## **Calls for Expressions of Interest Lewisham Mentoring Service**

**Lewisham Council is seeking suitably qualified organisation(s) to pilot an ambitious Mentoring Service offer across three separate Lots:**

**LOT A -** To deliver a mentoring offer to children and young people identified as at risk of exclusion or presenting challenging behaviour at school or other educational establishment.

See section 1.3 (pages 4/5) and Appendix B (page 15) of Specification

**LOT B -** To deliver a mentoring offer to young people and young adults who are assessed as medium or high on the Multi-agency Concern Hub as part of a more holistic program of support.

See section 1.3 (pages 4/5) and Appendix C (pages 16/17) of Specification

**LOT C -** To deliver a mentoring offer to children and young people known to the Youth Offending Service as part of their interventions to prevent and reduce re-offending.

See section 1.3 (pages 4/5) and Appendix D (page 18) and Appendix E (page 19) of Specification

Each lot will have a specific and pre agreed referral route.

* **Providers are encouraged to submit bid(s) for each lot valued between £10,000 and £25,000 for EACH of the three lots.**
* **Please clearly identify which lot you are bidding for, it is possible for an organisation to bid for more than one lot, however each lot will be evaluated individually.**
* **We will award to the highest scoring bid(s) for each lot.**

**Approach**

The local authority are seeking bids to test different approaches to address different contextual needs and circumstances, however, providers are encouraged to develop innovative and creative models as part of a collaborative approach or a partnership bid. Bids that can demonstrate the ability to meet multiple needs across multiple contextual circumstances or a holistic approach are very much encouraged.

To address the specific aims identified in the specification the local authority would like to encourage bids that are either school based, community based or area based models as well as group or 1:1 or hybrid approaches to mentoring. Specific 1:1 mentoring work supporting group based interventions either as part of a wider package of holistic family support or peer targeted support that aligns with the five focus areas (See 2.3 Specification) of prevention is favoured by the local authority.

The local authority does not specify if mentors have to be professional or voluntary but providers must demonstrate that mentors will have the skills and competencies or be provided with the appropriate training as detailed in section 2.5 of the Specification.

Please note bids that propose deterrence or discipline such as boot camps or computer based programmes will not be considered. Similarly bids that propose the development of peer mentors will not be considered.

The Council will evaluate Bid Submissions on the basis of the highest quality and most economically advantageous tender, assessed on the following weightings:

1. Financial 10%
2. Quality 80%
3. Social Value 10%

This contract has a significant focus on quality and we are especially keen to see this demonstrated against the following outcomes areas:

**Outcomes**

* Reduce peer on peer violence and abuse
* Reduce risky behaviours (such as youth offending, drug or alcohol abuse)
* Reduce the risk of school exclusion
* Improve emotional well-being and mental health
* Improve academic attendance and attainment
* Improve skill development and employability

**Submission**

Your submission for each Lot must address the 6 method statements below and will be scored out of 10 (see attached table for how each response to the 6 method statements will be evaluated).

To be successful bids must attain a score of **5** for MS1, MS2, MS3, MS5 and MS6. MS4 requires a score of **6** to pass.

**EACH Lot will be evaluated against the following Method Statements. If you are bidding for Multiple Lots then you will need to submit a separate bid for each lot in line with the financial envelope identified.**

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| --- | --- | --- | --- |
| **MAIN CRITERIA (& WEIGHTING)** | **SUB-CRITERIA WEIGHTING** | **SUB-CRITERIA** | **METHOD STATEMENT** |
| QUALITY  (80%) | 20% | The provider must evidence robust safeguarding of young people, staff and volunteers meeting the requirements identified in the Quality Criteria ‘Be Safe’ Section 3 Page 10 of the Specification including providing an up to date Safeguarding and safer recruitment policy with the bid submission. (max 1000 words) | MS1 |
| 20% | Evidence of successful delivery of programmes/projects with young people with multiple complexities, contextual risk and trauma informed or restorative approach. Specifically risky, violent or challenging behaviour, including evidence of what works and what does not work and applied learning for other London Boroughs. (max 1000 words) | MS2 |
| 20% | Demonstrate an approach to mentor recruitment, selection and training and ongoing support/supervision to ensure a quality and safe mentoring offer. (max 1000 words) | MS3 |
| 20% | Demonstrate how the programme will deliver on the aims identified in the specification, evidence outcomes focused on support, direction and guidance, goal setting and self-efficacy in a phased approached identifying expected progress/milestones at 3 month, 6 month and 12 Months. (max 1500 words) | MS4\* |
| FINANCIAL  (10%) | 10% | Demonstrate how your proposal will work within the financial envelope for each Lot, including the number of children and young people you will reach, the number of mentors recruited/employed and unit costs. (max 1000 words) | MS5 |
| SOCIAL VALUE  (10%) | 10% | Describe the wider social value that your organisation will bring to young people and families in Lewisham if you are successful in tendering for this contract ( please describe deliverable outcomes beyond the work that is delivered through the core contract)\* (max 1000 words)  For more information please see: <https://lewisham.gov.uk/myservices/business/tendersandcontracts/procurement/public-services--social-value--act-2012> | MS6 |

**Please complete proposals via the London Tenders Portal** <https://www.londontenders.org/> **by 12pm 14/01/2020. Deadline for clarification questions is 03/01/2020. Bids will be evaluated week beginning 20/01/2020.**

Scoring of the 6 method statements applied against each Lot will be on the following basis:

|  |  |  |
| --- | --- | --- |
| **Score** | **Level** | **Standard** |
| 0 | Non-existent | Proposal absent.  The response is deemed unacceptable. |
| 1 | Inadequate | Proposal contains significant shortcomings and/or is inconsistent or in conflict with other proposals.  The response is deemed unacceptable. |
| 2 | Very poor | Proposal contains many shortcomings and/or is inconsistent or in conflict with other proposals.  The response is deemed unacceptable. |
| 3 | Poor | Proposal falls well short of achieving expected standard in a number of identifiable respects.  The response is deemed unacceptable. |
| 4 | Weak | Proposal falls just short of achieving expected standard in a number of identifiable respects.  The response is deemed unacceptable. |
| 5 | Barely adequate | Proposal just meets the required standards in nearly all major aspects, but is lacking or inconsistent in others.  **Note:** a barely adequate response may include some strong reservations. |
| 6 | Adequate | Proposal meets the required standards in all major aspects but is lacking or inconsistent in other areas.  It confirms that the Tenderer can deliver the requirements through evidence of relevant ability, understanding, skills, resources and quality measures.  **Note:** an adequate response may include some reservations. |
| 7 | Good | Proposal meets the required standard in all major aspects but lacks detail in some areas.  **Note:** a good response may include minor reservations. |
| 8 | Very good | Proposal meets the required standard in all aspects.  **Note:** a very good response may include a small number of minor reservations. |
| 9 | Excellent | Proposal meets and exceeds in some areas. It builds a level of confidence that the Tenderer can deliver the requirements through evidence of relevant ability, understanding, skills, resources and quality measures.  **Note:** an excellent response should not include any major reservations. |
| 10 | Perfect | Proposal meets and exceeds in all areas. It builds a high level of confidence that the Tenderer can deliver the requirements through evidence of relevant ability, understanding, skills, resources and quality measures;  **Note:** a perfect response should not include any major or minor reservations. |