

**FREEDOM OF INFORMATION ACT & Environmental INFORMATION REGULATIONS**

The Council is committed to meeting its responsibilities under the Freedom of Information Act 2000 (FOIA) and Environmental Information Regulations 2004 (EIR). All information submitted to the authority may be subject to disclosure to a third party in response to a request for information under FOIA or EIR. The authority may also decide to include certain information in the publication scheme that we maintain under the FOIA. Tenderers are accordingly required to complete and return this Schedule with their Tender for the purpose of identifying any information included in their submissions that they consider exempt from disclosure under the FOIA or EIR. Tenderers should note that inclusion in this Schedule does not preclude disclosure in response to an FOIA or EIR request, which remains at the authority’s absolute and sole discretion.

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| Section of Tender Document | Area to be considered exempt from disclosure (including the applicable exemption & reason given for its application) | How long exemption is considered to apply |
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| **Signed** |  |
| **Print Name** |  |
| **Dated** |  |
| **Job title** |  |
| **Company Name** |  |