**Cornwall Music Education Hub – Strategic Progression & Ensemble Support for Mid and West Cornwall**

**Introduction**

Cornwall Council, the lead partner of the Cornwall Music Education Hub (CMEH), seeks to contract a supplier to undertake strategic planning and support for progression and ensembles, as outlined in the delivery plan approved by The Arts Council.

The progression of young players is a key area of focus for the Cornwall Music Education Hub in order to ensure that our young people are able to take their musical journeys forward. The contractor will provide support to existing and emerging ensembles, regional/school ensembles in their geographical and support for the CMEH managed county level ensembles.

**Scope**

It is envisaged that the contract deliverer will have extensive experience of leading ensembles, will have a detailed knowledge of youth ensemble provision locally and also the gaps (geographical or musical) where extra support is needed.

The application must include:

* A detailed description of the qualifications, skills experience and proven track record of the individual who will undertake this role.
* A detailed activity plan for the full time period (1st April 2020– 31st March 2021) set out against the Aims and Objectives listed below.
* Target areas for development and how success will be measured.

The provider must promote the work and vision of the CMEH - The Cornwall Music Education Hub will champion, celebrate and grow Cornwall’s rich music heritage and, through inclusive, dynamic and innovative learning, will inspire children and young people to achieve their musical potential. The deliverer will need to challenge and support ensemble leads to bring the numerous benefits of a good music education to all students. In particular developing a strategy for recruitment of new students from all backgrounds.

**Aims and Objectives**

* To oversee and provide strategic input into the CMEH County Ensembles (including choirs)
* To provide strategic overview of youth ensemble activity and feed into the CMEH Ensemble Strategy for high quality, equitable and sustainable ensemble provision.
* To maintain detailed knowledge of youth ensemble activity in Mid and West Cornwall, with particular reference to, but not exclusively, CMEH ensembles (both CMEH managed and CMEH grant funded) as well as those taking place in schools and elsewhere in the community.
* To feed into a strategic vision for the instrumental progression for young people in Cornwall across all genres and to feed into related CMEH strategies to support this, from First Access through to County Level ensembles.
* To lead on the strategy to support musical progression in Mid and West Cornwall through regular communication and partnerships with key stakeholders.
* To identify, develop and lead on opportunities which support musical progression of young people in the Mid and West of Cornwall.
* To work with the Hub Manager to develop strategies to improve the accuracy of progression data and increase take-up of instrumental provision following First Access.
* To provide advice and support to ensembles, both school and CMEH ensembles (both directly managed and grant funded), in Mid and West Cornwall, to enable them to select repertoire and performance opportunities which allow their members to progress.
* To work with the Hub Manager around the support for minority instruments.
* To support the CMEH Business & Contract Manager and Hub Manager in prioritising the CMEH Ensemble budget in order to ensure best use of resources and to identify possibly additional funding or income sources.
* To support schools in Mid and West Cornwall with planning and delivering their own high quality ensemble opportunities as required.
* To maintain a knowledge of youth ensemble provision, gaps and need in Mid and West Cornwall
* To hold CMEH Ensemble Network meetings (twice per year) for Mid and West Cornwall
* To use CMEH Branding on all correspondence with schools/parents/venues involved in CMEH events or projects and use other CMEH promotional resources ie banners at events
* To maintain links with key national organisations and identify possible partnerships and opportunities for collaboration for Cornish ensembles.
* To identify opportunities for masterclasses and workshops which will support the musical development of students and ensemble leaders (including school based) and support identified need.
* To provide feedback to the CMEH Strategic Advisory Panel on the status and quality of ensemble provision in Cornwall and areas for development or support.
* To support the Hub Manager in data collection relating to Ensemble provision in Cornwall (Mid and West) including school ensembles.
* To work with the Hub Manager to develop strategies to improve the accuracy of progression data from schools and Registered Providers and increase take-up of instrumental provision following First Access.
* To oversee the quality assurance of ensemble provision (County Ensembles and Mid and West) and provide advice and support to ensure an equitable and progressive ensemble framework.
* To ensure all QA activity is in line with CMEH Quality Assurance and Development policy and framework, and maintain close working relationships with the commissioned organisation regarding QA activity for the Hub.
* To maintain close working relationship with Vocal Strategy lead regarding choir delivery.
* To provide termly reports recording breakdown of activity on behalf of CMEH using the standard template.
* To liaise with Hub Manager, and the Ensemble and Progression Lead (North and East) on an ongoing basis to ensure a comprehensive knowledge of ensemble and progression across the county.
* To act as an ambassador and champion for the CMEH.

**Key Links**

* CMEH County Ensembles (including choirs) agreed allocation of the county ensembles to be made at a meeting in April 2020 at the start of the contract between, CMEH Manager, CMEH Contract & Business Manager and both Progression & Ensemble Leads.
* CMEH Ensemble and Progression Lead (North and East)
* CMEH Grant Funded Ensembles - Mid and West Cornwall
* Heads of Music - Secondary Schools in Mid and West Cornwall

**Awareness of –**

* Community Youth Ensembles in Mid and West Cornwall
* School Ensembles in in Mid and West Cornwall
* Relevant national organisation and bodies

**Delivery and payment**

The expected time to deliver this role over the financial year will be 150 hours. We envisage that much of this delivery will be in evenings or at weekends when ensembles and choirs meet, in addition, with advance planning, during the school day to attend CMEH meetings and training.

Payment to undertake this work should not exceed £6,000 (inclusive of expenses) per annum and can be invoiced monthly or termly.

**Please submit Expressions of Interest by 3pm on 30 January 2020 through the Procurement Portal.**