**Appendix B - Pantomime Entertainment Service**

**Specification of Service**

**Number of Performances, Seating Capacity based on 2017 Pantomime:**

Number of performances - 41

Capacity for each performance - 603 seats including 10 house seats.

**Stage & Technical Support:**

Based on the previous three years the stage has operated with a 6' extension to the fixed performance area (Width 32' Depth 20') with a further 2' extension to provide space for monitors. Ferneham Hall operates with a team of 3 full-time technicians and a small team of casual technicians available to work on the pantomime. An electronic copy of the current 2017 Technical Specification is provided with this tender pack.

**Headlining Artist from recent Pantomimes:**

2017 – **Clive Mantle** (Casualty and Vicar of Dibley)

2016 – **Noel Sullivan** (Band - Hearsay)

2015/16 – **Todd Carty** (EastEnders)

2014/15 – **Stefan Booth** (Holly Oaks & EastEnders) & **Lloyd Warbey**

(Disney’s Art Attack)

**Merchandise & Pantomime Programmes:**

Ferneham Hall will provide all merchandise and pantomime programmes retaining 100% revenue.

**Advertising Ferneham Hall Contribution:**

Ferneham Hall will cover 100% costs for advertising through their What's On brochure and through Fareham Borough Council’s website and noticeboards (in total 41 noticeboards within the borough of Fareham).

**Proposed 2018/19 Pantomime Dates & Times:**

Based on the success of previous pantomimes and the Venue's programme the Supplier would be looking to arrange arrival of scenery on Monday 26th November 2018 thereby allowing a week to sort out scenery, props, lighting and sound. The proposed opening night would be Friday7th December 2018. For a number of years, the following Tuesday evening has been the Gala Night to which the Mayor of Fareham, Councillors, Sponsors, Media including their reporters for the pantomime are all invited. The last performance will be proposed by supplier as part of the tender submission

**2018/19 Ticket Prices:**

Ticket prices for 2018/19 to be agreed prior to the completion of the Agreement. Tickets prices for 2019/20 and 2020/21 to be negotiated with the General Manager of Ferneham Hall on behalf of Fareham Borough Council.

**2017 Aladdin Performance Dates, Times and Ticket Prices:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Performance Schedule 2017** | | | |
| **DECEMBER** | | | |
| Friday 8 |  |  | 6.30 |
| Saturday 9 |  | 2.30 | 6.30 |
| Sunday 10 | 10.30 | 2.30 |  |
| Monday 11 | No Performances | | |
| Tuesday 12 |  |  | 6.30 Gala |
| Wednesday 13 | 11.00 |  | 6.30 |
| Thursday 14 | 11.00 |  | 6.30 |
| Friday 15 | 11.00 |  | 6.30 |
| Saturday 16 | 10.30 | 2.30 | 6.30 |
| Sunday 17 |  | 2.30 | 6.30 |
| Monday 18 | No Performances | | |
| Tuesday 19 | 11.00 |  | 6.30 |
| Wednesday 20 | 11.00 |  | 6.30 |
| Thursday 21 |  |  | 6.30 |
| Friday 22 |  | 2.30 | 6.30 |
| Saturday 23 | 10.30 | 2.30 | 6.30 |
| Sunday 24 | 10.30 | 2.30 |  |
| Monday 25 | MERRY CHRISTMAS | | |
| Tuesday 26 |  | 2.30 | 6.30 |
| Wednesday 27 |  | 2.30 | 6.30 |
| Thursday 28 |  | 2.30 | 6.30 |
| Friday 29 |  | 2.30 | 6.30 |
| Saturday 30 |  | 2.30 | 6.30 |
| Sunday 31 | 10.30 | 2.30 |  |
|  |  |  |  |
|  | Preview Performance | | |
|  | Schools Performances | | |
|  | Super Saver Performances | | |
|  | Standard Performances | | |
|  | Gold Performances | | |
|  | School Holidays | | |

**2017 Final Ticket prices (early discounts apply) – Aladdin**

|  |  |
| --- | --- |
| **Ticket** | **Price** |
| Adult | £19.50 Each |
| Over 60 / Under 16 | £18.25 Each |
| Family Ticket | £17.00 Each |
| Carer | 50% of main ticket price |
| Party 10 + | £17.00 Each |
| Party 20 + | £15.75 Each |
| Party 50 + | £14.75 Each |
| Party 100 + | £14.50 Each |
| Opening Night (Preview performance) | £13.50 Each |
| School Performances | £9.50 (Teachers/Supervisors, 1 free with every 10 children). All other seats £13.50 |
| Super Saver Performances | £14.50 |

**Ticket pricing proposals for 2018/19 Production**

|  |  |
| --- | --- |
| 2018/19 Season | ***‘CINDERELLA’***  ***TO BE AGREED PRIOR TO COMPLETION OF AGREEMENT/CONTRACT AWARD*** |
| 2019/20 Season | ***TO BE AGREED BEFORE NOVEMBER 2019*** |
| 2020/21 Season | ***TO BE AGREED BEFORE NOVEMBER 2020*** |

**FIRST SCHEDULE**

The Supplier shall provide:

|  |  |
| --- | --- |
| **Production Team:**  Team Director  Choreographer  Company Stage Manager  Sound Engineer  Sound Operator  Assistant stage manager  Wardrobe Mistress  Matron  **Special Effects (including):**  Pyrotechnics  Batteries  Dry Ice  Hazer Fluid  Glitter / confetti  Snow machine and fluid  **Technical Equipment:**  Lighting and Sound and any additional requirements to existing Appendix B1 Technical Specification  **Marketing & Publicity Support:** Marketing Representative  Marketing Support  **Script:**  A copy of the script for the Production must be supplied to the General Manager, Ferneham Hall, no later than 4 weeks prior to the start of each Production Period.  **Music:** CD Backing Track  Rehearsal Tapes  Musicians if applicable | **Scenery and Props:**  All scenery, cloths and Props  **Wardrobe:**  All Costumes including- Shoes  Principal Costuming  Chorus Costuming   **Dancers/Juveniles**:  Juvenile Dancers  **Properties and Accessories:**  General Sweets and Throw Outs  **Transport:** Set Delivery and Collection  **General Management:**  Artiste Contracts  Artiste Payroll  General Management  Production Accounting  Administration  Production stage manager  Juvenile Licencing |

**SECOND SCHEDULE**

Fernehall Hall shall provide:

**Technical Staffing (if required)**

* Stage Crew (up to 5)
* Follow spot operators (2)
* Lighting Operator (1)
* Sound Engineer (1)

**Front of House Staffing**

Front of House Personnel (as required)

* Duty Manager
* Box office staff
* Ticket sales
* Stewards
* First aider(s)

**THIRD SCHEDULE**

**Performance and Rehearsal Schedule:**

Based on the success of previous pantomimes and the Venue's programme the Supplier would be looking to arrange arrival of scenery on Monday 26th November 2018 thereby allowing a week to sort out scenery, props, lighting and sound. Opening night would be Friday 7th December 2018. For a number of years the following Tuesday evening has been the Gala Night to which the Mayor of Fareham, Councillors, Sponsors, Media including their reporters for the pantomime are all invited. **The last performance will be proposed by supplier as part of tender response.**

|  |  |
| --- | --- |
| 2018/19 Season | ***‘CINDERELLA’ TO BE AGREED PRIOR TO COMPLETION OF AGREEMENT/CONTRACT AWARD*** |
| 2019/20 Season | ***TO BE AGREED BEFORE NOVEMBER 2018*** |
| 2020/21 Season | ***TO BE AGREED BEFORE NOVEMBER 2019*** |

**Ticket pricing proposals for 2018/19 Production**

|  |  |
| --- | --- |
| 2018/19 Season | ***‘CINDERELLA’***  ***TO BE AGREED PRIOR TO COMPLETION OF AGREEMENT/CONTRACT AWARD*** |
| 2019/20 Season | ***TO BE AGREED BEFORE NOVEMBER 2018*** |
| 2020/21 Season | ***TO BE AGREED BEFORE NOVEMBER 2019*** |