

London Borough of Sutton
OFFICIAL PURCHASE ORDER



You are responsible for ensuring this is a unique Official Order and not a copy. If you have been e-mailed this Official Order, please ensure it has been sent from a sutton.gov.uk or suttonlea.org e-mail address.

Order Number: EC 4897569

To **3C Environmental Technology Ltd**
3C House
Reading Road
YATELEY
Hampshire
GU46 7UH

Delivery Address

Environment and Leisure

C&P Client
24 Denmark Road
CARSHALTON
Surrey
SM5 2JG

Order Date 24/06/2020

Please supply the goods and/or services ordered herewith subject to the Terms & Conditions of the contract awarded and signed between you and the Council. Orders which are not otherwise covered by such a contract will be subject to the Council's Standard order Terms and Conditions (which can be seen at <https://drive.google.com/open?id=0B-v29C6qCIIXMkUxMkZ1Uk0zS2c>)

Description	Qty	Unit	Unit Price	Value £
Water Risk Assessments 2020/2021	4,997.0	PC	1.00	4,997.00
To carry a programme of Water Risk Assessments at various corporate buildings as per your quotation of 24/06/2020.				

Variation Order Details (where applicable)

4,997.00

Special Instructions:

All invoices must be posted to the following address, clearly quoting the Official Purchase Order Number shown: above.

The Payments Team
3rd Floor Civic Offices
St Nicholas Way
SUTTON
Surrey
SM1 1EA

Or Email them to invoices@sutton.gov.uk

Enquiries to: Caroline Duligall

Telephone No. 020 8770 6152

Delivery Date 24/06/2020

Payment Terms 30 days from invoice date