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**UK-Reading: street-lighting maintenance services
2012/S 199-327919**

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1) Name, addresses and contact point(s)

Reading Borough Council
Civic Offices
RG1 7AE Reading
UNITED KINGDOM
Telephone: +44 1189372945
E-mail: corporate.procurement@reading.gov.uk
Fax: +44 1189372278

Internet address(es):

General address of the contracting authority: www.reading.gov.uk
Electronic access to information: <https://www.businessportal.southeastiep.gov.uk/sece/opportunity.nsf/fcontent?ReadForm&requesttype=view&requestview=authority®ion=REG-UATA-79EMAL&authority=ORG-DNWA-7BSKBT&start=1&count=10&contentid=1.003>

Further information can be obtained from:

Reading Borough Council
ENCAS - Transport Strategy, 2-4 Darwin Close
Contact point(s): Highways Section
For the attention of: David Moore - Asset Manager
RG2 0RB Reading
UNITED KINGDOM
Telephone: +44 1189372676
E-mail: streetlighting@reading.gov.uk

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Reading Borough Council
ENCAS - Transport Strategy, 2-4 Darwin Close
Contact point(s): Highways Section
For the attention of: David Moore - Asset Manager
RG2 0RB Reading
UNITED KINGDOM
Telephone: +44 1189372676
E-mail: streetlighting@reading.gov.uk

Tenders or requests to participate must be sent to:

Reading Borough Council

ENCAS - Transport Strategy, 2-4 Darwin Close
Contact point(s): Highways Section
For the attention of: David Moore - Asset Manager
RG2 0RB Reading
UNITED KINGDOM
Telephone: +44 1189372676
E-mail: streetlighting@reading.gov.uk

I.2) **Type of the contracting authority**

Regional or local authority

I.3) **Main activity**

General public services
Environment
Housing and community amenities
Social protection
Recreation, culture and religion
Education

I.4) **Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1) **Description**

II.1.1) **Title attributed to the contract by the contracting authority:**

Street Lighting and Electrical Maintenance Contract 2013-2018.

II.1.2) **Type of contract and location of works, place of delivery or of performance**

Services
Service category No 1: Maintenance and repair services
NUTS code UKJ11

II.1.3) **Information about a public contract, a framework agreement or a dynamic purchasing system (DPS)**

The notice involves a public contract

II.1.4) **Information on framework agreement**

II.1.5) **Short description of the contract or purchase(s)**

Street-lighting maintenance services. Street-lighting equipment. Repair and maintenance services of electrical distribution equipment. Street-lighting columns. Street lamps. Bollards. Illuminated traffic signs. Beacons. The contract is to provide a Street Lighting Maintenance service to Reading Borough Council and will include the maintenance of approximately 13,500 street lighting columns (including high masts), 2,700 illuminated signs, 1,150 illuminated bollards, 210 illuminated beacons, 70 subway lighting units, 20 school flashing units and servicing and maintenance of 3 highway drainage water pumping stations.

II.1.6) **Common procurement vocabulary (CPV)**

50232100, 34928500, 50532400, 34928510, 34928530, 34928450 - IA30, 34992100, 34928430 - IA30

II.1.7) **Information about Government Procurement Agreement (GPA)**

The contract is covered by the Government Procurement Agreement (GPA): no

II.1.8) **Lots**

This contract is divided into lots: no

II.1.9) **Information about variants**

II.2) Quantity or scope of the contract

II.2.1) Total quantity or scope:

A five year contract from July 2013 to June 2018 for the maintenance of public street lighting installations, illuminated road signs and bollards on the public highway, parks and public open spaces within the local authority boundary of Reading Borough Council in Berkshire. Services will include the cyclic maintenance of public lighting installations and illuminated road signs, including the provision of bulk lamp changes, cleaning, inspection, electrical testing and fault repair. The contract will also require provision of emergency call-out facilities and repairs, lighting infrastructure replacement and ad-hoc new installations and the maintenance and repairs of miscellaneous electrical equipment e.g. highway drainage pumps.

The management of the network shall be carried out from maintenance compounds provided by the contractor for the duration of the contract. The successful contractor's maintenance compound shall be of sufficient size and located to ensure the contractor can comply with the contract requirements - i.e. one hour call-out. The successful contractor shall ensure that appropriate security measures are provided at the maintenance compounds as recommended by their insurance company, this may include high-security locks on gates, secure perimeter fencing and intruder alarms.

Estimated value excluding VAT:

Range: between 3 729 600 and 5 967 360 GBP

II.2.2) Information about options

Options: yes

Description of these options: Contract of an initial period of 5 years with an option to extend the contract for a further period or periods of 2 plus 1 year, not exceeding 3 years in total. For illustrative purposes it is estimated that the potential total contract value is between 3 729 600 GBP to 5 967 360 GBP over the potential full term of 8 years as specified in the range above.

II.2.3) Information about renewals

II.3) Duration of the contract or time limit for completion

Duration in months: 96 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1) Conditions relating to the contract

III.1.1) Deposits and guarantees required:

As stated in the Invitation to Tender (ITT) documents.

III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:

All payments under the contract shall be made in pounds sterling (GBP). Actual method of payment to the contractor will be indicated in the Invitation to Tender (ITT) documentation.

III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded:

Joint and several liability.

III.1.4) Other particular conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: ICE Form of Contract, as supplemented and amended by the Council's conditions. Details of the applicable conditions will be included in the Invitation to Tender (ITT) document.

III.2) Conditions for participation

III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers

Information and formalities necessary for evaluating if the requirements are met: The Authority will apply all the offences listed in Article 45(1) of Directive 2004/18/EC (implemented as Regulation 23(1) of the Public Contract Regulations (PCR) 2006 in the UK) and all of the professional misconducts listed at Article 45(2) of Directive 2004/18/EC (see also Regulation 23(2) in the PCR 2006) to the decision of whether a Candidate is eligible to be invited to tender.

A full list of the Regulation 23(1) and 23(2) criteria are at <http://www.delta-esourcing.com/delta/project/reasonsForExclusion.html#pcr>.

Candidates will be required to answer these questions as part of the qualification process. For candidates who are registered overseas, you will need to declare if you have any offences/misconduct under your own countries laws, where these laws are equivalent to the Regulation 23 lists.

Candidates who have been convicted of any of the offences under Article 45(1) are ineligible and will not be selected to bid, unless there are overriding requirements in the general interest for doing so.

Candidates who are guilty of any of the offences, circumstances or misconduct under Article 45(2) may be excluded from being selected to bid at the discretion of the Authority.

III.2.2) **Economic and financial ability**

Information and formalities necessary for evaluating if the requirements are met: Evidence of economic and financial standing will be required as defined in the Pre-Qualification Questionnaire (PQQ).

Potential applicants will be required to provide either a copy of audited accounts for the most recent two years, or a statement of turnover, profit and loss account and cash flow for the most recent year of trading, or a statement of cash flow forecast for the current year and a bank letter outlining the current cash and credit position, or an alternative means of demonstrating financial status if trading for less than a year.

To support the financial assessment the Council will seek more information from independent credit reference agencies as part of the evaluation and reserves the right to undertake credit checks at each stage of the procurement process.

Potential applicants must provide evidence that their organisation is able to obtain the levels of insurance required.

Evidence of this may be requested at any point during the procurement process and prior to contract award.

The Council will require the provider to have the following levels of cover as a minimum:

Employer's Liability Insurance - to comply with the requirements of the Employers Liability (Compulsory Insurance) Act.

Public Liability Insurance - 10 000 000 GBP.

Product Liability Insurance - 10 000,000 GBP.

Professional Indemnity Insurance - 5 000 000 GBP.

Contractors All Risks Insurance - 10 000 000 GBP.

Failure to provide the required information will result in the potential applicant being excluded.

Minimum level(s) of standards possibly required: As detailed in the pre-qualification questionnaire (PQQ).

III.2.3) **Technical capacity**

Information and formalities necessary for evaluating if the requirements are met:

Evidence of technical capacity will be required as defined in the Pre-Qualification Questionnaire (PQQ).

Potential applicants will be required to provide information on the following:

- Experience regarding the provision of similar services,
- Business Continuity,
- Quality Assurance,
- Health and Safety,
- Environmental Management,

— Equal Opportunities.

Minimum level(s) of standards possibly required:

As detailed in the pre-qualification questionnaire (PQQ).

III.2.4) Information about reserved contracts

III.3) Conditions specific to services contracts

III.3.1) Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2) Staff responsible for the execution of the service

Section IV: Procedure

IV.1) Type of procedure

IV.1.1) Type of procedure

Restricted

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate

Envisaged number of operators: 5

Objective criteria for choosing the limited number of candidates: Evidence of economic and financial standing and technical competence will be required as defined in pre-qualification questionnaire (PQQ). There will be some pass/fail criteria contained within the PQQ. Candidates who do not demonstrate compliance with any of the pass/fail criteria will be excluded from the procurement exercise. Based on the selection criteria which will be contained in the PQQ, the authority will short list the top 5 highest scoring candidates according to the scoring scheme who will be taken through to the invitation to tender (ITT) stage.

IV.1.3) Reduction of the number of operators during the negotiation or dialogue

IV.2) Award criteria

IV.2.1) Award criteria

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document

IV.2.2) Information about electronic auction

An electronic auction will be used: no

IV.3) Administrative information

IV.3.1) File reference number attributed by the contracting authority:

Contract No. SC115

IV.3.2) Previous publication(s) concerning the same contract

no

IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 15.11.2012 - 23:59

Payable documents: no

IV.3.4) Time limit for receipt of tenders or requests to participate

16.11.2012 - 12:00

IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates

14.12.2012

IV.3.6) Language(s) in which tenders or requests to participate may be drawn up

English.

IV.3.7) Minimum time frame during which the tenderer must maintain the tender

IV.3.8) **Conditions for opening tenders**

Section VI: Complementary information

VI.1) **Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published: 84 months

VI.2) **Information about European Union funds**

The contract is related to a project and/or programme financed by European Union funds: no

VI.3) **Additional information**

The contracting authority anticipates that the Transfer of Undertakings (Protection of Employment) Regulations 2006 (TUPE) may apply to this contract.

The Pre-Qualification Questionnaire (PQQ) document relating to this tender can be downloaded from the South East Business Portal via the following link: <https://www.businessportal.southeastie.gov.uk/sece/opportunity.nsf/fcontent?ReadForm&requesttype=view&requestview=authority®ion=REG-UATA-79EMAL&authority=ORG-DNWA-7BSKBT&start=1&count=10&contentid=1.003>.

Contractors wishing to be considered for this tendering opportunity must complete the PQQ and return it in hard copy with the requested supporting documents to the Request to Participate address given in I1.3 of this notice. The deadline for return of the PQQ is stipulated at Section IV.3.4. Please note: you must register your interest via the South East Business Portal if you intend to submit a PQQ. If your organisation has not registered an expression of interest we will not be able to send you any amendments to the PQQ documents, or send you responses for requests for PQQ clarification from other potential candidates.

The contracting authority does not bind itself to enter into any contract as a result of the publication of this contract notice and will not, under any circumstances, have any liability for any costs any person responding to this contract notice incurs in any part of the tender process. GO Reference: GO-20121010-PRO-4309435.

VI.4) **Procedures for appeal**

VI.4.1) **Body responsible for appeal procedures**

VI.4.2) **Lodging of appeals**

Precise information on deadline(s) for lodging appeals: In accordance with Regulation 32 (information about contract award procedures and the application of standstill period prior to contract award) and Regulation 47 (enforcement of obligations) of the United Kingdom's Public Contracts Regulations 2006 as amended by the Public Contracts (Amendment) Regulations 2009.

VI.4.3) **Service from which information about the lodging of appeals may be obtained**

VI.5) **Date of dispatch of this notice:**

10.10.2012