MINIMUM STANDARD

Site Organisation - Housekeeping

The following Minimum Standard is applicable on all projects

Introduction

A tidy and well managed workplace provides a safer working environment.

Planning

The following are to be implemented:-

- Clearly defined access routes clear of obstructions
- Stairways and access routes free from obstruction
- Work areas free of unnecessary materials and waste
- Foster a 'tidy-as-you go' ethos
- Individuals that create waste are responsible for clearing it away
- Provide adequate waste receptacles as close to the workface as possible
- Encourage the use of cordless powered tools where possible to eliminate trailing cables
- Identify cable management solutions to eliminate trip hazards
- Cover skips to prevent escape of waste
- Plan and coordinate the delivery and storage of materials/equipment to the workface to avoid congestion/obstruction
- Carry out regular cleaning of roads, scraping and jet washing where applicable
- Barrier off/segregate materials
- Consider on-site waste management solutions i.e. cardboard compacting or plasterboard chopper etc
- Ensure that areas used to store materials, equipment and waste are identified at the earliest possible stage
- Liaise with suppliers to identify opportunities to reduce packaging

Procurement

Consider contractual requirement for supply chain members to remove their own waste (in accordance with the Waste Management Standard)

The procurement of materials should be managed to ensure that only the minimum amount of materials are stored on site at any time

Competence/Training

Communicate housekeeping standards (including waste management arrangements) at the induction stage and during specific toolbox talks

Documentation

- SHE Monthly Inspection form
- Traffic Management Plan
- SHEMS-FOR-GR-041 – Environmental Management Plan

Further Guidance/Reference

GE700

CIRIA C672 Good Environmental Practice on Site

Environmental Tool Box Talks – Waste Management & Housekeeping