

**FRAMEWORK CONTRACT FOR AN INTEGRATED COMMUNITY EQUIPMENT  
SERVICE FOR THE LONDON BOROUGH OF REDBRIDGE AND PARTICIPATING  
AUTHORITIES  
FOR THE PERIOD  
1<sup>ST</sup> APRIL 2022 TO 31<sup>ST</sup> MARCH 2029**

The London Borough of Redbridge (acting as the Lead Authority) on behalf of the London Borough of Havering, Redbridge Clinical Commissioning Group, Barking and Dagenham Clinical Commissioning Group, Havering Clinical Commissioning Group, Barking, Havering and Redbridge University Hospitals NHS Trust and North East London NHS Foundations Trust (together the “BHRICES Partners”) is seeking Tenders from suitably experienced and qualified organisations to procure a single provider framework contract for an Integrated Community Equipment Service for the London Borough of Redbridge and Participating Authorities (“The Contract”)

The Contract will commence on 1<sup>st</sup> April 2022 and shall continue up to and including 31<sup>st</sup> March 2029 (the “Contract Period”). Throughout the Contract Period any London Borough listed in the directory of London Councils and their associated NHS bodies and / or Clinical Commissioning Group may elect to join the Contract (a “New Participant”)

The main purpose of the Service required under the Contract is to obtain, deliver and install the appropriate community equipment on loan to people living in the community enabling them to undertake tasks they would otherwise be unable to do or to provide support to a Carer to enable ongoing care in their home environment. Once the Service User has no further use of the equipment the successful provider will be required to ensure the equipment is returned or collected, cleaned and where possible, fully serviced and then re-used.

Organisations shall be experienced in providing similar services and shall also be required, as part of their Tender, to complete a Selection Questionnaire containing information about their economic and financial standing, technical capability and other general information. This information will be assessed to establish that the organisation is financially viable and technically capable of undertaking a service of this nature. Also, as a pre-condition to their Tenders being evaluated, organisations will have to achieve a minimum of three (3) out of five (5) for Question 8.2a, 8.2b and 8.2c of the Selection Questionnaire and will have to satisfy the mandatory and discretionary grounds for exclusion contained in the Selection Questionnaire. Full details of how the Authority will evaluate the Selection Questionnaire are contained at the beginning of the Selection Questionnaire.

The Authority also carries out financial appraisals of all organisations that Tender for the Authority’s contracts to ensure that such organisations satisfy the Authority’s minimum standards of economic and financial standing. In this instance the Authority has determined that it will only accept Tenders from organisations whose annual turnover in each of the last two (2) years of trading is at least £9,714,000. In addition, the Authority has set a ratio of no lower than eight (8) out of twenty (20). The details of how the Authority will determine financial standing are contained in Appendix 2 of the Selection Questionnaire.

Organisations shall be aware that only Tenders submitted by organisations who satisfy the requirements of the Selection Questionnaire shall go on to be evaluated in accordance with the Contract Evaluation Criteria of the most economically advantageous Tender received having regard to: -

- (a) Price 60%; and
- (b) Quality 40%

A breakdown of how the Authority will allocate the Evaluation Criteria is contained in the Tender Documents (Volume C).

A Find a Tender Notice in respect of this Contract was dispatched on 7<sup>th</sup> July 2021

The Contract Documents consist of:

- Conditions of Contract (Volume A);
- Specification (Volume B); and
- Tender Documents, including separate Schedule of Pricing (Volume C)
- Transfer of Undertakings (Protection of Employment) (TUPE) (Volume D)

Any organisation that considers it has the expertise to perform the Contract can obtain the Contract Documents in accordance with the instructions below:

- Register your organisation free of charge at [www.londontenders.org](http://www.londontenders.org);
- Await acceptance: you will receive an e-mail confirming your username and password for the London Tenders Portal;
- Use your username and password to log in to the London Tenders Portal and express your interest in the Framework;
- After you have expressed an interest you will receive an e-mail link to access the Contract Documents;
- **Tenders must be submitted via the London Tenders Portal**

**TENDERS ARE REQUIRED TO BE SUBMITTED VIA THE LONDON TENDERS PORTAL IN ACCORDANCE WITH THE INSTRUCTIONS FOR TENDERING BY NO LATER THAN 12:00 NOON (12:00 HOURS) ON WEDNESDAY 11<sup>TH</sup> AUGUST 2021.**