Please refer to the ITT template for lots 1 – 5 for the terms and conditions. This template is only being used for Lot 6 (optional) – Partner Status.

Only a Bidder who is an Eligible Bidder i.e a bidder who both -

a) expresses an interest in partner status and submits its offering for that and

b) is successfully appointed to at least 3 out of the five lots will be included in this selection process.

Sefton intends to appoint a maximum of 4 Bidders to Partner Status. A maximum of 8 Bidders will be taken through to interview stage. These will be selected from the bidders with the highest score based on the added value question who are eligible for Partner Status. The interviews will take place on dates to be notified. You will be asked questions based on the added value requirement. The questions posed will not be provided in advance. Questions may contain elements which are specific to your individual response or organisation.

The Bidder will be expected to make available those staff members who will be responsible for the delivery of and/ or management of the requirement.

The evaluation criteria to be adopted will be split as follows:

|  |  |
| --- | --- |
| **ITT Quality Criteria** (= 100% Weighting) | **% Weighting** |
| Range and suitability of added value services to be offered, assessed  through added value statement in ITT | 60% |
| Quality of answer to interview questions | 40% |

**The previous mentioned scoring matrix will be used to evaluate the above. A quality threshold of 60% will be set and suppliers failing to achieve this threshold will not be invited for interview for Partner Status.**