



PIN – BRIEFING PAPER

Date:	09-Aug-19	
Ref No:	C-CA-19011	
Return by:	16-Aug-19	
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Why – Executive Summary

As part of a programme of capital works projects at Jersey Airport, Ports of Jersey Ltd. are undertaking a reconfiguration of the forecourt area.

A planning application has been submitted and a response is currently pending.

Who – Responsible

Ports of Jersey (PoJ)

What – Requirement

A general arrangement drawing, showing the proposed final layout is attached. It is noted that the construction will need to be undertaken in a number of phases to ensure the Airport remains operational at all times.

The works to form the pedestrianised / plaza area immediately to the north of the existing departures terminal are not expected to form part of this contract. This will be a later phase of works, delivered under a separate contract.

At this time the form of contract will be an NEC3 ECC (Option A) and will require the successful contractor to complete the detailed design, currently at RIBA Stage 2, prior to commencement of construction.

When – Timeline

Tender Advert issue	09-Aug-19
Expression of Interest	16-Aug-19
ITT issue	28-Aug-19
Tender bid submission deadline	20-Sep-19
Completion of Tender evaluation	11-Oct-19
Notification of intention to award Contract	25-Oct-19
Start of Contract	Nov-19

Where – Location

Jersey Airport, Channel Islands



How – Solution

At this stage, a response confirming whether you would like to be included in this procurement process for this project is required, no later than Friday 16th August.

Ports of Jersey are using an electronic tendering tool to manage this procurement and communicate with Tenderers. Accordingly, no hard copy documents will be issued to Tenderers and all communications with Ports of Jersey including the submission of Tender Responses will be conducted via Ports of Jersey tender portal via <https://procontract.due-north.com/register> by the deadline stated in the Tender Timetable.

Once on the portal you will find clear instructions of how to register and upload/download documents. Once registered Tenderers are able to view and download the ITT and relevant documentation. All correspondence and communications (including e-mails etc.) shall be conducted through this portal.

The tender shortlist shall be confirmed following completion of this EOI, and the Invitation to Tender will be published.

