

**APPENDIX 1**  
**FORM OF TENDER - UNCONDITIONAL AND IRREVOCABLE OFFER**

**ENDER RETURN DEADLINE: 12PM (Noon) on .....**

**TO:** **SUTTON HOUSING PARTNERSHIP**  
("the Contracting Authority")

**WE:** \_\_\_\_\_  
[PLEASE ENTER THE NAME OF THE ORGANISATION BIDDING]

**OF:** \_\_\_\_\_  
[PLEASE ENTER THE ADDRESS OF THE ORGANISATION BIDDING]  
\_\_\_\_\_  
\_\_\_\_\_

1. Having examined carefully and understood the Instructions to Tenderers, Response Document including this Form of Tender and Pricing Document, Compliance Table, the Conditions of Contract and the Specification, and all other documents relevant to this Contract (the "Tender Documents") issued by the Contracting Authority in connection with Contract for [fire Risk Assessment] ("the Services") and in consideration of your considering this Tender hereby offer and undertake to
  - 1.1. provide the Services for the Contracting Authority for the [prices/annual sum] inserted by us in the Pricing Document ; and
  - 1.2. provide the Services upon and subject to the conditions set out in the Tender Documents.

2. In further consideration of your considering this Tender we agree that this offer shall remain open for acceptance and shall not be withdrawn for six months from the date fixed for the return of tenders.
3. We agree that unless and until a formal contract is prepared and executed the offer set out in this Tender constitutes an unconditional and irrevocable offer by us which shall be capable of acceptance by you whereupon there shall be constituted between us a binding contract.
4. We agree, if required, to enter into a contract to be signed under hand/ executed as a deed in the form accompanying the Instructions to Tenderers to be prepared at your expense embodying the terms of this Tender and the documentation listed above which are for all purposes to be deemed to form part of this Tender.

Dated this                      day of                      20[   ]

**LIMITED COMPANY**

Signature

Printed Name

Title of Signatory

[Witness]

Name of Company

Registered office Address:

**PARTNERSHIP**Signature of Partners in  
firm:

Printed Name

Name of Firm

Address:

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**INDIVIDUALS OR  
UNINCORPORATED  
ASSOCIATIONS**

Signature

Printed Name

Address:

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**TRUST**

Signature of two  
authorised persons

Printed Name

Name of Trust

Address:

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