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[REDACTED]  
Senior Compliance Specialist  
Folkestone & Hythe District Council  
Civic Centre  
Castle Hill Avenue  
Folkestone Kent.  
CT20 2QY

9<sup>th</sup> May 2023

**Ref: Contract for the Provision of Electrical Condition Inspection Reports and Remedial Works Dated 4<sup>th</sup> August 2022 between The District Council of Folkestone and Hythe and Aaron Services**

Further to our recent discussions and meetings, we have explained that the high volume of no access visits is proving extremely challenging to us. These continual wasted visits, are unfortunately causing us to lose money on the contract, thus making it unviable to deliver in its current format. We have tried various initiatives in an attempt to improve these access rates, but without any real success or improvement to date.

We have discussed these issues in an open and honest manner with both Folkestone & Hythe and Southeast Consortium 'framework provider' and you have both been understanding and supportive of our situation. We would therefore request by mutual agreement to instigate the 13 weeks 'break provision' as available to both parties under item 16 of the JCT 2016 Measured Term Contract that we entered into on the 4<sup>th</sup> of August 2022.

As a part of the mutual agreement Aaron Services are happy to continue to undertake and complete existing orders that have been raised under the contract, with your support and where access can be reasonably achieved.

With your agreement the contract would therefore end on 15<sup>th</sup> August, at which point Aaron Services would cease contractual obligation to undertake works for The District of Folkestone and Hythe for the Provision of Electrical Condition Inspection Reports and Remedial Works.

We look forward to your response.

Yours Sincerely

[REDACTED]

[REDACTED]  
Managing Director  
[REDACTED]