

Appendix A – Pause Partnership Points

Your team structure

- Pause Practices will work in collaboration with Pause throughout their recruitment process, utilising their National Practice Leads as panel members for interviews, and resources supplied by Pause, e.g. job description and person specifications.
- The minimum staffing level for a Pause Practice is a Practice Lead, three Practitioners and a Practice Co-ordinator. Any variations to the architecture of a Practice should be discussed with your National Practice Lead.

Your cohort

- Women who join Pause need to be of child-bearing age, have no children in their care and be at risk of repeat pregnancies that are likely to result in removal.
- The women who work with Pause must use the most effective methods of reversible contraception for the duration of the programme.
- Women may participate in Pause regardless of their presenting issues.
- Any restrictions placed on participation must be agreed with your National Practice Lead.
- Pause Practices will complete the *scoping* exercise using the Pause scoping tool and will share the anonymous data gathered with Pause

Your ways of working

- The maximum number of women for any one Practitioner to work with is eight.
- Pause Practices must ensure all Practitioners receive at least one clinical supervision per month.
- Pause Practitioners will consider whether any intervention or tool they use has a clear theoretical and robust evidential basis and that they have assessed any risk as reasonable and taken appropriate steps to mitigate.
- Each Pause Practice must ensure that the woman's resource allocation of at least £2,000 per woman is ring-fenced within the Practice budget and that cash is never given directly.
- Pause Practices to make the 'Post Pause Essential Elements' available to women at the end of the programme.
- Pause Practices agree to follow the guidance on consistency and clearance for the media.
- Pause commits to supporting Pause Practices with their communications priorities.
- Pause Practices will answer the innovation questions before pursuing anything that sits outside the core Pause Programme.
- Pause Practices will always link with Pause Business Development for support when considering funding opportunities.

Your work with Pause Partners

- Pause Practices will have close working relationships (face-to-face where possible, at least for initial contact) with relevant local professional partner organisations.
- Pause Practices and local partners will develop partnership arrangements, including information sharing agreements, so everyone is clear about roles, responsibilities and expectations.
- Pause Practices will have a single point of contact with each local partner agency.

Your care plans

- Pause Practices will include the essential elements of assessment in their assessment care plans.
- Pause Practices will review their assessment care plans with their Pause National Practice Lead.
- Pause Practices should liaise with their National Practice Lead to ensure assessment and care plans meet Pause guidance and requirements around baseline assessment, background information, risk and monitoring of most effective method of reversible contraception.

Your Practice safety

- Pause Practices must ensure they adopt and follow their local/delivery organisation's safeguarding policies and procedures, relating to children and vulnerable adults. All Pause Practice staff must understand and implement the policy, and it must be in place before the first women join the programme.
- Pause Practices and their delivery organisations are responsible for ensuring that lone working is appropriately and safely managed.

Your quality assurance

- Pause Practices will provide timely and accurate data on fidelity, quality and outcomes through the Quality Assurance System (Apricot). Pause will provide each
- Practice benchmarking data from other Practices that allows them to set their own performance to support ongoing learning and development of the Practice.
- Pause Practices must meet the Minimum Quality Standards and be working towards the Pause Quality Targets. If a Practice fails to meet one or more Minimum
- Quality Standards it must put in place a robust plan to raise the quality of its delivery so that the Minimum Quality Standards are met as soon as practicable.
- Pause Practices will commit to taking part in any national evaluation and will liaise with their Pause National Practice Lead and the Director of Practice and Learning regarding any plans for separate independent evaluation.