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**UK-Reading: financial leasing services**

**2010/S 135-207924**

**CONTRACT NOTICE**

**Services**

**SECTION I: CONTRACTING AUTHORITY**

**I.1) NAME, ADDRESSES AND CONTACT POINT(S)**

Reading Borough Council  
Civic Offices, Dusseldorf Way  
Contact: Corporate Procurement  
RG1 7AE Reading  
UNITED KINGDOM  
Tel. +44 1189372945  
E-mail: [corporate.procurement@reading.gov.uk](mailto:corporate.procurement@reading.gov.uk)  
Fax +44 1189372278

**Internet address(es)**

General address of the contracting authority [www.reading.gov.uk](http://www.reading.gov.uk)  
Address of the buyer profile [www.reading.gov.uk/procurement](http://www.reading.gov.uk/procurement)

**Further information can be obtained at:**

Sector Treasury Services Limited  
Innovation Court, New Street  
Attn: Darell Slevin - Associate Director  
RG21 7JB Basingstoke  
UNITED KINGDOM  
Tel. +44 1256383796  
E-mail: [dslevin@sector-group.com](mailto:dslevin@sector-group.com)  
Fax +44 1256383813

**Tenders or requests to participate must be sent to:**

Sector Treasury Services Limited  
Innovation Court, New Street  
Attn: Darrell Slevin - Associate Director  
RG21 7JB Basingstoke  
UNITED KINGDOM  
Tel. +44 1256383796  
E-mail: [dslevin@sector-group.com](mailto:dslevin@sector-group.com)  
Fax +44 1256383813

**I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES**

Regional or local authority  
Housing and community amenities  
General public services  
Social protection

Education

Recreation, culture and religion

Environment

The contracting authority is purchasing on behalf of other contracting authorities No

## **SECTION II: OBJECT OF THE CONTRACT**

### **II.1) DESCRIPTION**

#### **II.1.1) Title attributed to the contract by the contracting authority**

UK-Reading: finance lease facility to finance the acquisition of cremators and mercury filtration equipment.

#### **II.1.2) Type of contract and location of works, place of delivery or of performance**

Services

Service category: No 6

Main place of performance The administrative boundary of Reading Borough Council in the Royal County of Berkshire.

NUTS code UKJ11

#### **II.1.3) The notice involves**

A public contract

#### **II.1.4) Information on framework agreement**

#### **II.1.5) Short description of the contract or purchase(s)**

The establishment of an agreement for the financing of the acquisition of cremators and mercury filtration equipment through a finance lease facility.

#### **II.1.6) Common procurement vocabulary (CPV)**

66114000

#### **II.1.7) Contract covered by the Government Procurement Agreement (GPA)**

Yes

#### **II.1.8) Division into lots**

#### **II.1.9) Variants will be accepted**

### **II.2) QUANTITY OR SCOPE OF THE CONTRACT**

#### **II.2.1) Total quantity or scope**

Establishing a finance lease facility for approximately 900 000 GBP for the acquisition of cremators and mercury filtration equipment for Henley Road Crematorium in Reading.

Excluding VAT

Range between 700 000 and 900 000 GBP

#### **II.2.2) Options**

Yes

description of these options: Lease periods may vary from 10 to 15 years.

### **II.3) DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION**

Starting 1.11.2010.

## **SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION**

### **III.1) CONDITIONS RELATING TO THE CONTRACT**

#### **III.1.1) Deposits and guarantees required**

#### **III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them**

All payments under the contract shall be made in pounds sterling (GBP). Actual method of payment to contractor will be indicated in the Invitation to tender (ITT) documentation.

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded**  
Joint and several liability.

III.1.4) **Other particular conditions to which the performance of the contract is subject**  
No

III.2) **CONDITIONS FOR PARTICIPATION**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers**

Information and formalities necessary for evaluating if requirements are met: (a) is bankrupt or is being wound up, where his affairs are being administered by the court, where he has entered into an arrangement with creditors, where he has suspended business activities or is in any analogous situation arising from a similar procedure under national laws and regulations;

(b) is the subject of proceedings for a declaration of bankruptcy, for an order for compulsory winding up or administration by the court or of an arrangement with creditors or of any other similar proceedings under national laws and regulations;

(c) has been convicted by a judgment which has the force of res judicata in accordance with the legal provisions of the country of any offence concerning his professional conduct;

(d) has been guilty of grave professional misconduct proven by any means which the contracting authorities can demonstrate;

(e) has not fulfilled obligations relating to the payment of social security contributions in accordance with the legal provisions of the country in which he is established or with those of the country of the contracting authority;

(f) has not fulfilled obligations relating to the payment of taxes in accordance with the legal provisions of the country in which he is established or with those of the country of the contracting authority;

(g) is guilty of serious misrepresentation in supplying the information required under this Section or has not supplied such information;

(h) has been the subject of a conviction for participation in a criminal organisation, as defined in Article 2(1) of Council Joint Action 98/733/JHA;

(i) has been the subject of a conviction for corruption, as defined in Article 3 of the Council Act of 26.5.1972 and Article 3(1) of Council Joint Action 98/742/JHA3 respectively;

(j) has been the subject of a conviction for fraud within the meaning of Article 1 of the Convention relating to the protection of the financial interests of the European Communities;

(k) has been the subject of a conviction for money laundering, as defined in Article 1 of Council Directive 91/308/EEC of 10.6.1991 on prevention of the use of the financial system for the purpose of money laundering.

Evidence of economic and financial standing and technical competence will be required as defined in pre-qualification questionnaire (PQQ).

III.2.2) **Economic and financial capacity**

Information and formalities necessary for evaluating if requirements are met: Evidence of economic and financial standing and technical competence will be required as defined in pre-qualification questionnaire (PQQ).

III.2.3) **Technical capacity**

Information and formalities necessary for evaluating if requirements are met:

Evidence of economic and financial standing and technical competence will be required as defined in pre-qualification questionnaire (PQQ).

III.2.4) **Reserved contracts**

No

III.3) **CONDITIONS SPECIFIC TO SERVICES CONTRACTS**

III.3.1) **Execution of the service is reserved to a particular profession**

No

III.3.2) **Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service**

**SECTION IV: PROCEDURE**

IV.1) **TYPE OF PROCEDURE**

IV.1.1) **Type of procedure**

Restricted

IV.1.2) **Limitations on the number of operators who will be invited to tender or to participate**

Envisaged minimum number 5 maximum number 8

Objective criteria for choosing the limited number of candidates: Evidence of economic and financial standing and technical competence will be required as defined in pre-qualification questionnaire (PQQ). There will be some pass/fail criteria contained within the PQQ. Candidates who do not demonstrate compliance with any of the pass/fail criteria will be excluded from the procurement exercise. Based on selection criteria which will be contained in the PQQ, the Contracting Authority will select a maximum of 8 prospective contractors who will be taken through to the Invitation to Tender (ITT) stage.

IV.1.3) **Reduction of the number of operators during the negotiation or dialogue**

IV.2) **AWARD CRITERIA**

IV.2.1) **Award criteria**

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document

IV.2.2) **An electronic auction will be used**

No

IV.3) **ADMINISTRATIVE INFORMATION**

IV.3.1) **File reference number attributed by the contracting authority**

Contract No. SC070

IV.3.2) **Previous publication(s) concerning the same contract**

No

IV.3.3) **Conditions for obtaining specifications and additional documents**

Time limit for receipt of requests for documents or for accessing documents 12.8.2010 - 17:00

Payable documents No

IV.3.4) **Time-limit for receipt of tenders or requests to participate**

19.8.2010 - 12:00

IV.3.5) **Date of dispatch of invitations to tender or to participate to selected candidates**

31.8.2010

IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up**

English.

IV.3.7) **Minimum time frame during which the tenderer must maintain the tender**

IV.3.8) **Conditions for opening tenders**

Place

Reading Borough Council's Offices.

Persons authorised to be present at the opening of tenders Yes

In accordance with the Council's Contracts Procedure Rules - the Leader or Lead Councillor, a democratic services officer, service head or project officer responsible for the tendering process.

**SECTION VI: COMPLEMENTARY INFORMATION**

**VI.1) THIS IS A RECURRENT PROCUREMENT**

No

**VI.2) CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS**

No

**VI.3) ADDITIONAL INFORMATION**

The contracting authority does not bind itself to enter into any contract as a result of the publication of this notice and will not, under any circumstances, have any liability for any costs any person responding to this notice incurs in any part of the tender process. Organisations wishing to be considered for this tendering opportunity must notify the Council's agent, Sector Treasury Services Limited, of their interest by no later than 12.8.2010 (17:00). A pre-qualification questionnaire (PQQ) will be issued and applicants will be required to fully complete the PQQ and return by 19.8.2010 (12:00 GMT). The PQQ is designed to furnish the Council with the information and formalities necessary for an appraisal of the minimum standards of economic and financial standing, ability and technical capacity required for the Contractor and will be used as part of the selection process by which prospective tenderers will be short-listed. The PQQ is available on written request to the Request of Participate address given in I1.3 of this contract notice. The PQQ, which must be completed and returned in hard copy with the requested supporting documents, should be returned to the Request to Participate address given in I1.3 of this notice.

GO reference: GO 10071317/01.

**VI.4) PROCEDURES FOR APPEAL**

**VI.4.1) Body responsible for appeal procedures**

Reading Borough Council  
Civic Offices, Dusseldorf Way  
RG1 7AE Reading  
UNITED KINGDOM  
E-mail: [fiona.moss@reading.gov.uk](mailto:fiona.moss@reading.gov.uk)  
Tel. +44 1189372048  
Fax +44 1189372300

**VI.4.2) Lodging of appeals**

Precise information on deadline(s) for lodging appeals: In accordance with Regulation 32 (information about contract award procedures and the application of standstill period prior to contract award) and Regulation 47 (enforcement of obligations) of the United Kingdom's Public Contracts Regulations 2006 as amended by the Public Contracts (Amendment) Regulations 2009.

**VI.4.3) Service from which information about the lodging of appeals may be obtained**

**VI.5) DATE OF DISPATCH OF THIS NOTICE:**

13.7.2010