

**The London Borough of Hackney seeks to procure an Independent  
Visitors Service to support Children and Young People**

**Ref No: DN347592**

The London Borough of Hackney Children & Young People Services (CYPS) is pleased to invite bids from organisations able to evidence the necessary experience, skills and abilities to provide an Independent Visitors Service for Children and Young People who are looked after. The main aims of the contract are:

- To recruit and coordinate volunteers to visit and befriend children and young people who are looked after and have limited contact with their families
- To provide training and supervision to volunteers working with children and young people
- To ensure that the diverse population of Hackney is mirrored in the recruitment of volunteers
- To co-ordinate and facilitate visits by volunteers to children and young people living across England and Wales
- To ensure that volunteers are DBS checked and aware of safeguarding and child protection issues
- To liaise effectively with social workers and foster carers and within the ethos of the reclaim social work model adopted by Hackney CYPS
- To enhance service user satisfaction with service delivery
- To produce effective monitoring data which can be used to plan future services.
- To keep to agreed budgets and maintain tight financial controls providing clear and detailed records of expenditure

The contract will be awarded for five (5) years with service commencement in December 2018.

There is an option to extend the contract for up to three (3) years in increments of 1 year, dependent on performance and funding. The Council will be carrying out an open tender process and the expected annual value of the contract is £60,000.

The Council is undertaking this tender process via its electronic (e)-tendering portal, the London Tenders Portal (LTP) Contract documents may be obtained by download from the LTP.