

## Expression of Interest

**Contract Reference**

**TAS4224**

**Contract Title**

**Community Wellbeing**

**Return Date**

**09 July 2024**

**Return Time**

**12:00 Noon**

**Return To**

**[www.supplyingthesouthwest.org.uk](http://www.supplyingthesouthwest.org.uk)  
(via the messaging facility)**

**Provider Name**

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**The Tender Documents can be made available in other formats. For further information please submit your request through the messaging facility on the Supplying the South West e-Tendering Portal**

## **A Expression of Interest Information**

### **A1 Purpose**

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The purpose of this expression of interest is to enable the Local Authority to identify within the market:

1. Suppliers with the skills, experiences and expertise to deliver the requirements laid out in Appendix A Draft Specification
2. Identify interested parties to this opportunity; and
3. Identify capable, interested parties who can deliver the requirements of the procurement within the proposed timescales.

### **A2 Background Information**

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- Demand for Adult Social care in Torbay is continuing to increase. To address our critical need to meet the needs of local people in a community focused way and reduce the demand of individuals for statutory support to maintain their independence, health and wellbeing in the community, we need to ensure there are robust mechanisms and community support services in place to enable people to connect and engage with community-based support within their own neighbourhoods in Torbay.
- The overarching purpose of this will focus on delivering the preventative aspects of Adult Social Care and Public Health which will promote and actively support the independence, wellbeing and quality of life for Adults in Torbay. It will prevent or delay the need for Torbay residents to access higher cost more intensive support.
- Referrals will be received via the helpline, from Adult Social Care and via the Hub and will link people with local community assets in Torbay appropriate to the individuals needs and requirements.
- It will be an essential requirement of this contract that the supplier is able to demonstrate the ability to develop, maintain and grow effective relationships with the community resources and assets in Torbay as this is a central tenet of the preventative approach to promoting wellbeing and independence that underpins this contract.

To achieve this Torbay Council are seeking a supplier to provide:

- a physical community hub,
- a helpline function,
- a community co-ordination function, and management of a small community fund

This will be co-ordinated into a single branded offer which can be delivered by a single supplier or consortium or partnership of suppliers. It essential that the

Supplier is able to demonstrate the ability to form a strong relationship and interface with the broader VCSE sector in Torbay in order to effectively deliver the requirements of this specification.

- The service will be available to adults aged 18 years and over who are residing in the Torbay Local Authority Area. This definition covers:
  - Abode in a particular place - physical location where the person normally eats and sleeps.
  - The person must be at their abode for a “settled purpose as part of the regular order of the person’s life for the time being, whether of short or long duration.
  - Voluntary adoption of the abode – where the person has the mental health capacity to choose where they live (this does not account for a preference to live somewhere else)
- It should be noted that there may be TUPE implications associated with this Contract in the event that the decision is made to go out to Tender.

### **A3 High Level Specification**

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- The Council's objective from an Adult Social Care and Public Health perspective is to enhance prevention activity, to improve our populations wellbeing and to help manage Statutory Sector demand by referring in a proactive and consistent way to the hub/helpline, via a clear pathway.
- It is an essential requirement that the Supplier of this specification is able to demonstrate a strong and effective working relationship with the local VCSE sector within Torbay and the ability to develop and maintain successful relationships with both VCSE and statutory organisations.
- The Supplier's activities and approaches are to have a strength-based approach and focus on factors that support human health and well being.
- The Supplier will dynamically support beneficiaries as their needs flux which may include providing support on multiple occasions.
- The Supplier will be responsive, appropriate, and equitable and consider race, religion, language, disability, age, gender, sexuality, geographical location, and areas of specific inequalities such as socio economic deprivation as much as is reasonably possible.
- The Supplier will ensure that everyone is treated with compassion, respect and dignity, without stigma or judgement.
- The Supplier of the Wellbeing contract will work with and utilise the participation of service users, staff and volunteers - in service design, delivery, monitoring and continuous improvement.

- The Supplier will be open to adapting the service or a service redesign, to best meet new and/or escalating needs in the local community.
- The Supplier of the consolidated arrangement will provide timely, person-centred, and trauma-informed interventions (evidence based or informed), which enable recovery and/or self-management of needs, including appropriate signposting or referring to local statutory and VCSE organisations.
- The Supplier will maximise opportunities for peer support for service users.
- The Supplier will enable the users of the service to develop and maintain their resilience and wellbeing as part of a preventative approach.
- The Supplier will provide productive and healthy ageing support and strength based conversations to support people to continue being connected to their community, living in their own accommodation and preventing escalation to statutory support.
- The Supplier will connect those in an older age range to groups, activities and voluntary sector organisations that can support people with healthy, productive ageing.
- Support and interventions offered will be at no cost to service users within scope of this specification.

For additional information on the requirements prior to submitting your Expression of Interest, please read Appendix A Draft Specification. Please note that whilst this Specification is in draft, it is unlikely to materially change.

## **A4 Expression of Interest Procedure**

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### **Timetable**

Please note: The following timetable is indicative and may be subject to change:

<b>EOI Stage</b>	<b>Dates</b>
Issue Expressions of Interest	25 June 2024
Deadline for Submission of Expressions of Interest	09 July at 12 Noon

### **Expression of Interest Submission**

Interested Providers are required to complete the Expression of Interest Response at Section B Expression of Interest Response and return this document, by the submission deadline set out in the timetable at A4 above, through the messaging facility for this opportunity on:

[www.supplyingthesouthwest.org.uk](http://www.supplyingthesouthwest.org.uk)

## ProContract Technical Support

Any Providers who experience problems with ProContract should contact the support desk:

[ProContractSuppliers@proactis.com](mailto:ProContractSuppliers@proactis.com)

Or click on the Help link at the bottom of the web page.

**Please Note:** If your issue is time sensitive call:

**0330 005 0352**

This line is available 09:00 to 17:30 Monday to Friday (excluding English bank and public holidays).

## A5 Indicative Procurement Timetable

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Procurement Stage	Dates
Tender Documents Published	29/07/24
Tender Submission Deadline	19/08/24
Evaluation Period	02/09/24 until 13/09/24
Contract Award Notification	24/09/24
Standstill	25/09/24 to 08/10/24
Lead In Time / Mobilisation Phase	09/10/24 to 31/12/24
Contract Start	02/01/25

Please note that the timetable above is indicative and subject to change.

## B Expression of Interest Response

### B1 Contact Information

**Applicants are required to provide details of the organisation contact to whom any correspondence relating to this opportunity should be addressed.**

Contact Name	
Name of Organisation	
Role in Organisation	
Phone Number	
Email Address	
Signature (electronic is acceptable)	
Date	

**If different from above please provide details of the individual registered on ProContract.**

Contact Name	
Email Address	

### B2 Expression of Interest Questionnaire

1. Does your organisation(s) have the skills, experiences and expertise to deliver the requirements laid out in Appendix A Draft Specification?

Response:

2. Would you be interested in bidding for this opportunity?

Response:

3. Are the timescales provided in A5 Indicative Procurement Timetable reasonable?

Response:

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