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**APPENDIX E - Form of Tender**

**UNCONDITIONAL AND IRREVOCABLE OFFER TO**

**FAREHAM BOROUGH COUNCIL**

The Head of Democratic Services

Fareham Borough Council

P O Box 13

Civic Offices

Civic Way

FAREHAM

PO16 7AZ

Date ……………………………

**Re: Invitation to Tender dated […………….] for Pantomime Entertainment Services**

Having carefully examined and considered the Invitation to Tender including without limitation the Instructions to Tenderers, Form of Tender and Specification for the above named services and the Contract Documents (The Council’s standard terms and conditions of purchase & Memorandum of Understanding) included in the Invitation to Tender and in consideration of you considering this Tender:

1. We offer to perform the Services specified and to complete the contract in accordance with the Contract Documents and our Tender
2. We confirm we are able to provide the services and comply with the Council's Terms and Conditions (Appendix A) and a mutually agreed Contract.
3. We hereby declare that we have priced our tender at the prices ruling at …………… (DD.MM.YY) and in accordance with any legislation in force on that date.
4. We understand that The Council may at its discretion place orders for any portions of the items of this tender with different tenderers and we confirm that the prices quoted for any portions ordered from us will not be altered by such action.
5. We confirm that if our tender is accepted we will, upon demand, a) Produce evidence that all relevant insurances and compliance certificates with relevant legislation and policy are held and in force, b) Sign formal documentation if required.
6. We agree that this Tender shall constitute an irrevocable, unconditional offer which may not be withdrawn for a period of 90 days from this date.
7. We understand and accept that unless and until a formal Agreement is prepared and executed, no binding contract for the delivery of the services shall exist between us and the Council. We understand the Council is not required to accept our tender or any tender it receives.
8. We confirm that the undersigned are authorised to commit the Tenderer to the contractual obligations contained in the Invitation to Tender and the Contract.

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| **COMPANY TYPE:** | **COMPANY / SOLE PRINCIPAL / PARTNERSHIP**  *\* delete as applicable* |
| Signature 1 | […………………………..] |
| Print Name | […………………………..] |
| Job Title | […………………………..]  Director / If other title please specify below; […………………………..] |
| Signature 2 | […………………………..] |
| Print Name | […………………………..] |
| Job Title | […………………………..]  Director / If other title please specify below; [……………………….….] |
| For and on behalf of (Company full name) | […………………………..] |
| Registered No. | [……………………….….] |
| Registered / Business Address: | […………………………..] |
| DATE: | […………………………..] |