SAVVI Information Governance Expertise and Support

Requirements

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| **Overview** | Tameside Council is looking to appoint Information Governance Expertise and Support, to support the third phase of its government funded SAVVI project. See [www.savviuk.org](http://www.savviuk.org)  The project is developing data standards and common processes to find and support vulnerable people and households. |  |
| **Background** | Central Government (DLUHC) has funded the SAVVI project to develop data standards and common processes in which local authorities can find and support vulnerable people and households.  You can see a 16 minute video which gives background to SAVVI and what we are doing in the next phase, at <https://vimeo.com/686241278> , and we have an SAVVI Information Governance framework at  <https://docs.google.com/document/d/1kBKVZLSjxd7lagutFDX6vv0wxhaYEcSswrhJIiESK5E/edit?usp=sharing>  We have already established a group of IG professionals from a number of Local Authorities, who regularly come together to help us to understand the challenges and opportunities for data reuse when tackling vulnerability.  DLUHC have now funded SAVVI for a further phase, in which we will work with partner projects, to implement SAVVI for a range of vulnerabilities, and to build engagement platforms where local authorities can share their IG treatments and their progress in tackling vulnerability. |  |
| **Timeline, Capacity and Budget** | We need support as soon as practical, and starting from June 2022 at the latest, through to 31st December 2022.  We would like you to provide a daily-rate at which we will call-off at least 20 days, but this could rise to as much as 40 days.  Our maximum budget for this procurement is capped at £24,999  If we select you from your expression of interest, we will then ask you to provide a daily rate and the maximum number of days that you can provide within our cap. |  |
|  | We need you to work with our partner projects to:   * take them through the SAVVI IG Framework * contribute to case studies    and to work with the SAVVI Core Team to   * support the delivery of SAVVI Information Governance Group meetings * feedback on how the SAVVI IG Framework can be improved * capture a ‘landscape’ of established IG treatments for certain vulnerabilities * assist in making propositions for data sharing including via the Digital Economy Act * Contribute to the design of the SAVVI Engagement Platforms * take part in online SAVVI show-and-tell events |  |
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| **How we will work together** | There is no expectation of any face-2-face working; we will run the project over popular video conferencing facilities such as TEAMs, Zoom, Meet etc  We will allocate up to 2 days of the engagement, for the SAVVI core team to train you to understand the SAVVI IG Framework and incorporate your initial proposals for improvements.  The SAVVI core team will create a series of ‘Product Descriptions’ to define each activity and quality statements.  You will join our bi-weekly stand-ups. |  |
| **Expression of Interest** | Please provide     * About your organisation   + you will be asked to provide information on the procurement portal      * Value   + evidence of your Information Governance Knowledge & Skills -    … up to 500 words   * an example of a Data Protection Impact Assessment that you have led (redacted if necessary) * at least one reference who we may contact      * Fit   + relevant experience of working with the public sector, or health sector - up to 500 words   + an explanation of:     - how the SAVVI project fits with your mission     - your views on the opportunities and challenges that we may face as we deploy it with councils   … up to 1000 words |  |
| **Who will you be working with?** | **The SAVVI Core Team includes**   |  |  |  | | --- | --- | --- | | Phil Swan | Greater Manchester Combined Authority | Project Sponsor - Champion, Governance, Policy, Business Case | | Shelley Heckman | Tameside Council | Project Manager - Directing, Financial Control, Delivery Assurance, Relationship Management, Benefits Realisation | | Michelle Kern and her team | Tameside Council | Project Support - Project Management, Events Management, Stakeholder Engagement, Site Maintenance, Client Monitoring | | Paul Davidson | Sedgemoor District Council | Product Owner - Requirements Development and Prioritisation, Acceptance, Solution Architecture, Standards Assessment, Journey Mapping, Process Mapping, Data Flows | | Sarah Deignan | Department of Levelling Up Housing and  Communities (DLUHC) | Local Digital Unit Client Monitoring |   **Partner Projects for SAVVI Phase 3**   * Greater Manchester Combined Authority - implementing a Data Mesh * MoJ led BOLD Project - Better Outcomes from Linked Data * Wigan Council - welfare, and domestic violence   **Appointments**  We are appointing further capacity as follows ...   |  |  | | --- | --- | | SAVVI Coach | Project Management and Facilitation to support our partner projects. | | SAVVI Information Governance Expertise | **This contract** | | SAVVI Data Standards Development | Expertise to develop data standards and interoperability. | |  |