



Working together

Service Specification

Community Learning Project & Partnership

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1. INTRODUCTION AND BACKGROUND

Skills & Learning Bournemouth, Dorset & Poole is the merged local authority adult learning provider covering all of Bournemouth, Dorset & Poole.

It holds the contract for the delivery of Education and Skills Funding Agency (ESFA) Adult Education Budget for non-formula funded Community Learning delivery.

A proportion of the funding received is allocated to third parties to enable the Service to increase its reach to priority learners.

It is looking for bidders who can:

- Recruit priority learners
- Understand the priorities and workings of the ESFA
- Contribute to local area skills needs as identified by Skills and Learning and the Dorset Local Enterprise Partnership
- Maintain effective monitoring of learner progress
- Maintain a quality of delivery that will be judged at least 'good' by OFSTED
- Achieve a high level of learner outcomes, both in terms of success rates and positive progressions from their programmes for learners

2. The Requirement

Skills & Learning Bournemouth, Dorset & Poole is seeking bidders for the following lots.

Lot 1 £15,000

Business enterprise skills for people with disabilities (mental, learning or physical)

A programme of measurable learning that will enable people with mental or physical disabilities to develop their business enterprise skills and move forward to creating micro-enterprises as individuals or small groups.

Lot 2 £15,000

Tackling social isolation & loneliness through community learning

A programme of measurable community learning that enables people to become less marginalised. The programme should provide people with the opportunity to develop skills and strategies to become increasingly resilient, independent and more involved with community activities and learning.

Lot 3 £15,000

Family learning project

To fund a project of measurable learning in partnership with schools and/or children's centres to develop confidence, parenting skills and aspirations to improve the life chances of the individuals and their families. Participants can be parents, grandparents or other primary carers and activities may or may not involve children under the age of 16 years as well as adults.

Lot 4 £15,000

Social interaction between diverse communities (in deprived areas or low contact areas)

A project to provide a programme of measurable learning to promote and develop inclusion and intercommunity relationships to better improve community cohesion.

Lot 5 £15,000

Wellbeing project for vulnerable or disadvantaged learners over 19

A project to provide a programme of measurable learning activities that will improve the wellbeing of vulnerable or disadvantaged learners. It is expected that a recognised measure will be used to record the learners' starting points and their outcomes as a result of the programme.

Lot 6 £15,000

Domestic Abuse project Weymouth /Dorchester

A project to provide a programme of measurable learning activities linked to the prevention or reduction of domestic abuse.

Qualified staff must be used to deliver activities to increase confidence, wellbeing and assertiveness for all genders experiencing or at risk of domestic abuse.

Lot 7 £15,000

Working with those recovering from addiction

A project to provide a programme of measurable learning to those recovering from substance misuse to aid reintegration into society and to develop entry to volunteering and paid work.

3. Period of Agreement

Further to section 1.5 of the Supplier Information Tender Document, the contracts for each lot above will initially run for the period 1st September 2018 to 31st July 2019. Should you not be successful in being awarded a lot in that year you will still remain on the Approved List, against which we will re-open the competition periodically.

4. Contract Responsibilities

As specified in the terms and conditions of contract (“Agreement”) “The Council wishes to engage the Provider to provide the Learning Services set out in Schedule 1 in accordance with the ESFA Community Learning and Funding Plan set out in Schedule 2”.

Schedule 1 and 2 of the Agreement are attached as appendices to this tender (The Agreement is also appended).

Schedule 1 contains the areas of responsibilities (and their constituent parts) against which you are required to perform. These areas will be quality assessed against the criteria laid out in Section 4 within this document. Schedule 1 also contains the responsibilities of Skills & Learning Bournemouth, Dorset and Poole under each of the respective headings.

Schedule 2 constitutes the ESFA Community Learning and Funding Plan for the year following award of a lot.