**SPS 2473 The Appropriate Adult Service Tender**

The Appropriate Adult Service will be provided to children who have been detained in police custody and will meet new requirements for appropriate adults

The service will provide a trained Appropriate Adult to attend a custody suite, prison and voluntary interviews at and away from police stations when a young person aged between 10–17 years is detained, and their carer/s are unable or unwilling to attend. The service will be delivered 24 hours per day, 7 days a week to support young people through police proceedings in the three London boroughs of Bexley, Lewisham and the Royal Borough of Greenwich.

To provide a quality Appropriate Adult service 24 hours per day, 7 days a week in which trained volunteers attend a custody suite, prison and voluntary interviews at and away from police stations within the 3 boroughs of Bexley, Lewisham and the Royal Borough of Greenwich, when a child aged between 10–17 years is detained and their carer/s unable/unwilling to attend in order to act as an Appropriate Adult.

The Service must be delivered in line with the Police and Criminal Evidence Act (1984) and its code of practice PACE guidelines and the NAAN National Standards (2018) and to ensure that the child’s interests are safeguarded, they understand their rights and police procedures during their detention and clear communication is facilitated.

To provide verbal and written information to children and families about relevant services and where appropriate signpost and refer children to services that can meet their identified needs in respect of preventing (further) offending and antisocial behaviour.

**Description of the procurement**

Full details relating to the Services are provided in the tender documents. To participate, Suppliers will need to register as a Supplier with Pro Contract before obtaining access to the tender documents.

In the event of difficulties registering as a supplier, please refer to the System Administrator Proactis support team [ProContractSuppliers@proactis.com](mailto:ProContractSuppliers@proactis.com)

Tender Responses are required to be submitted no later than 12:00 noon on the 10th November 2021 , UK Local time via ProContract tender portal. If you require any clarifications on the tender documents, please submit these in writing via Messaging in ProContract tender portal, including the project reference and title clearly in the Subject title, 12:00 noon on the 28th October2021 UK Local time. The Councils responses to these clarification questions will be issued periodically via Messaging in ProContract tender portal.

Please note that this project has been advertised on Contracts Finder/ other web portals, however, supplying the ProContract tender portal is the only portal that includes all the relevant documents required to respond to this opportunity, bearing Project Id: . DN571071 No Tender submissions will be considered without completing the tender documents in full including attachments and returning them in alignment with the instructions within the tender documents.