

Appendix C - Written Submission Questionnaire

Please answer each question in full using the area allocated within the question and upload on to ProContract as part of your submission.

Provided in brackets is the percentage score allocated to that criteria Please respond to each question in no more than 2 A4 sides. Providers are to use font style Arial, size 11 or 12pt. Any information given outside of this limit will not be factored into the evaluation.

Question 1 (7%) (This is for information only and will not be scored. Enfield Parks Department will make a final decision of an acceptable route for the course with the successful bidder.
Please provide details/photos/maps of your Boating proposal including your preferred entry point on to the lake and any additional infrastructure you may require (paths/buildings etc)?
Response (Bidder to Complete):
Question 2 (5%)
Grovelands park has ecological importance; please detail how you will minimise any impact to the wildlife, lake and habitat? What measures will you put into place to ensure that deterioration does not occur?
Response (Bidder to Complete):
Question 3 (5%)
What experience have you previously had managing a boating activity? When and for how long? What was your role?
Response (Bidder to Complete):
Question 4 (5%)
Please provide details of how many staff will run the facility, what their roles will be and what experience/qualifications/training they will have?
How will you ensure that they are DBS checked (Disclosure and Barring Service)?
Response (Bidder to Complete):

Question 5 (6%)

Is there any current legislation that relates to boating facilities? How will you ensure the safety of:

- Your customers
- members of the public (adults and children)
- loose dogs within the park

Response (Bidder to Complete):

Question 6 (5%)

Boating will cause wear and tear to the bank of the lake. Regular inspections and maintenance will be required. Approval must be obtained by the Authority before any works can take place. Please answer the following:

- How often are you proposing to inspect the banks for wear and tear?
- Who will undertake the inspections and what is their qualification?
- How and when will this information be reported to the Authority?
- How and when will you notify the authority of your planned maintenance?
- What measures will you put in place should any unexpected maintenance be required whilst waiting for approval by the Authority?

Response (Bidder to Complete):

Question 7 (7%)

What management reports do you maintain and how often are these updated (for example and not limited to: equipment inspection and testing, health and safety records/accident reports, income records, user numbers, complaints and customer satisfaction surveys)

Response (Bidder to Complete):

