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| **Contract Title:** | CLC5255 Cashless Parking Services |

The London Borough of Tower Hamlets (LBTH) is seeking expressions of interest from interested organisations for the above services and / or goods.

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| **Description:**  The London Borough of Tower Hamlets is seeking a suitably skilled and experienced provider of a cashless parking solution allowing customers to pay electronically for parking at any on-street and off-street parking location using a mobile telephone and a debit/credit card including apps for IOS/Android/Windows, customer service desk, SMS and website. The service needs to be fully functional and accessible 24 (twenty four) hours per day, 7 (seven) days per week. The tender includes the supplier providing marketing/advertising and stickers at all pay & display machines.  A five year contract with the option to extend by additional 2 year is offered. |
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| The Council is committed to improving the quality of life for both residents and businesses within Tower Hamlets. In line with The Public Services (Social Value) Act 2012 the authority will consider how this procurement might improve the economic, social and environmental well-being of the relevant area. In order to achieve this, it is our objective to work with existing and future contractors to secure an appropriate level of community benefits through the procurement process. Detailed guidance and minimum levels of the economic and community benefit applicable to this tender will be available within the tender documentation.  **The anticipated contract start date is:** Monday, 01 October 2018 |

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| **The estimated value of the contract is:** |  |
| £600,000 Total Cost | |

**For a period of:** 5 years with an option to extend for 2 further years

Organisations wishing to express their interest are requested to **register** on the London Tenders Portal ([www.londontenders.org](https://www.londontenders.org/procontract/supplier.nsf/frm_home?ReadForm)) where the tender documentation will be available for download. You may be required to complete a Selection Questionnaire (SQ).

The invitation to tender instructions and the specifications will be available as a public attachment allowing organisations expressing an interest in the project easy access of the main requirements. Full documentation requirements will be included within the evaluation questionnaire.

Organisations must ensure that access to the system is available to their representatives dealing with the contract.  The council will not be liable for the lack of delegated access within the organisation and will not send any documentation regarding the contract, which shall be exclusively available through the portal.

Tenderers are responsible for allowing sufficient time to submit their ITT/SQ. The Council accepts no liability whatsoever for ITT/SQs that are not submitted due to internet connectivity issues, transmission delays or errors.

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| **Deadline for expression of interest and / or return of quotation is:** |
| Thursday, 31 May 2018 12:00 pm |

LBTH is an Equal Opportunities Employer and a supporter of Ethical Governance, our protocol can be found here along with [Guidance to Suppliers or Providers](https://www.towerhamlets.gov.uk/lgnl/business/tenders_and_contract/guidance_to_suppliers_and/guidance_to_suppliers_and.aspx) via:

[http://www.towerhamlets.gov.uk/](http://www.towerhamlets.gov.uk/lgsl/801-850/828_tenders_and_contracts/guidance_to_suppliers_and.aspx)

LBTH does not undertake to invite all applicants or bind itself to accept the lowest or any Tender. LBTH will not be liable for any costs incurred in tendering for this contract.

If you require any further information please contact:

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| Neil Ward | at: |