# SUPPORTING INFORMATION & DECLARATION

## PART 1: Selection Questionnaire & Declaration.

All Bidders will need to complete the Selection Questionnaire via Proactis. This will cover the following:

Organisation and Contract details

Pass/Fail questions – Insurance coverage, Modern slavery, GDPR.

Declaration and freedom of information

Failure to complete this part of the Evaluation may result in your bid being rejected in its entirety

## PART 2: Quality Questions – out of 70% (price 30%)

Please see Part J (*Evaluation of Quotations*) for details on the weighting and scoring criteria.

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| **Title(question)** | **Description** | **Weighting** |
| 1. What Practice Educator Professional Standards (2) is your course aligned to? | In 2022 the PEPS2 refresh updated took place. This introduced additional requirements, for example, interviewing potential applicants and the increased role of the Practice Educator Mentor Assessor (PEMA.) Please outline any flexibility of arrangements for the second learner. | Weight 15% |
| Potential Provider’s Response |  |  |
| 1. What model of the Practice Educator Mentor & Assessor roles do you use? | Arrangements for Mentor and Assessor roles can vary across PEPS programme, either undertaken by separate or the same person. HEI’s can allocate PEMA’s and use their own templates, or they might require the agencies to develop this and appoint and pay their own PEMA’s. | Weight 5% |
| Potential Provider’s Response |  |  |
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| 1. What method and model of delivery do you offer? | Do you have an online course delivery, or is it face-to-face or a combination of the two - hybrid?  How many taught days are there and over what period of time? | Weight 15% |
| Potential Provider’s Response |  |  |
| 1. What course start dates do you offer? | September and Jan/Feb start dates will be required, to align with final placement starts. To meet the demands of fast-track and apprenticeship models of qualifying courses, flexibility with a second intake will be required, to address the demands for Practice Educators. | Weight 15% |
| Potential Provider’s Response |  |  |
| 1. How is the course assessed and does the course carry academic credits and if so, how many? | For example:   1. Assignments and word length 2. Portfolio, if so, what is included? 3. Group work exercises? 4. Course certification? 5. Academic credits (if applicable) | Weight 15% |
| Potential Provider’s Response |  |  |

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| 1. Having read the specification what community benefits, will your organisation provide as part of your proposal? | For example:   1. Subcontracting locally 2. Improvements to the county 3. Use of apprenticeships 4. Reduction of C02 emissions 5. Use of Recycled materials | Weight 5% |
| Potential Provider’s Response |  |  |
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