

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE: DN709546

THE BUYER: **The District Council of Folkestone & Hythe**

BUYER ADDRESS Civic Centre, Castle Hill Avenue, Folkestone, Kent,
CT20 2QY

THE SUPPLIER: Allstar Business Solutions Ltd

SUPPLIER ADDRESS: PO Box 1463, Canberra House, Lydiard Fields,
Great Western Way, Swindon SN5 6PS

REGISTRATION NUMBER: 2631112

DUNS NUMBER: 769701400

SID4GOV ID: N/A

CROWN COMMERCIAL SERVICES FRAMEWORK FUEL CARDS AND ASSOCIATED SERVICES VI (LOT 1)– RM6186

This Order Form is for the provision of the Call-Off Deliverables and dated *1st February 2021*

It's issued under the Framework Contract with the reference number **RM6186** for the provision of Fuel Cards and Associated Services

CALL-OFF LOT(S):
Lot 1

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) **RM6186**
3. Framework Special Terms
4. The following Schedules in equal order of precedence:
 - Joint Schedules for **RM6186**
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
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 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Joint Schedule 12 (Supply Chain Visibility)
 - Call-Off Schedules for **RM6186**
 - Call-Off Schedule 1 (Transparency Reports)
 - Call-Off Schedule 2 (Staff Transfer)
 - Call-Off Schedule 3 (Continuous Improvement)
 - Call-Off Schedule 5 (Pricing Details)
 - Call-Off Schedule 6 (ICT Services)
 - Call-Off Schedule 7 (Key Supplier Staff)
 - Call-Off Schedule 8 (Business Continuity and Disaster Recovery)
 - Call-Off Schedule 9 (Security)
 - Call-Off Schedule 10 (Exit Management)
 - Call-Off Schedule 11 (Installation Works)
 - Call-Off Schedule 12 (Clustering)
 - Call-Off Schedule 13 (Implementation Plan and Testing)
 - Call-Off Schedule 14 (Service Levels)
 - Call-Off Schedule 15 (Call-Off Contract Management)
 - Call-Off Schedule 16 (Benchmarking)
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 - Call-Off Schedule 18 (Background Checks)
 - Call-Off Schedule 20 (Call-Off Specification)
 - Call-off Schedule 22 (Lease Terms)
 - Call-Off Schedule 23 (HMRC Terms)
5. CCS Core Terms (version 3.0.11)
6. Joint Schedule 5 (Corporate Social Responsibility) **RM6186**
7. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

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No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract: N/A

CALL-OFF START DATE: **01 April 2024**
CALL-OFF EXPIRY DATE: **21 February 2028**
CALL-OFF INITIAL PERIOD: **46 Months**

CALL-OFF DELIVERABLES

Allstar One card solution

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **£35,000**

CALL-OFF CHARGES

Option B: See details in Call-Off Schedule 5 (Pricing Details)

All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4, 5 and 6 (if used) in Framework Schedule 3 (Framework Prices)]

REIMBURSABLE EXPENSES

Recoverable as stated in the Framework Contract

PAYMENT METHOD

Monthly Invoicing payable within 30 days (Monthly + 30) / BACS

BUYER'S INVOICE ADDRESS:

Folkestone & Hythe District Council

Invoices Team

Invoices@folkestone-hythe.gov.uk

Civic Centre

Castle Hill Avenue, Folkestone, Kent, CT20 2QY

BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]

Technical Services Manager

[REDACTED]@folkestone-hythe.gov.uk

Folkestone & Hythe District Council Civic Centre, Castle Hill Avenue Folkestone, CT20 2QY

BUYER'S ENVIRONMENTAL POLICY

BUYER'S SECURITY POLICY

SUPPLIER'S AUTHORISED REPRESENTATIVE



PO Box 1463, Canberra House, Lydiard Fields, Great Western Way, Swindon SN5 6PS

SUPPLIER'S CONTRACT MANAGER



Head of Sales – Partnerships

CCS@allstarcad.co.uk

PROGRESS REPORT FREQUENCY

On the first Working Day of each calendar month

PROGRESS MEETING FREQUENCY

Quarterly on the first Working Day of each quarter

KEY STAFF

As above

KEY SUBCONTRACTOR(S)

N/A

COMMERCIALLY SENSITIVE INFORMATION

Not applicable

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

Not applicable

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	[Redacted]	Signature:	[Redacted]
Name:	[Redacted]	Name:	[Redacted]
Role:	MD	Role:	[Redacted]
Date:	20 December 2023	Date:	[Redacted]

[Buyer guidance: execution by seal / deed where required by the Buyer].

IN WITNESS WHEREOF the parties have
executed this Order Form the day and
year written above (1st February 2024)

THE COMMON SEAL OF THE)
DISTRICT COUNCIL OF FOLKESTONE,
AND HYTHE was hereunto affixed)
in the presence of: -)

[Redacted]
Authorised Signatory
[Redacted]

