

## Part 6 Award Questionnaire

**Contract Reference**

**TTDA1323**

**Contract Title**

**St Cuthbert Mayne School Phase 2  
Refurbishment Works**

**Maximum Period of Contract**

**5 months**

**Return Date**

**Wednesday 05<sup>th</sup> April 2023**

**Return Time**

**12:00 Noon**

**Return To**

**[www.supplyingthesouthwest.org.uk](http://www.supplyingthesouthwest.org.uk)**

**Applicant Name**

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# Stage Two – Award

## Section A. Method Statements / Not Used

## Section B. Technical Questions

Applicants are required to submit their responses to the following Technical Questions. They should be drafted in such a manner so as to be able to form part of the Contract. They should be submitted containing sufficient detail to demonstrate that the stated outcomes will be deliverable, as defined within Part 2 Specification.

Responses must be relevant to the question and appropriate in length. Supporting information may be submitted, provided that it is clearly labelled, referenced in the question to which it clearly relates and appended to the main submission.

The evaluation of the response will not go beyond the word limit that has been set, if applicable.

Technical Question Number	Technical Questions	40% Score – total
B1.	<p><b>Appropriately skilled and resourced project team</b></p> <p>Please outline your proposed project team a summary CVs of up to 4 key staff to be involved for the full duration of the project.</p> <p>Your response should include comments on why you consider the individual and combined skills of the team members to be appropriate for this project.</p> <p>Each CV should also identify specific experience, for each key member, of working on Schools / Public buildings.</p> <p>Please also identify and confirm availability to meet this project programme.</p> <p>The following CVs required are:</p> <p><b>Pre-construction Team:</b></p> <ul style="list-style-type: none"> <li>• Pre-construction Estimator</li> </ul> <p><b>Post contract Team:</b></p> <ul style="list-style-type: none"> <li>• Contracts Manager</li> <li>• Site Manager</li> <li>• Quantity Surveyor</li> </ul>	15% Score

	<p><b>Minimum Requirement</b></p> <p>That the Applicant responds to this question in a manner that evidences they have the relevant ability, skills, resource and quality measures required to meet any Mandatory or Core Requirements of the Specification applicable to this criterion.</p> <p><b>Evaluation Criteria</b></p> <p>Your response will be evaluated against your ability to demonstrate and evidence:</p> <ul style="list-style-type: none"> <li>• The suitability of the proposed project team to deliver this project successfully</li> </ul> <p><b>Page / Word Limit:</b></p> <p>Project Team summary / resource schedule – <b>1 A4 page</b>, to be in Arial font size 12</p> <p><b>Permitted Appendices and Supplementary Information</b></p> <p>You may provide the following in support of your response:</p> <p>CVs <b>1 A4 page</b> for each key team member identified, all CVs to be in Arial font size 12</p>	
	<p><b>Response:</b></p>	
<p><b>B2.</b></p>	<p><b>Site Set Up and Programme</b></p> <p>Please provide, considering the construction management plan, pre – construction information pack and contract tender preliminaries:</p> <ul style="list-style-type: none"> <li>• A detailed site set-up plan showing internal work areas, welfare layouts plus access and egress routes,</li> <li>• A Programme</li> <li>• Indicative Logistics Plan and Contractor Strategy to include traffic management, site logistics etc.</li> </ul> <p>Anticipated outcome:</p> <ul style="list-style-type: none"> <li>• Contractor to demonstrate a clear understanding of the site constraints and opportunities with regard to the immediate building site and compound, surrounding area including adjacent public roads, and in relation to third party users. Contractor to</li> </ul>	<p><b>25% Score</b></p>

demonstrate how to overcome constraints and capitalise on opportunities, as well as minimising disruption and inconvenience to the school, its neighbours and visitors. Please see details of proposed site area contained within the tender documentation. During the tender period, there will be the opportunity to visit the site with the Project Manager and walk through the project. This visit will be of maximum 45 minutes duration.

- Contractor to demonstrate their understanding of the required delivery dates of the Refurbished Classrooms, which includes handover by 01<sup>st</sup> September 2023 to allow the school to use the Classrooms at the start of the autumn term.

**Minimum Requirement**

That the Applicant responds to this question in a manner that evidences they have the relevant ability, skills, resource and quality measures required to meet any Mandatory or Core Requirements of the Specification applicable to this criterion.

**Evaluation Criteria**

Your response will be evaluated against your ability to demonstrate and evidence:

- A detailed site set-up plan showing internal work areas, welfare layouts plus access and egress routes,
- A Programme
- Indicative Logistics Plan and Contractor Strategy to include traffic management, site logistics etc.

**Page / Word Limit:**

Response for item a) limited to **2 A3 pages** for the Site Set-Up Plan(s)

Response to item b) limited to **2 A3 pages** for the Programme

Response to item c) limited to **3 A4 pages** for the Logistics Plan

Response to item c) to be in Arial font size 12.

**Permitted Appendices and Supplementary Information**

The inclusion of Appendices and Supplementary Information, in addition to the items above, *is not permitted*.

**Response:**

