# Appendix 1 – Soft Market Testing Questionnaire

**Enfield Council Tree Maintenance Contract**

|  |  |
| --- | --- |
| Organisation Name: |  |
| Point of Contact:  |  |
| Contact details: |  |
| Date of response: |  |

­­­­­­­­­­­­­­­­

**Please return this SMT Questionnaire electronically via the Council’s e-Procurement Portal (LTP)** [**https://www.londontenders.org/**](https://www.londontenders.org/) **by:**

**12:00 Noon on 14th December 2022**

|  |
| --- |
| **Current Business Activities** Q1: Please provide a brief overview of your organisation’s business activities and other relevant business areas below. |
| Response: |
| **Suitability and Feasibility** Q2: In your opinion, please explain whether the current aims / outcomes and draft high-level requirements are suitable, feasible and acceptable within the current marketplace?  |
| Response: |
| **Challenges and limitations of the current requirements**Q3: In your opinion, what do you think are the challenges / limitations of the Tree Maintenance Contract relative to the Council and its current requirements etc? |
| Response: |
| **Attractiveness of any forthcoming contract opportunity**Q4: In your opinion, please explain how the Council could make any forthcoming procurement more attractive to providers in the future and explain whether the Specification are suitable and feasible within the current marketplace. |
| Response: |
| **Best Practice** Q5: In your opinion, what types of innovation or areas of best practice are being developed and/or are available within the current marketplace? |
| Response: |
| **Commercial Model / Pricing the requirements**Q6: Please outline any standard or preferred costing mechanisms/schedules should this procurement come to market. |
| Response:  |
| **Performance Measurement** Q7: It will be essential for the Council to accurately measure the performance of the service. What sort of performance measures/KPIs would you suggest are appropriate for ensuring the successful delivery of the contract?  |
| Response:  |
| **Social Value** Q8: Social Value and Sustainable & Ethical Procurement must be considered for the Council’s procurement activity, where the requirements are related and proportionate to the subject-matter. Currently 10% out of 100% is allocated for Social Value evaluation.Therefore, when considering the Social Value Act and specifically the set of Enfield Themes, Measures and Outcomes (TOM’s) (please see **Appendix 3 - Enfield Council Master TOMs 2021**), also the [**Council’s Sustainable & Ethical Procurement Policy**](https://www.enfield.gov.uk/__data/assets/pdf_file/0022/24439/Sustainable-and-Ethical-Procurement-Policy-2022-2026-Your-council.pdf) **(Appendix 4)** where and how do you think any additional social benefits could be achieved through the delivery of the contract?  |
| Response:  |
| **Risk and Liability**Q11: With regards to contract opportunities of this nature, what is your usual position with regards to risk appetite and liability? In addition, what issues have you encountered with regards to risks or liabilities that have determined that you would not submit a tender for a requirement of this nature?   |
| Response:  |