**Mechanical & Electrical, Risk Assessment and Building Fabric Services**

**Context**

The London Borough of Bexley invite interested and suitable companies that provide Mechanical and Electrical, Risk Assessment and Building Fabric services to attend a bidder briefing session at the Council’s Head Office on Thursday 27th February 2020. The session is an open meeting and companies are welcome to attend and drop in any time from 9.30am to 11:30am.

The contract will provide planned and preventative maintenance (PPM), statutory compliance, reactive repairs, risk assessments (including fire and water risk assessments and CCTV drainage surveys) and building fabric services to Bexley Council’s main corporate sites including offices, libraries, community buildings and sites within parks and open spaces. The contract will cover all the Council’s property assets and there will be provision for ad hoc and project services to be instructed on request via a schedule of rates.

A presentation pack will be issued to all companies that register and request a pack and members of the Council’s Facilities Management service and Procurement teams will be in attendance to discuss the details of the opportunity, services required and the procurement process. The Council would like to extend this invitation to companies and organisations of all sizes including local SME’s.

**Market Engagement Event**

The purpose of the session is to:

1. Present an outline of current requirements, outcomes and need
2. Explore market responses to the proposed delivery model to influence our future procurement
3. Share timelines for commissioning and procurement

The Market Engagement Event will be held on **Thursday 27th February 2020, Public Gallery, London Borough of Bexley Civic Offices, 2 Watling Street, Bexleyheath, Kent DA6 7AT**.

The event will run from **9.30am – 11:30am, as structured below**.

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| Time | Item (Session A will be the same as Session B) |
| 09.30am | **Session A:** Presentation by LB Bexley Procurement Team (15 minutes) |
| 09.45am to 10.30am | Opportunity to meet with LB Bexley FM Team and One Consulting Group to discuss outcomes and the proposed delivery model |
| 10.30am | **Session B:** Presentation by LB Bexley Procurement Team (15 minutes)  |
| 10.45am to 11.30am | Opportunity to meet with LB Bexley FM Team and One Consulting Group to discuss outcomes and the proposed delivery model |

Please register in advance for the presentation pack, and plan to attend either Session A or B.

Please note that this is not a tender exercise and participation (or non-participation) in dialogue will confer no advantage or disadvantage when commissioners commence the formal procurement process.

Places at the event will be limited and may be restricted to two people per organisation to ensure a wide range of views. The session is appropriate to service managers and business managers. To request a place at the event, please email procurement@bexley.gov.uk and

sarah.bohannon@oneconsultinggroup.co.uk by **Monday 24th February 2020**.