****

TRAFFORD COUNCIL

**Soft Market testing**

LD and Complex Needs – Individual Support Packages

Contract Period:

**TBC**

1. **Background**

Trafford Council are looking for expressions of interest for two packages of support that may require a new provider.

At this moment in time, the expression of interest is purely speculative as we wish to test the potential appetite in the market before deciding on next steps. Therefore, we would ask you to indicate potential interest only at this stage.

1. **Key Aims**

Both packages involve supporting a person with a Learning Disability and Complex Needs in their own home, and both individuals requite 24/7 support including a mixture of daytime shifts and a waking night shift. We are currently using TEC (Technology Enabled Care) to investigate whether these waking night shifts may be able to become sleep in shifts.

One of the individuals currently lives in her own self-contained flat, and another lives in a two-bedroom property – whilst they currently live alone, another person may move into this property with them in the future subject to matching and compatibility.

We would look for an innovative and dynamic provider to take on one or both packages of care and support, who can commit to being person-centred in their practice and to work using an outcomes-focussed framework to increase independence, ensure quality of life, and reduce paid support where possible and safe to do so.

**Project Timescales**

|  |  |
| --- | --- |
| **Stage of the project** | **Anticipated deadline** |
| Soft market testing | **29/07/2024 - 12/08/2024** |
| Progress to tender | Unknown |
| Closing date for suppliers to have submitted documents | Unknown |
| Result of Procurement Process | Unknown |
| Contract Start Date | Unknown |

1. **Soft Market Testing**

**THIS IS NOT A CALL FOR COMPETITION**

The Soft Market Test is intended to allow interested organisations with relevant experience to outline their views and provide information with no commitment to themselves or the Council.

The Council may look to award contracts beginning in October 2024. If a decision is made to tender this service then more information will be given about the budget envelope and the duration of the contract. During the Soft Market Test we would like to gauge the level of interest.

**Stage 1 -** Interested suppliers are required to complete the following company information form and a short questionnaire (at appendix 1). Suppliers who complete and return the questionnaire ***may*** be invited to meet with Council representatives to discuss its requirements.

The questionnaire should be returned via The Chest - <https://www.the-chest.org.uk/> by \*\*TBC\*\*

If Suppliers have any questions about this soft market test, such questions should be submitted to the Council using the ‘Question and Answer’ facility within the opportunity advertised on The Chest. A copy of the question and a copy of the written reply may be circulated to all Suppliers, with anonymity of the Supplier preserved. Suppliers must not raise questions through any other channels, including emails direct to the Council or to STAR Procurement. No questions will be responded to, other than those raised through The Chest as described above

**We encourage your participation in this soft market testing exercise but must emphasise that your involvement in this exercise will not carry any commercial advantage in any ensuing procurement process.**

**No information provided in response to this soft market testing exercise will be used in any evaluation of any subsequent response to a procurement exercise.**

1. **General Information**

|  |  |  |
| --- | --- | --- |
| **3.1** | Full name of your organisation: |  |
| Contact Details Name: |  |
| Job Title: |  |
| Address: |  |
| Telephone no: |  |
| Fax No: |  |
| Mobile No: |  |
| Email Address: |  |
| Web Address (if any): |  |

1. **Undertaking from the supplier**

|  |  |
| --- | --- |
| Name:\* |  |
| Signed: | Duly authorised on behalf of the Supplier  (Electronic signature required here) |
| Position: |  |
| Date: |  |

**Appendix 1 – Questionnaire**

**Please complete the following questionnaire fully, highlighting any information that you consider to be commercially sensitive\***

1. Would you be interested in bidding for this proposed Project?

If Yes, why?

If No, why not?

Response:

1. Please detail the experience your organisation has in delivering this type of service?
2. Please detail how you will meet the current and future requirements as detailed in the service specification?
3. When/if the Council go to tender following the soft market test, is there anything in addition to the information in this brief that suppliers would need to be advised of in order to aid in their response.
4. Please can you detail a brief statement to demonstrate what added value your organisation can offer in the market?