

Appendix 1

Collusive Tendering and Canvassing Form of Tender

To Sutton Housing Partnership (hereinafter called the '**Authority**')

Collusive Tendering

The essence of selective tendering is that the '**Authority**' shall receive bona fide competitive tenders from all persons tendering. In recognition of this principle:

I/We* certify that this is a bona fide tender, intended to be competitive and that I/We* have not fixed or adjusted the amount of the tender or the rates and prices quoted by or under or in accordance with any agreement or arrangement with any other person.

I/We* agree that this offer and any contracts arising from it shall be subject to the Terms of Offer, the Terms and Conditions of Contract and all other terms (if any) issued with the Invitation to Offer; and

I/We* certify that I/We* have not done and undertake that I/We* will not do at any time any of the following acts:

- a. communicating to a person other than the Institute the amount or approximate amount of my/our proposed tender (other than in confidence in order to obtain quotations necessary for the preparation of the tender for insurance etc); or
- b. entering into any agreement or arrangement with any person that he shall refrain from tendering or as to the amount of any tender to be submitted;
- c. offering or agreeing to pay or give or paying or giving any sum of money inducement or valuable consideration directly or indirectly to any person for doing or having done or causing or having caused to be done in relation to any other tender or proposed tender for the Service any act or omission.

Canvassing

I/We* hereby certify that I/We* have not canvassed or solicited any member officer or employee of the Institute or any consultant employed by the Institute in connection with the award of this tender or any other tender or proposed award of the tender and that to the best

of our knowledge and belief no person employed by me/us* or acting on my/our* behalf has done any such act.

I/We* further hereby undertake that I/We* will not in future canvas any member officer or employee of the Institute or any consultant employed by the '**Authority**' in connection with this tender or any other tender or proposed award of the tender and that no person employed by me/us* or acting on my/our* behalf will do any such act.

Signed (1) +

Status

Signed (2) +

Status

(for and on behalf of

Date

* delete as appropriate.

+ A director or the company secretary in the case of a company

A trustee in the case of a charity

A partner in the case of a partnership

A person authorised to sign contracts in the case of any public body