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| torbaycouncil |
|  (**3)- ATO Specification** |
| **Contract Reference** |
| **T00115HBP** |
| **Contract Title** |
| **Brixham Harbour Waste and Recycling** |

**Version Control**

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1. Specification

## Overall Scope and Nature of the Requirement

### The Authority is looking to appoint a licensed waste carrier to provide the following to Brixham Harbour:

### a suite of appropriate waste disposal containers;

1. a Compactor to reduce bulk of waste;

### a Waste Removal and Recycling Service.

### The Authority’s aims are to:

### Achieve tangible cost savings;

1. Increase recycling in order to help meet the Authority’s targets;
2. Minimise the environmental impacts of the waste.

### The Authority is willing to consider innovative proposals from Applicants in order to reduce costs and increase recycling.

## Waste Removal Requirements

### The Operator will be required to provide a suite of appropriate containers for waste to include the following:

1. General waste;
2. Wood;
3. Paper and Card;
4. Plastic and Cans;
5. Recyclables;
6. Food waste;
7. Scallop shells.

### The Authority would welcome innovative proposals which provide alternative options for an improved waste collection solution in order to minimise costs and increase recycling.

### The current contract provides for the following:

1. 10 x 1100 litre bins for general waste;
2. 8 x 240 litre for food waste;
3. 2 x 1100 litre bins for cardboard;
4. 1 x 1100 litre bin for plastic/cans;
5. Skip for wood;
6. Skip for scallop shells;
7. Bulky skip for general waste.

### The Authority does not warrant or guarantee the quantities specified which are provided to illustrate the current provision.

### The current contract provides for collections of general waste after 12:00 noon on Tuesdays, Thursdays and Saturdays, while the remaining waste is collected on demand with 48 hours’ notice to the current Contractor.

### It is intended that use of the Compactor will reduce the number of required collections with the aim of the general waste also being collected on demand.

### To provide Applicants with a clear understanding of the current service provision the Authority has provided a table showing an average month’s usage of the current service in Appendix 1.

## Compactor Requirement

### In addition to the appropriate containers set out in 1.2.1 the successful Applicant will be required to provide a static Waste Compactor for the Authority to rent on a five year lease in order to reduce the bulk of the waste collected.

### The total cost to the Authority of renting the Compactor must include the following:

1. Lease rental;
2. All maintenance charges;
3. Warranty and servicing;
4. Delivery and installation;
5. Training for Authority staff to use the Compactor;
6. Fixed four hour call-out for breakdowns.

### A power supply is available for the Waste Compactor.

## Scope and Nature of Possible Modifications or Options

### If new technologies or improved methods of delivering the Waste Management Service become available these will be considered and service delivery may be amended to reflect these throughout the life of this Contract.

### The Contract price has been fixed for five years subject to the following:

1. Relevant Government landfill tax premium for each given year
2. Changes to disposal methods
3. Changes to legislation

1.4.3 The Contract may expand to include other waste collection requirements at any of the sites within the Tor Bay Harbour Authority. The pricing for this additional work, if requested will be based upon the pricing schedule submitted for the same types of collections.

##  Operator Requirements

### The successful Applicant will be an experienced Licensed Waste Carrier.

### The Operator is permitted to subcontract the following:

1. The provision of the static Waste Compactor; and/or
2. The waste removal of the scallop shells.

### Should the Operator opt to subcontract the waste removal of the scallop shells the Authority will require the details of the subcontractor and evidence that the subcontractor has the required licences in place to handle and remove scallop shells.

### The Operator will be required to replace damaged bins at no cost to the Authority.

## Contract Management

### The successful Applicant will be required to provide the following:

1. Named dedicated Contract Manager;

### Direct telephone numbers for Authority staff to raise queries or report breakdowns;

### A Service Credit scheme in the event that service levels are not being met;

1. Six-monthly contract review meetings;
2. Reports showing contract management information;
3. Ideas for money saving options; and
4. Proposals for better solutions for waste management.

## Further Services Offered

The Applicant will be expected to suggest as part of its response to the Evaluation Questions any additional products or services that they may be able to offer as part of this Contract or any other added value that their offer might be able to bring to the Authority. Applicants are expected to build any such offers into their submissions regardless of whether specific questions are asked along these lines or not.