

TORBAY COUNCIL

Part 4 Award Questionnaire

Contract Reference

TPL4021

Contract Title

**Re-Tender of Design, Supply, Refurbishment and
Installation of Town Dock Torquay**

Maximum Period of Contract

3 Years or to Completion of Works

Return Date

Thursday 18 August 2021

Return Time

12:00 Noon

Return To

www.supplyingthesouthwest.org.uk

Applicant Name

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Stage Two – Award

Section A. Pass / Fail Criteria

The questions within this section shall be assessed on the basis of Pass or Fail.

Question Number	Questions	Response
1	<p>Programme</p> <p>The Applicant is to confirm that a Programme of Works is included within their Tender response.</p> <p>The Programme should be in weeks and consist of a bar chart, provided in PDF format A3, showing the order in which the Applicant proposes to undertake the various parts of the works, identifying the day number on which it is proposed that the principal parts of the works will be started and completed.</p> <p>The Programme is required to be compatible with the Pricing Schedule, the Specification and the Applicant's Method Statement and should include, but not be limited to, the following items:</p> <ul style="list-style-type: none">• Dates decided by the periods for approvals;• Outline of the phased refurbishments and installation;• Information required dates and approval required dates;• Submission dates and approval dates for Risk & Method Statements;• Float time and inclement weather / risk allowances. <p>Minimum requirement to achieve a Pass is for the Applicant to respond Yes and provide the Programme of Works described.</p>	Yes / No
Comments:		

Section B. Technical Questions

Applicants are required to submit their responses to the following Technical Questions. They should be drafted in such a manner to be able to form part of the Contract. They should be submitted containing sufficient detail to demonstrate that the stated outcomes will be deliverable, as defined within Part 2 Specification.

Responses must be relevant to the question and appropriate in length. Supporting information may be submitted as an Appendix, provided that it is clearly labelled, referenced in the question to which it relates and included in the main submission.

The evaluation of the response will not go beyond the word limit that has been set, if applicable.

Please note: the minimum score to be achieved for Questions 1, 2 and 3 is 2/5 as set out in section 3.4.2 of Part 1 Information.

All responses to be within this document in Arial font, size 12.

Technical Question Number	Technical Questions	% Score
1	<p>Understanding the Requirements</p> <p>The Applicant is to demonstrate the following:</p> <ul style="list-style-type: none"> • how the system proposed for the pontoon units, their fixings and ancillary items, meets the specific environmental and metocean challenges of the Torquay Harbour environment; and • how they will work with Harbour Authority around movement of existing vessels and infrastructure to ensure selected area is clear for commencement of works. <p>Page Limit: 5 sides of A4</p>	10.00%
Response:		
2	<p>Quality Standards</p> <p>The Applicant is to demonstrate quality standards, including as a minimum, the following:</p> <ul style="list-style-type: none"> • how they will ensure that the installation is robust and that workmanship is sufficiently diligent; • that all units, materials, fixings, ancillaries and installation meet or exceed minimum standards; 	10.00%

	<ul style="list-style-type: none"> confirm the warranty period on installed products; and excellence in after-sales customer care. <p>Page Limit: 5 sides of A4</p>	
Response:		
3	<p>Environmental Standards</p> <p>The Applicant is to describe how the units they propose to install address consideration of environmental standards, in terms of as-installed quality and in terms of service life, wear, accidental impact/damage and so on.</p> <p>Page Limit: 1 side of A4</p>	10.00%
Response:		
4	<p>Timescales</p> <p>The Applicant is to demonstrate or provide evidence that the pontoons and infrastructure will be manufactured and delivered within the proposed installation timescales.</p> <p>Page Limit: 2 sides of A4</p>	9.00%
Response:		
5	<p>Team Experience and Expertise</p> <p>The Applicant is to detail the team they will put in place to deliver this project (both office-based and on site). The response needs to include experience and qualifications relevant to this project and a structure chart.</p> <p>The information may be submitted as a separate Appendix for each proposed Team Member.</p> <p>Page Limit: 1 Sheet of A4 per Team Member</p>	6.00%
Response:		

6	<p>Price</p> <p>How will you ensure that the prices of the pontoon and other hardware would NOT increase over the installation period?</p> <p>Page Limit: 1 side of A4</p>	5.00%
<p>Response:</p>		
7	<p>Social Value</p> <p>Applicants are to demonstrate how they propose to meet the Authority's ambitions set out section 7.2.1 of Part 2 Specification and how those proposals will be measured during the life of the Contract.</p>	10.00%
<p>Response:</p>		