Electronic Document Conversion & Restructuring

For Leicester City Council

**Clarifications 6 Question 14**

|  |  |  |
| --- | --- | --- |
| **No** | **Bidder Clarification** | **Leicester City Council Response** |
| 14 | Functional Requirement : Ref A1  This section refers to .GWE file format as encapsulating a GroupWise email.  What is the mechanism and/software package that you intend to use to export data and create this file type?  There is no example  in your reference dataset.  Do all Groupwise attachments fall into the defined standard file formats (TIFF, JPG etc) or are there any others (Excel/word/PPT etc) that  need to be accounted for?  General Questions:  What version of PDF should the output be?  Should the PDF format specification actually be PDF/A for long term storage? If so what version? | We are not creating any this file type.  The file type was captured in its original  Groupwise Email format when saved to the originating EDRMS.  Examples are provided in the LCC Dummy Data file.  We have not reviewed the contents of all Groupwise emails, so cannot confirm all formats they contain, we recommend any bidder accounts for MS Office documents included as attachments within the emails.  We currently have PDF documents in both v1.4 and v1.6.  The final version will be agreed with the successful bidder.  We will review any PDF/A requirements and versions with the successful bidder. |
|  |  |  |