Instructions to Tender

The Provision of a Communications Best Practice Resource

Contract Reference: DN310281

**Financial/Costs Schedules**

**Published By:**

**Procurement and Contracts,**

**HEE, Blenheim House, Duncombe Street, Leeds, LS1 4PL**

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| **7.4) Financial /Cost The Provision of A Communications Best Practice Resource - Weighting 40%** |  |  | | |
| **Item Description** | **Cost** |  | | |
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| **Please Notes:** | | |  |
| 1. Providers are therefore requested to submit their most competitive and sustainable solutions for delivery. Submissions will be based on an all-inclusive price, covering agency fees, production and delivery and evaluation costs. In addition, it will be helpful to schedule rates for any options available as part of your submission. 2. Please identify any assumptions and rationale behind the assumption and 3. Include a full breakdown of costs for your proposal, including cost of support 4. The **lowest total cost of ownership bid** submitted will be awarded the **full 40% marks** and all other bids will be scored proportionate to that, | | |  |
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| E.g. £50,000.00 / £50,000.00 x 40 = 40%  £50,000.00 / £65,000.00 x 40 = 30.76%  £50,000.00 / £75,000.00 x 40 = 26.66% | | |  |