

2122-0326 - Supply, installation and maintenance of Interment Vaults

Islington Council invites suitable expressions of interest from suppliers for supply, installation and maintenance of interment vaults.

Current status / Background

Islington and Camden Cemetery Services (ICCS) are looking to extend the current provision of above ground burial vaults to new areas at Islington and St Pancras Cemetery within the Magnolia Place Area - situated at the end of Boundary Road and close to St Martin's Road.

The successful supplier will manufacture and install a bespoke scheme which is sympathetic to the surrounding landscape where it will be placed, whilst meeting the cultural and practical needs of the cemetery's varied bereavement market.

The requirement

ICCS is seeking a supplier that is able to design, provide, install and maintain bespoke interment vaults which are suitable for their purpose and fit in with the general ethos of Islington and St Pancras Cemetery, which holds a wide range of memorial styles from 1854 to date.

The chambers and/or cells for the interment vaults shall be constructed or reinforced concrete and/or other approved composite materials with suitable finishes, memorial tablets, claddings and all other accessories to provide adequate weather and erosion proofing, all in compliance with requirements of the Local Authorities Cemeteries Order 1977 (LACO 1977).

Islington and St Pancras Cemetery is situated within the London Borough of Barnet. The overall design and installation of the interment vaults shall accord to the general block arrangement and the accommodation provided for and in compliance with the Planning Consent permitted by the London Borough of Barnet together with conditions set by Barnet Council.

Suppliers are invited to submit detailed designs for the interment vaults and enclosure proposals for the development for Block 2A as part of their tender. The proposals are to include for all retaining walls, including foundations and concrete rafts to support the vaults, together with ramps and stairs (including high visibility/contrasting colours anti-slip treads and tactile paving where appropriate), stainless steel guardings, resin bound floor or other approved floor finishes to paths all as a complete package. The submission is to include details of all options for memorial tablets front panels, plinths, claddings, finishes and accessories together with samples of materials to be used.

Lots

The contract will not be divided into lots as a single provider will be appointed to undertake the project.

TUPE [Transfer of Undertakings (Protection of Employment) Regulations]

Potential providers must be aware that TUPE may or may not apply to this service. Further details will be available in the invitation to tender.

Contract Period

The contract period will be for 24 months from an estimated start date 1 August 2022 with an option to extend for up to a further 12 months in order to complete the works onsite (total 36 months).

Contract Value

The maximum budget available for this contract is £450,000. However the Council is confident the bids received will be lower than the available budget.

Award criteria

The framework agreement will be awarded to the Most Economically Advantageous Tender (MEAT) in accordance with the Public Contracts Regulations. MEAT for this framework agreement is quality 50% and cost 50%. Further details will be provided in the invitation to tender.

Cost 50%

Quality 50% made up of:

Proposed approach to environmental social value (20%)

Proposed approach to the design, construction and installation of vaults (10%)

Proposed approach to design of pathway finishes and drainage construction and installation of drainage (10%)

Proposed approach to how the works will be completed including resources used in the installation (5%)

Proposed approach to maintenance of the vaults and training for ICCS staff (5%)

Total 100%

Tenderers should be aware that we reserve the right to hold site visits and/or presentations and/or interviews during the tender process. Site visits and/or presentations and/or interviews will be for verification/clarification purposes of the written submission.

We reserve the right to interview leading bidders.

Procurement Process

This contract is over the threshold at which we are required to publish public procurement notices for new procurements to the UK e-notification service, Find a Tender service (FTS).

This contract will be procured using the Open Procedure. The Open Procedure means that all bidders who successfully express an interest will automatically be invited to tender and have access to the tender documents. Those who submit a tender and meet the minimum requirements will have their full tender, method statements and pricing evaluated.

How to express an interest

If you wish to apply for this contract please follow the steps below:

Register your company free of charge via the [London Tenders Portal](#).

Await acceptance. You will receive an email confirming your username and password.

Use your username and password to log into the London Tenders Portal and express your interest to **2122-0326 - Supply, installation and maintenance of Interment Vaults – categories:**

- 45112714-3:Landscaping work for cemeteries
- 45215400-1:Cemetery works
- 44000000:Construction structures and materials; auxiliary products to construction (excepts electric apparatus)
- 44100000 : Construction materials and associated items
- 44160000 : Pipeline, piping, pipes, casing, tubing and related items
- 44900000 : Stone for construction, limestone, gypsum and slate

Shortly after you have expressed interest, you will receive a second email containing a link to access the tender documents.

Deadlines

The deadline for expressions of interest is: **11:59 noon Wednesday 15 June 2022.**

Tender documents by: **12 noon Wednesday 15 June 2022**

Late submissions will not be accepted.

Additional information

- Islington Council and its partners are committed to work towards a 'Fairer Islington', for more information see www.islington.gov.uk.

- Please **do not** include any publicity material with your submissions.
- Islington Council aims to provide equality of opportunity and welcomes applicants who meet the qualitative selection criteria from black and minority ethnic communities and disabled groups.
- The Council encourages all types of organisation who meet the qualitative selection criteria including Voluntary and Community Sector (VCS) organisations, Social Enterprises or not for profit enterprises and small to medium enterprises (SME) to tender.
- Your submission will be marked in stages. Only applicants who meet the requirements at each stage will progress to the next stage. Further details will be contained in the tender documents.
- Please include the Contract Number of this tender process when communicating with the Council in any way.
- All questions relating to this contract should be raised via the question and answer section of the relevant contract on the London Tenders Portal. Please do not contact any officer of the council directly.
- Applicants are advised that all costs incurred either directly or indirectly in preparation, submission or otherwise related to this advertisement will be borne by them, and in no circumstances will the council be responsible for any such costs. Applicants are also advised that the council at its sole discretion acting reasonably and in good faith reserves the right to abandon the procurement at any stage prior to contract award.
- As part of a commitment to transparency the council is now publishing all spend over £500 each month. This includes spend on contracts, so the successful contractor should expect details of spend against the contract to appear on the council website [Islington Council: Council contracts](#). The council is also committed to publishing tender and contract documentation after contract award stage. Commercially sensitive information will be redacted from documentation. What constitutes commercially sensitive information is a matter for the council's sole discretion. However, tenderers will be invited to identify information they consider to be commercially sensitive in their tender return and this will be taken into account in the council forming a view.