

Part D

Pricing

Framework Agreement for the provision of E-Audio books for Somerset County Council on behalf of the LibrariesWest Consortium

Ref: DN524729

Commercial and Procurement Team

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1 Pricing Evaluation

Bids will be evaluated individually on the basis of the 'most economically advantageous tender' (MEAT) by way of price and quality (as referred to previously in Part C Selection and Award).

The pricing element of Applicants' Bids will be evaluated using the following scoring system.

The lowest tendered price will be allocated a maximum score of 60%.

Other tendered prices which are more expensive will be scored using the following equation:

$$\% \text{ Score} = \frac{\text{Lowest price tender} \times 60}{\text{Higher price tender}}$$

Example:

Lowest tendered price £200,000 scores 60%

Second lowest tendered price £220,000 = **54.54%**

(£200,000 x 60 ÷ £220,000 = **54.54%**)

Third lowest tendered price £265,000 = **45.28%**

(£200,000 x **60** ÷ £265,000 = **45.28%**)

This will result in prices being ranked from lowest to highest with percentages being based on the percentage differences between the respective bids.

Applicants are to satisfy themselves that they have understood all the requirements of the specification and the Goods, Services or Works required and to bid their most competitive rates accordingly. All Bids in connection with these Competition Documents will be considered to be comprehensive and fully inclusive of all costs and charges; no subsequent application from an Applicant will be entertained, post Contract, for any additional payment where the Applicant failed to include a cost or charge in their submitted Bid other than in respect of a variation initiated at the request of the Authority.

For the avoidance of doubt the Authority may use its absolute discretion to disqualify Applicants' Bids under the following circumstances:

- where the Applicant fails to provide a satisfactory response to this Part D Pricing;
- where the Bid is deemed to be undeliverable based on the pricing submitted compared with the Authority's requirements as described in Part B General Information and Specification and Part C Appendix C1;

Please note the Authority's standard payment terms are to pay in arrears following the delivery of the Goods, services or Works.

2 Pricing Submission

| | |
|--------------------------|---|
| Name of Applicant | [Please enter your organisation name here] |
|--------------------------|---|

Please set out, in the form of a detailed breakdown, all of the costs associated with providing the Service, and also include any level of discount we would receive. Applicants are required to submit pricing covering 3 options as detailed below:

- **Option 1a** is a price for an E-Audio solution for all 7 Authorities of the LibrariesWest Consortium;
- **Option 1b** is a price for a standalone E-Audio solution for Gloucestershire County Council only;
- **Option 2** is a price for an E-Audio solution for all 7 Authorities of the LibrariesWest Consortium plus Gloucestershire CC.

The financial evaluation undertaken will be against *all* options and the Authority will evaluate on the basis of the 'most economically advantageous tender' (MEAT) offer and reserves the right to award against any option.

If Gloucestershire decide not to be part of the shared contract under Option 2 they may award contracts using pricing provided in Option 1b.

You are required to submit your pricing bids for Options 1a and 1b, and 2 by completing **Appendix D1 – E-Audio Books Pricing Spreadsheet**



All prices shall be stated in pounds sterling and exclusive of VAT. All bids will be considered to be comprehensive and fully inclusive of all costs and charges for the lifetime of the contract; no subsequent application from a Supplier will be considered, post contract, for any additional payment where the Supplier failed to include a cost or charge in their submitted Tender other than in respect of a variation initiated at the request of the Council on behalf of itself or the Member Authorities. The amounts quoted below must include all aspects of the Service, to include any set up and on-going costs and the cost of licences and any associated fees.

In the event that no price is provided for an Applicable Title, Applicants should note that an average of the other tendered prices for that title (from other Applicants) will be taken with 10% added. This may affect an Applicant's final score, therefore please ensure prices are submitted for each title requested where possible.

The cost will be inclusive of any associated fees and charges which may include for example download or administrative fees. However, this is not an exclusive list and it is the responsibility of the Applicant to ensure all charges have been included.

3 Pricing Schedule Declaration

I _____ of _____ (*add in name of organisation*) hereby offer to supply the Goods, Services or Works as per the completed schedule of prices given within this Part D Pricing, in accordance with the specification, terms and conditions and all other documents forming the Contract.

| | |
|-----------------------------|--|
| Signatory Name | |
| Role in organisation | |
| Organisation name | |
| Signature | |
| Date | |

To be completed and returned with Bid submission. Bids may be disqualified if they are not submitted with this completed schedule.