

**TORBAY COUNCIL**

## Part 5 Award Questionnaire

**Contract Reference**

**TASC0124**

**Contract Title**

**Adult Social Care Transformation – Delivery Partner**

**Maximum Period of Contract**

**24 Months**

**Return Date**

**06 February 2024**

**Return Time**

**12:00 Noon**

**Return To**

**[www.supplyingthesouthwest.org.uk](http://www.supplyingthesouthwest.org.uk)**

**Applicant Name**

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# Stage Two – Award Criteria

## Section A. Method Statements

Applicants are required to submit Method Statements. They should be drafted in such a manner so as to be able to form part of the Contract. They should be submitted containing sufficient detail to demonstrate that the stated outcomes will be deliverable, as defined within Part 2 Specification.

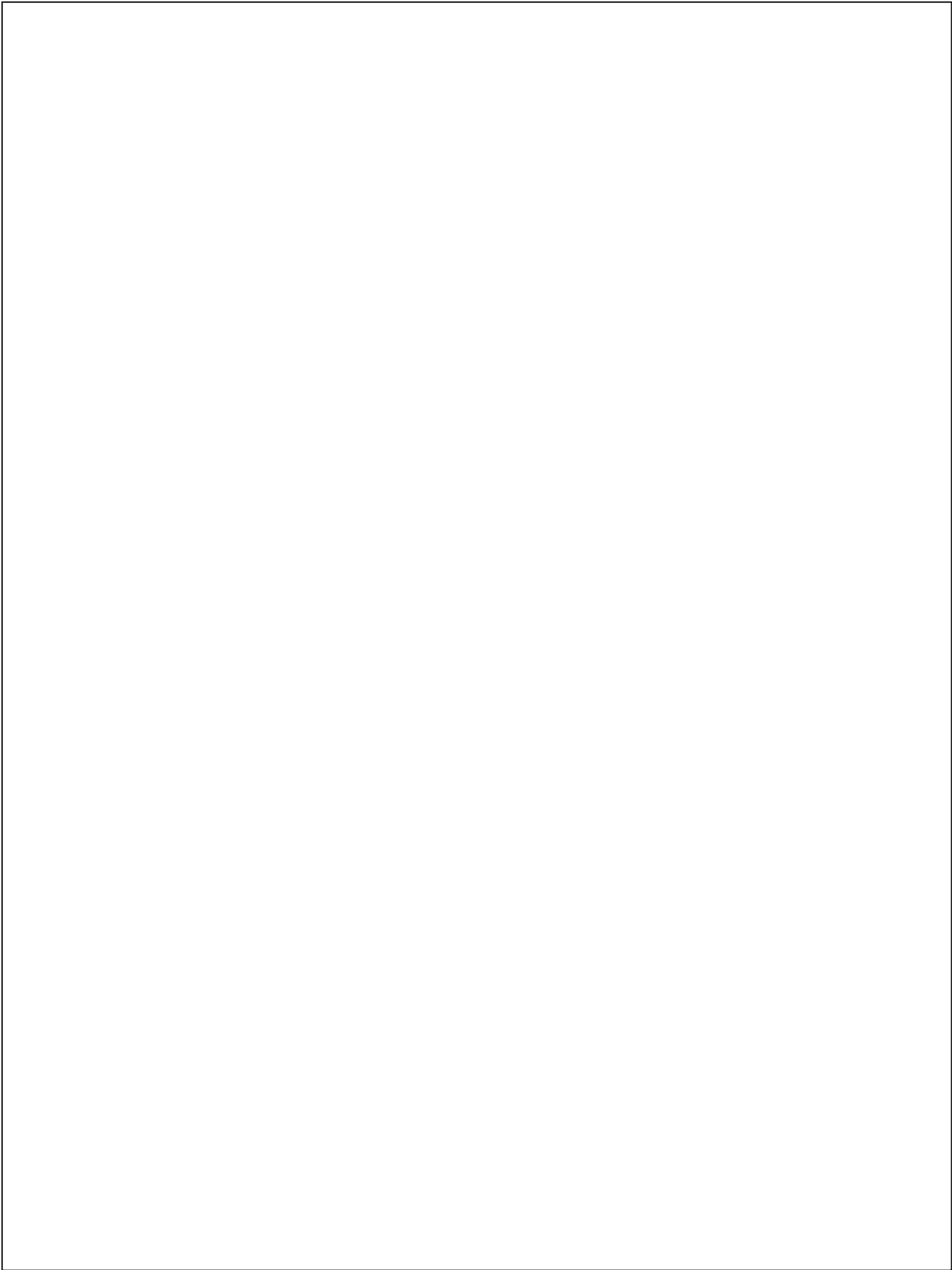
Responses must be relevant to the question and appropriate in length. Supporting information may be submitted, provided that it is clearly labelled, referenced in the question to which it relates and appended to the main submission.

The evaluation of the response will not go beyond the word limit that has been set, if applicable.

Method Statement Number	Method Statement	% Score
A1	<p>Please provide a detailed delivery plan, setting out how you propose to practically deliver this change programme.</p> <p><b>Please note:</b> the successful Applicants plan will be subject to further development in partnership with the Council and its partners.</p>	25.00%
	<p><b>Minimum Requirement</b></p> <p>That the Applicant provides a response to this question.</p> <p>This question has a minimum non-weighted score of 3. The Applicant must satisfactorily demonstrate the relevant ability, understanding, experience, skills, resource &amp; quality measures required to deliver the requirements, with evidence to support the response.</p> <p><b>Evaluation Criteria</b></p> <p>Your response will be evaluated against your ability to demonstrate and evidence you can meet the following core requirements:</p> <ul style="list-style-type: none"><li>• Development of an overarching change programme to deliver substantial and sustainable savings in Adult Social Care, not less than £15m recurrently. This plan should include clear performance and financial targets, together with resource requirements, owners, and timescales (B4.1); and</li><li>• How you practically propose to deliver this changes programme, including staffing resources to be deployed in teams (B1.3).</li></ul> <p><b>Permitted Appendices and Supplementary Information</b></p> <p>Your plan must be provided in an appropriate format, as an appendix to this Part 5 Award Questionnaire. Please insert the name of the appendix in the box below.</p>	
Method Statement A1 Response:		

Method Statement Number	Method Statement	% Score
A2	<p>Please provide a narrative to demonstrate the rationale for and effectiveness of your proposed delivery plan and the financial viability of your proposals.</p> <p><b>Minimum Requirement</b></p> <p>That the Applicant provides a response to this question.</p> <p>This question has a minimum non-weighted score of 3. The Applicant must satisfactorily demonstrate the relevant ability, understanding, experience, skills, resource &amp; quality measures required to deliver the requirements, with evidence to support the response.</p> <p><b>Evaluation Criteria</b></p> <p>Your response will be evaluated against your ability to demonstrate and evidence that your proposed plan is capable of delivering substantial and sustainable savings and change, taking into account following key areas of focus:</p> <ul style="list-style-type: none"> <li>• The implementation of strength-based approaches to reduce the number of people accessing care and the amount of care they are receiving, through a process of cultural change and commissioning/procurement changes.</li> <li>• Close working with the local Community and Voluntary Sector who are being engaged to provide ongoing wellbeing and prevention services.</li> <li>• A programme of work to improve outcomes for people of working age, reducing the reliance on bed-based care and delivering key independence outcomes.</li> <li>• A review of governance, decision making, data and performance reporting and accountability in the integrated care arrangements to maximise performance and commercial grip.</li> </ul> <p><b>Page / Word Limit:</b> Maximum 5 pages A4 in Arial 12</p> <p><b>Permitted Appendices and Supplementary Information</b></p> <p>You may include appropriate and relevant appendices, which must be clearly referenced within your response.</p>	30.00%

**Method Statement A2 Response:**











## Section B. Technical Questions

Applicants are required to submit their responses to the following Technical Questions. They should be drafted in such a manner so as to be able to form part of the Contract. They should be submitted containing sufficient detail to demonstrate that the stated outcomes will be deliverable, as defined within Part 2 Specification.

Responses must be relevant to the question and appropriate in length. Supporting information may be submitted, provided that it is clearly labelled, referenced in the question to which it clearly relates and appended to the main submission.

The evaluation of the response will not go beyond the word limit that has been set, if applicable.

Technical Question Number	Technical Question	% Score
B1	<p><b>Co-production</b></p> <p>This question relates to section B1.4 of Part 2 Specification.</p> <p>Please explain how you will ensure there is co-production with people with lived expertise, staff and providers across all aspects of programme delivery.</p>	8.00%
	<p><b>Minimum Requirement</b></p> <p>That the Applicant provides a response to this question.</p> <p><b>Evaluation Criteria</b></p> <p>Your response will be evaluated against your ability to demonstrate and evidence an appropriate and effective approach to co-production:</p> <p><b>Page / Word Limit:</b> Maximum 2 pages A4 in Arial 12</p> <p><b>Permitted Appendices and Supplementary Information</b></p> <p>The inclusion of Appendices and Supplementary Information is not permitted.</p>	

**Technical Question B1 Response:**



Technical Question Number	Technical Question	% Score
B2	<p><b>Data</b></p> <p>This question relates to sections B1.5 and B1.6 of Part 2 Specification.</p> <p>Please describe your organisational capacity and capability in relation to the use of data, benchmarking and innovation in digital approaches and how you will use this to inform and guide delivery of the programme.</p>	5.00%
	<p><b>Minimum Requirement</b></p> <p>That the Applicant provides a response to this question.</p> <p><b>Evaluation Criteria</b></p> <p>Your response will be evaluated against your ability to demonstrate and evidence you can meet core requirements B1.5 and B1.6.</p> <p><b>Page / Word Limit:</b> Maximum 1 page A4 in Arial 12</p> <p><b>Permitted Appendices and Supplementary Information</b></p> <p>The inclusion of Appendices and Supplementary Information is not permitted.</p>	

**Technical Question B2 Response:**



Technical Question Number	Technical Question	% Score
B3	<p><b>Health and Social Care</b></p> <p>This question relates to sections B1.7 and B1.8 of Part 2 Specification.</p> <p>Please demonstrate your understanding of the Care Act, the Mental Capacity Act, the Mental Health Act, other relevant local authority statutory duties, social care integration and its benefits to Torbay residents and how you will apply these requirements and principles within programme delivery.</p>	4.00%
	<p><b>Minimum Requirement</b></p> <p>That the Applicant provides a response to this question.</p> <p><b>Evaluation Criteria</b></p> <p>Your response will be evaluated against your ability to demonstrate and evidence you can meet core requirements B1.7 and B1.8.</p> <p><b>Page / Word Limit:</b> Maximum 1 pages A4 in Arial 12</p> <p><b>Permitted Appendices and Supplementary Information</b></p> <p>The inclusion of Appendices and Supplementary Information is not permitted.</p>	

**Technical Question B3 Response:**

Technical Question Number	Technical Question	% Score
B4	<p><b>Exit Management</b></p> <p>This question relates to section B1.9 of Part 2 Specification.</p> <p>Please explain what you consider to be key components of a comprehensive and effective exit plan for the programme, which will create the environment and infrastructure for sustained change.</p>	8.00%
	<p><b>Minimum Requirement</b></p> <p>That the Applicant provides a response to this question.</p> <p><b>Evaluation Criteria</b></p> <p>Your response will be evaluated against your ability to demonstrate and evidence you can meet core requirement B1.9.</p> <p><b>Page / Word Limit:</b> Maximum 2 pages A4 in Arial 12</p> <p><b>Permitted Appendices and Supplementary Information</b></p> <p>You may provide a draft exit plan in support of your response.</p>	

**Technical Question B4 Response:**

