	Quantity or scope Estimated value excluding VAT: 126 000,00 GBP
4)	Indication about different date for duration of contract or starting/completion Starting 1.4.2013. Completion 31.3.2014
5)	Additional information about lots 5 Years LTA plus optional 2 years extension
Section	III: Legal, economic, financial and technical information
III.1)	Conditions relating to the contract
III.1.1)	Deposits and guarantees required: No.
III.1.2)	Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them: Please see ITT.
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- III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded:
- III.1.4) Other particular conditions

The performance of the contract is subject to particular conditions: no

III.2) Conditions for participation

III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers

Information and formalities necessary for evaluating if the requirements are met: Bidders must at the deadline date as specified in the ITT, to be authorised by the Financial services Authority (FSA) and meet the financial and other standards required in the ITT.

III.2.2) Economic and financial ability

Information and formalities necessary for evaluating if the requirements are met: Ref III.3.2.1. Minimum level(s) of standards possibly required: Ref III.3.2.1.

III.2.3) Technical capacity

Information and formalities necessary for evaluating if the requirements are met: Ref III.3.2.1. Minimum level(s) of standards possibly required:

Ref III.3.2.1.

- III.2.4) Information about reserved contracts
- III.3) Conditions specific to services contracts

III.3.1) Information about a particular profession

Execution of the service is reserved to a particular profession: yes Reference to the relevant law, regulation or administrative provision: Insurers must be authories by FSA to carry on insurance business in regard to each Lot in the ITT and comply with all requirements of ITT.

III.3.2) Staff responsible for the execution of the service

Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service: no

Section IV: Procedure

- IV.1) Type of procedure
- IV.1.1) Type of procedure

Open

- IV.1.2) Limitations on the number of operators who will be invited to tender or to participate
- IV.1.3) Reduction of the number of operators during the negotiation or dialogue
- IV.2) Award criteria
- IV.2.1) Award criteria

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document

IV.2.2) Information about electronic auction

An electronic auction will be used: no

IV.3) Administrative information

$\label{eq:V.3.1} \textbf{File reference number attributed by the contracting authority:}$

IV.3.2) Previous publication(s) concerning the same contract

no

IV.3.3)	Conditions for obtaining specifications and additional documents or descriptive document Payable documents: no
IV.3.4)	Time limit for receipt of tenders or requests to participate 14.12.2012 - 13:00
IV.3.5)	Date of dispatch of invitations to tender or to participate to selected candidates
IV.3.6)	Language(s) in which tenders or requests to participate may be drawn up English.
IV.3.7)	Minimum time frame during which the tenderer must maintain the tender until: 1.4.2013
IV.3.8)	Conditions for opening tenders Persons authorised to be present at the opening of tenders: yes Additional information about authorised persons and opening procedure: In accordance with the Council's Procurement Rules, the Leader of The Council, or a Lead Councillor nomited by the Leader, a democratic services officer and the project offficer.
Section	VI: Complementary information
VI.1)	Information about recurrence This is a recurrent procurement: no
VI.2)	Information about European Union funds
	The contract is related to a project and/or programme financed by European Union funds: no
VI.3)	Additional information No companies have been pre-selected.
VI.4)	Procedures for appeal
VI.4) VI.4.1)	Procedures for appeal Body responsible for appeal procedures Reading Borough Council Civic Centre RG1 7AE Reading UNITED KINGDOM E-mail: derek.crisp@reading.gov.uk Telephone: +44 1189372745 Internet address: http://reading.gov.uk
,	Body responsible for appeal procedures Reading Borough Council Civic Centre RG1 7AE Reading UNITED KINGDOM E-mail: derek.crisp@reading.gov.uk Telephone: +44 1189372745
VI.4.1)	Body responsible for appeal procedures Reading Borough Council Civic Centre RG1 7AE Reading UNITED KINGDOM E-mail: derek.crisp@reading.gov.uk Telephone: +44 1189372745 Internet address: http://reading.gov.uk