Dear Provider

The Council is engaging with providers of SEND overnight short breaks for children and young people with disabilities and their families. Our aim is to assess the readiness and condition of provider facilities and accommodations in preparation for an upcoming tender for Overnight Short Breaks for children and young people aged 0-25 years.

We seek to understand the mobilisation timeframe required for providers to effectively deliver these services, whether they currently have a presence in the city or not, and who wish to commence service delivery from a mutually agreed contract start date.

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|  | Could you please confirm if your organisation already possesses, or would need to source, fully adapted, inspected, safe, and compliant premises that would be ready to accommodate overnight short break placements? |
| Response: |

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| --- | --- |
| 2. | If the Council were to publish a tender for this requirement in mid-October, how long would your organisation need to ensure that premises are available for use for overnight short breaks? For clarity, the contract commencement date would be the expected date to start accepting referrals. |
| Response: |

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| --- | --- |
| 2. | We would appreciate detailed feedback on the timeframe required to effectively prepare a building to accept referrals and ensure a smooth mobilisation process. |
| Response: |

Can you please download, complete and upload sending through the Proactis Tendering Portal messaging portal.

**Please return by Wednesday 18th September 2024**

The next steps will involve the completion of the tender pack and inclusion of the feedback received into the tender timeline and documents.

We appreciate your feedback and thank you for your participation.

Regards

The Procurement Team