

Central Procurement Unit

Westfields
Middlewich Road
Sandbach
CW11 1HZ

01270 686620

@cheshireeast.gov.uk

DATE:

OUR REF:

YOUR REF:

Please Contact:

Dear Sirs

Re: Contract for the delivery of Substance Misuse Services

Following your tender/proposal for the delivery of Substance Misuse Services to Cheshire East Borough Council, we are pleased to enclose two copies of the contract and two copies of the data sharing agreement for execution.

Please can you arrange for both copies of the contract to be signed on behalf of #####.

Please do not date the contracts.

Please return all of the documents to me **AS SOON AS POSSIBLE** at the address above so that I can arrange for them both to be signed on behalf of the Council and completed prior to the Mobilisation Date of #####. I shall then return one completed copy to you for you to retain for your records.

Yours faithfully

DATED

2018

(1) CHESHIRE EAST BOROUGH COUNCIL

(2) INSERT PROVIDER NAME

**CONTRACT FOR THE DELIVERY OF SUBSTANCE MISUSE
SERVICES**

DATED THE

DAY OF

2018

ARTICLES OF AGREEMENT

BETWEEN

- 1 **CHESHIRE EAST BOROUGH COUNCIL** of Westfields, Middlewich Road, Sandbach, Cheshire c/o Municipal Buildings, Earle Street, Crewe CW1 2BJ (**"the Council"**)
2. **PROVIDER NAME** incorporated and registered in England and Wales with company number ### whose registered office is at ##### (**"the Provider"**)

BACKGROUND

- (A) The Council sought proposals for the provision of services referred to below and set out in more detail in Schedule 3 (The Specification) by means of a tender exercise.
- (B) The Council has, through a competitive process, selected the Provider to provide these services and the Provider is willing and able to provide the services in accordance with the terms and conditions of this Contract.

NOW IT IS AGREED

1. This contract takes effect on the Mobilisation Date. Delivery of the Services will begin on the Commencement Date and will end on the Expiry Date subject to the extension and termination provisions herein.
2. That the Provider shall provide the Services in accordance with the terms of the Contract for the Term.
3. That so long as the Provider provides the Services in accordance with the terms of the Contract and to the reasonable satisfaction of the Council the Council shall make payments to the Provider as set out in the Contract.

4. FORM OF CONTRACT

This Contract is made up of these Articles of Agreement and the following Schedules only.

- Schedule 1 - Terms And Conditions Of Contract
- Schedule 2 - Special Terms and Conditions of Contract
- Schedule 3 - Specification
- Schedule 4 – Performance Regime
- Schedule 5 - Pricing Schedule
- Schedule 6 – Change Control
- Schedule 7 - Provider's Tender
- Schedule 8 – Data Protection

SEALING

For and on behalf of the Provider

Authorised signatory:

Name:

Title:

Date:

I hereby witness and attest this signature
of the above named Director/Authorised
Signatory

Signature

Name

Address

THE COMMON SEAL OF
CHESHIRE EAST BOROUGH COUNCIL

was hereunto affixed in the presence of

AUTHORISED SIGNATORY

:

SCHEDULE 3 SPECIFICATION

SCHEDULE 7
SERVICE PROVIDER'S TENDER

SCHEDULE 8
DATA PROTECTION