

**Environmental Services: Fleet Management Solution**

**Appendix A Draft Specification**

## Fleet management - essential requirements

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| **ID** | **Requirement** | **Comments** |
|  | The solution must be a DVSA Earned Recognition validated management solution or have earned the status by contract go live and must be on the validated IT supplier list for vehicle maintenance |  |
|  | The solution must support mobile devices capable of wireless network connectivity |  |
|  | The solution must have the ability to set up multiple organisations (i.e. different organisations using the solution) and subsequently setting up multiple storage locations against them. Organisations should only have access to their own data. |  |
|  | The solution must be fully integrated to other modules in the solution.  If a change is made in one module of the solution, it must be reflected immediately in other modules of. E.g. if maintenance is undertaken on a vehicle, details of the maintenance undertaken must be recorded against the vehicle record.  E.g. Receipt of stock and stock issued to the shop floor, completion of workshop jobs generates ‘ready’ status |  |
|  | The solution must provide the ability to create an unlimited number of user-defined fields for units, technical specifications, parts, locations, purchase contracts, departments and supplier records |  |
|  | The solution must enable CWC to define whether data fields are mandatory and non-mandatory across all modules. |  |
|  | The solution must have the facility to attach multiple attachments (e.g. photographs of vehicles, hire documentation, MOT certificates) against  as a minimum modules Drivers, Vehicles and Accidents. Please detail the types of attachments that can upload |  |
|  | The solution must capture an audit trail as a minimum the following details of all transactions processed:   1. The name of the user/user ID processing the transaction 2. The date the transaction was processed 3. The time the transaction was processed |  |
|  | The solution must ensure the handling of all data and retention complies with GDPR policies |  |

## Fleet management solution requirements – Vehicles

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| **ID** | **Requirement** | **Comments** |
|  | The solution must manage vehicle acquisition data, whether the vehicle is owned by CWC or sourced from a third party, as a minimum it must include:   1. Method by which the vehicle was acquired (e.g. Lease/Purchase/Hired) 2. Purchase Price/Hire or lease cost 3. Renewal policy |  |
|  | The solution must manage all vehicle related data, as a minimum it must record the following for vehicles owned by CWC:   1. Fleet number (format to be determined by CWC) 2. Registration number 3. Chassis number 4. Make 5. Model 6. Colour 7. Body number 8. Engine number 9. Engine type 10. Vehicle Category/Class 11. Vehicle Type 12. Fuel type 13. Warranty periods (multiple, where relevant) 14. Road Fund Licence due date 15. MOT due date 16. The cost centre the vehicle is attributed to 17. The driver the vehicle is attributed to 18. The manager the vehicle is allocated to |  |
|  | For hired vehicles, the solution must capture as a minimum:   1. Registration number 2. Make 3. Model 4. Colour 5. Fuel type 6. Road Fund Licence due date 7. MOT due date 8. The cost centre the vehicle is attributed to 9. The manager the vehicle is allocated to |  |
|  | When searching for a vehicle on the solution, the solution must have predictive registration search facility or wildcard searches |  |
|  | The solution should provide the functionality to check and validate vehicle details via the DVLA |  |
|  | The solution must capture key vehicle maintenance due dates, as a minimum it must include:   1. MOT 2. Scheduled service routine and inspection 3. LOLER 4. Tachograph calibration 5. Tank test |  |
|  | The solution must generate a report detailing the due date of key events per vehicle or multiple vehicles, as a minimum for items a to e listed above. |  |
|  | The solution should have the functionality to export data to the Motor Insurance Database (MID):   1. To the security standards of the MID 2. To the data format standards of the MID |  |
|  | The solution must capture life to date costs against all vehicles, which include as a minimum:   1. Parts procured 2. Internal labour 3. External costs 4. Road Fund Licence 5. Insurance 6. MOT 7. Depreciation |  |
|  | The solution must manage the disposal details of a vehicle. As a minimum it must include:   1. The date the vehicle was disposed 2. Value of money generated as a result of the disposal 3. Expenses (expenses incurred related to the sale, e.g. transport costs, auction etc) 4. The method of disposal, eg sold, written off etc. 5. Who the vehicle was disposed to 6. Salvage value 7. Salvage percentage (salvage value as a percentage of purchase amount) 8. The value of vehicle road tax reclaimed 9. That the DVLA have been informed the vehicle is no longer the property of CWC |  |
|  | Following the disposal of a vehicle, the Finance Team should be notified via workflow of the following details:   1. The vehicle registration 2. The fleet number 3. When the vehicle was disposed 4. The price of the original purchase 5. The value of the disposal |  |

## Fleet management solution requirements – Workshop and Maintenance

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| **ID** | **Requirement** | **Comments** |
|  | The solution should enable the customer/workshop to record defect details directly onto the solution. The solution should capture as a minimum:   1. Registration/ID number 2. Vehicle details 3. Number of defects 4. Defect description 5. Time 6. Date 7. Mileage/hours 8. Driver 9. Operating department 10. any attachments |  |
|  | The solution must enable the customer to track the progress of their job in the fleet workshop or remotely |  |
|  | The solution should have a mobile application enabling all vehicles to have daily check completed electronically and confirmed as completed electronically against the respective vehicle, to manage any faults with the vehicle |  |
|  | The solution must enable job cards to be:   1. Created manually as a result of an unscheduled job 2. Automatically created as a result of a scheduled job i.e. service and MOT |  |
|  | When job cards are created manually, it must be possible to assign them against a repair type, e.g. as a minimum:   1. Contract (vehicles supplied by Fleet that require maintenance due to wear and tear) 2. Non-contract (vehicles not supplied by Fleet but are being maintained by the vehicle workshop) 3. Damage (all maintenance required due to damage on the vehicle) |  |
|  | The solution must allow manual change to automatically scheduled jobs |  |
|  | The solution must provide for an unlimited number of recurring and scheduled jobs per vehicle |  |
|  | The solution provider must detail options for planning scheduled maintenance work on the solution |  |
|  | The solution must have the ability to control and assign recurring or scheduled jobs on a per vehicle basis or a group of vehicles |  |
|  | The solution should provide a means for the user to control scheduling for each job based on rules including fixed intervals, periods, usage, distance travelled or relative to previous dates |  |
|  | The solution must be able to record retrospectively the time taken to complete a repair |  |
|  | When job cards are created on the solution outside of working hours, the workshop manager must be notified |  |
|  | The solution must be capable of displaying all open and closed job cards by user defined search parameters |  |
|  | Selection criteria for displaying job cards **must** also allow for wildcarding by all criteria elements |  |
|  | The solution must enable job cards to be allocated against individual and multiple technicians |  |
|  | The solution must have the functionality of enabling CWC to determine the content and format of the job card template |  |
|  | The solution must allow for the building of bills of material (bundling). i.e. if a service is required on particular vehicles, the solution must detail and cost all parts and labour required for the service |  |
|  | The solution must have the capability of assigning estimated times to jobs |  |
|  | The solution must enable CWC to apply their own estimated or ICME times to repair types (industry standard), and the solution must be able to compare against actual time taken. |  |
|  | The solution must generate reports on Technician efficiency (individual and multiple) based on the hours worked against CWC’s estimated and/or ICME standards, by date range |  |
|  | The solution must enable the user to enter the Fleet worshop operating hours e.g. 8.30 a.m. to 5.00 p.m. |  |
|  | The solution must enable shift pattern times to be entered |  |
|  | The solution must enable the user to enter in advance the technicians shift time and availability to enable resource planning |  |
|  | The solution must provide an easy to use interface for technicians to use on the shop floor via mobile devices and touch screen to, as a minimum:   1. Log onto jobs 2. Update the job include update checklist 3. Completion of job 4. Log off jobs 5. Select downtime reason 6. Add notes to job cards 7. Close job cards 8. Order vehicle parts |  |
|  | The solution must automatically track labour hours based on as a minimum when technicians:   1. Log onto job cards 2. Log off job cards 3. Close job cards 4. Clock off |  |
|  | The solution must have the functionality to track downtime job statuses. Example of statuses include but not limited to:   1. Waiting for parts 2. Waiting for labour 3. Faulty mechanical equipment 4. Waiting for sub-contractor to attend 5. Warranty query |  |
|  | The solution must provide a current workshop labour status display, which should show all active employees and the specific jobs they are currently working on |  |
|  | The solution provider must describe how their solution manages vehicles/items which are bought to the workshop where an original vehicle master record doesn’t exist |  |
|  | The solution must track the status of a job card from start through to completion with associated times and dates. Example of statuses would include but not limited to:   1. Vehicle has arrived, but no job card has been created 2. Job card has been created, but no start date has been entered 3. Awaiting technician 4. Work in progress 5. Waiting for parts 6. Waiting for labour 7. Job complete 8. Waiting for ‘external repair’ 9. Contact has been notified vehicle is ready for collection 10. Vehicle being collected |  |
|  | The solution must be able to generate reports detailing as a minimum the following:   1. The date a job card is created 2. The time a job card is created 3. The time it takes before a job card is allocated to a technician 4. The name of the technician allocated to a job card |  |
|  | The solution must enable job cards to be allocated to external suppliers |  |
|  | The solution provider must describe the process for the:   1. Allocation of job cards to external providers 2. The creation of purchase orders as a result of the allocation of a job card to external providers 3. The invoicing process of external providers |  |
|  | The solution must generate the following reports as a minimum:   1. By vehicle, detailing the maintenance undertaken on it 2. By vehicle, detailing the value of the maintenance undertaken on it, both items procured, and man hours spend 3. By cost centre, detailing the maintenance undertaken on the vehicles attributed to that cost centre 4. By cost centre, the value of work undertaken, by both items procured and man hours spend, on the vehicles attributed to that cost centre |  |
|  | The solution must provide reports on days work, i.e., parts, labour and technicians hours by per vehicle and site by date range |  |
|  | The solution must manage Warranty details and claims |  |
|  | The solution must capture the following warranty details as a minimum against vehicles and stock:   1. Stock/Item number warranty is against 2. Supplier/Manufacturer of warranty 3. Warrantly commencement and expiry dates– |  |
|  | In the event a vehicle has had a part fitted to it and a request is created for the same part within a warranty period:   1. The solution must generate a message stating the part has been recently replaced and covered by a warranty 2. Prevent the part from being procured without a warranty claim |  |
|  | The solution must generate the following Warranty reports as a minimum:   1. Parts under warranty 2. Parts issued under warranty 3. Warranties by supplier/manufacturer 4. Warranties by part number 5. Warranty claims by Claim status |  |
|  | The solution must support the following information as a minimum per claim:   1. Part number and description 2. Original purchase order number 3. Claim number 4. Supplier/Manufacturer 5. Date of claim 6. Item type (parts, labour) 7. Claim status (e.g. claim, agreed, submitted received) 8. Actual amount in £ 9. Claim amount in £ 10. Received amount in £ |  |

## Fleet management solution requirements – Diary/Scheduler/Notifications

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| **ID** | **Requirement** | **Comments** |
|  | The diary functionality must ensure that it’s not feasible to book any appointments oe schedule any work during national holidays, or Council specific closed days on the solution |  |
|  | The solution must automatically change times on the solution as per BST and GMT |  |
|  | The solution must have the functionality to enable CWC to apply rules affecting capacity, for example that it’s only possible to carry out no more than 6 services per day of 2 hours in length |  |
|  | The solution must have the functionality to override the above rules as and when required based on exception rules and role |  |
|  | The solution must acknowledge the maintenance schedule for MOT , Scheduled service routine and inspection , LOLER, Tachograph calibration & Tank test and then automatically suggest a schedule on the solution pending approval/adjustment dates based on technician availability without impacting on compliance |  |
|  | In the event, the solution identifies there is insufficient capacity for a job when an appointment is made in the diary manually, the solution must generate an alert and suggest an alternative |  |
|  | When booking appointments in the diary, the solution must enable the user to view the appointments that have already been booked with ease |  |
|  | The solution must capture which technicians will be available on which days to enable resource planning both:   1. Automatically 2. Manually |  |
|  | Please detail any additional functionality which is available around the scheduling and diary facility |  |
|  | The solution must send notifications to the customer informing them of appointment details for the maintenance required on their vehicle. Please specify how your solution sends notification and records delivery |  |
|  | The solution must have standard templates which should be configurable by CWC to determine the content of the notifications. |  |
|  | The solution must provide the ability to send out notifications both within the application and via email based on transactions, events and dates noted in the application automatically |  |
|  | The solution must provide the ability to send out notifications both within the application and via email based on transactions, events and dates noted in the application manually |  |

## Fleet management solution requirements – Supplier Database, Procurement, Goods Receipting and invoicing

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| **ID** | **Requirement** | **Comments** |
|  | The solution must have an integrated Suppliers Database module |  |
|  | The solution should have an integrated Contracts Database module which holds the following Contracts data as a minimum:   1. Supplier name 2. Item (number) under contract 3. Price of contracted item/s 4. Special conditions, i.e. sliding scale prices, minimum and maximum order quantities 5. Contract start date 6. Contract end date |  |
|  | The solution must have an integrated procurement module to enable purchase orders to be created upon generation of a purchase odre number, the soiolution must have the fubnctionality to transmit purchase orders to suppliers via email |  |
|  | The solution must enable CWC to design the layout of the purchase order |  |
|  | The solution must have the ability to enable CWC to determine the functionality of the procurement workflow.  Please provide details of how the procurement workflow functions in your solution |  |
|  | The solution must enable a purchase to be made for a unique item on a specific vehicle. |  |
|  | The solution must enable an invoice to be posted against the purchase order |  |
|  | The solution must have the functionality to generate the following reports as a minimum, during time periods determined by the user:   1. Open purchase orders 2. Cancelled purchase orders 3. Purchase orders which have had partial deliveries made against them 4. Purchase orders which have been goods receipted, invoiced and paid 5. Listing of orders by all or status 6. spend by supplier 7. items purchased by supplier |  |
|  | The solution must have the functionality to associate ordered items with the relted workshop job and assign theses repair types as a minimum  A contract (vehicles owned by fleet that require maintenance due to wear and tear)  B non-contract (vehicles not owned by fleet but are being aminatained by fleet – recharge)  C damage (vehicles bothe owened and not owned by fleet and require maintenance due to damge on the vehicle – recharge  The solution provider must provide details of managing internal and external recharges |  |
|  | The solution must be able to create purchase orders from a number of areas (eg direct purchase order processing, vehicle hire, stores and workshop maintenance |  |

## Fleet management solution requirements – Stores, Stock Master Data, Stock and Stock Control

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| **ID** | **Requirement** | **Comments** |
|  | The solution must be capable of holding and monitoring stock in real time |  |
|  | The solution must have the functionality to mark the stock as ‘Active’ and ‘Inactive’ |  |
|  | CWC currently have one store location but the solution must have the functionality to increase this number when required |  |
|  | Each store location must be independent of other inventory locations |  |
|  | The solution must have the facility to enable CWC to generate its own stock code references and descriptions. As a minimum the solution must enable the creation of stock items in the format of 3 digits prefixed by 4 characters |  |
|  | The solution must enable the item to be applied with one of the following stock statuses:   1. Stock 2. Part 3. Hire 4. Direct |  |
|  | The solution must enable financial ledger codes to be applied to each stock item |  |
|  | The stock code reference must contain as a minimum the following details against it:   1. Description 2. Location 3. Unit Price 4. Maximum Inventory Level (Stock) 5. Minimum Inventory Level (Stock) 6. Warranty information |  |
|  | When stocks fall below minimum stock quantities, the solution must generate an alert (to enable purchase orders to be created) |  |
|  | The solution must have the functionality to carry out a stock take against:   1. All stock 2. Specific items   the Solution must have the functionality to handle any adjustments of stock required as a result of a stock take, please describe how you r solution manages this. |  |
|  | The solution must be capable of using bar-code readers for the automated issue and receipt of all stock items. |  |
|  | The solution must ensure issues and receipts processed via bar code readers updates stock levels in real time |  |
|  | The solution must have the functionality to issue stock against one of the below as a minimum:   1. Cost centres 2. Job cards 3. Works order |  |
|  | Requirement for parts and materials generated by a workshop job card must be electronically generated and work flowed to stores. |  |
|  | The solution should have the functionality that allows for the reservation of items in inventory when electronic job cards are created on the solution |  |
|  | The solution should calculate an adjusted quantity on hand to reflect items that have been reserved following the creation of an electronic job card, whilst also maintaining an actual quantity at hand |  |
|  | the solution must generate a notification and update the job status to indicate when parts or items are instock/available from stores |  |
|  | When goods are ‘booked out’, the solution must workflow the transaction to the Workshop Manager detailing the stock number, quantity and the code the items have been booed out to (i.e. contract, non-contract and damage) and the solution must enable re-coding or correction of workflow data. |  |
|  | In the event the Workshop Manager disagrees with the reason why the goods have been booked out, the solution must enable the workshop manager to amend this. |  |
|  | The solution must contain the capability to transfer items from one storage location to another |  |
|  | The solution must provide a ordering history report on all non-stock items within a user-defined time frame to aid in determining which non-stock items should be added to the inventory |  |
|  | The solution must contain the capability to identify non-moving items within the inventory |  |
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|  | Please provide a list of all inventory and stock audit reports contained within your solution |  |
|  | The solution must generate the following reports in real time as a minimum:   1. Stock issued to job cards 2. Stock issued to cost centre/s and the value attributed to it 3. Detail stock issued to vehicle/s and the value attributed to it 4. Stock issued to fitters (technicians) 5. Stock issued between dates selected by the user |  |

## Fleet management solution requirements – Driver

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| **ID** | **Requirement** | **Comments** |
|  | The solution must capture as a minimum the following driver detail:   1. Driver name 2. Date of birth 3. Driving license number 4. Current license details including endorsements/ penalties 5. Medical conditions 6. Penalty points and expiry dates 7. When penalty points will expire 8. The department the driver is attributed to 9. The cost centre the driver is attributed to 10. The line manager of the driver 11. Licence category/ies the driver is permitted to drive 12. The renewal date/s of the licence categories the driver is permitted to drive |  |
|  | The solution must capture the full driver’s CPC details as a minimum:   1. The number of periodic training hours that has been completed every 5 years 2. The course where the driver undertook the periodic training 3. When a new driver CPC card is required |  |
|  | In the event a driver hasn’t completed 35 hours of periodic training every five years for CPC purposes, the solution must generate an alert |  |

## Fleet management solution requirements – Accidents

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| **ID** | **Requirement** | **Comments** |
|  | The solution should have the functionality for drivers to report accidents on line or via an app |  |
|  | The solution must hold details regarding accidents. The solution must have the functionality to record the following details as a minimum:   1. The date of the accident 2. The registration of the vehicle involved in the accident 3. The name and details of the driver involved in the accident 4. The damage to the vehicle 5. Accident reason 6. value of all repairs 7. 3rd party costs |  |
|  | The solution must enable photographs of accidents to be attached/uploaded to the Accident Report |  |
|  | Any driver and accident data held by the solution should feed into a driver risk profile please explain how your solution managed this. Based on the accident and driver of the vehicle recorded on the solution, the solution should have the functionality of creating a driver risk profile in this module |  |
|  | The solution must produce the following Accident Management reports as a minimum:   1. Accident reason 2. By vehicle type 3. By vehicle registration number 4. By cost centre 5. By date range 6. By driver |  |

## Fleet management solution requirements – Small Items of Plant and Equipment

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|  | **Requirement** | **Comments** |
|  | The solution must be a complete asset management system which is also capable of managing and maintaining small items of plant and equipment such as chain saws, leaf blowers and strimmer's and other hand-held equipment.  Please explain how youor system manages the above equipment |  |
|  | The solution must have the capability to assign, if required, small items of plant and equipment to large assets, e.g. chainsaw to a ground maintenance vehicle |  |
|  | The solution must enable a schedule of annual maintenance to be applied to small items of plant and equipment if required |  |

## Fleet management solution requirements – Fuel Management

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| **ID** | **Requirement** | **Comments** |
|  | The solution must be able to import fuel data from the fuel management solution (third party) and attribute it against the vehicles on the solution |  |
|  | The solution must capture the following information via the import fuel data as minimum, against each vehicle:   1. Fuel Site 2. Date 3. Pump number 4. Fuel key number 5. Fuel key reference/vehicle registration 6. Amount 7. Fuel Type 8. Cost 9. Odometer Reading |  |
|  | The solution should identify any discrepancies between the fuel imports and mileage recorded in the solution |  |
|  | The solution must generate the following reports as a minimum:   1. The volume of fuel used by  * vehicle registration/key reference * Vehicle type  1. Compare the volume of fuel consumed against the same vehicle type 2. Calculate the vehicle MPG 3. Calculate vehicle C02 emission data   All reports must be user definable by period and vehicle |  |
|  | Please explain how your solution amanages data validation at import |  |

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## Fleet management solution requirements – Tyres M

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| **ID** | **Requirement** | **Comments** |
|  | The solution must be able to import data (CSV file) supplied by the authorities’ tyre supplier and attribute the tyre information against the respective vehicle registration number on the solution |  |
|  | The solution must capture the following information via the import tyre data as minimum against each vehicle:   1. Vehicle registration number 2. Workshop job number 3. The date the tyre maintenance is undertaken 4. Tyre/service details 5. Reason for tyre repair/replacement e.g. 6. Contract (worn/regroove etc) 7. Damage (puncture/side wall damage etc) 8. Full tyre position information 9. Cost |  |
|  | The data import must be compatable with the solution receipting and invoice process |  |
|  | Please explain how your solution amanages data validation at import |  |
|  | The solution must produce the following Tyre Management reports as a minimum:   1. The number of tyres replaced via date ranges 2. The reason why tyres are replaced via date ranges 3. Tyre maintenance carried out by vehicle registration number 4. The value of tyre maintenance carried out by vehicle registration number and or date range |  |

## Fleet management solution requirements – Motor Pool

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| **ID** | **Requirement** | **Comments** |
|  | The solution could provide an online module for Motor Pool (Internal hire) which manages the following information as a minimum:   1. Reservation requests 2. Reservation approvals/rejections 3. Dispatches 4. Returns 5. Billing of motor pool reservations |  |
|  | The solution could allow for parameters that dictate that how far in advance reservations can be made and the maximum reservation duration |  |
|  | The solution could determine vehicle availability and calculate the charges for reservations |  |
|  | The solution could allow the functionality to allow for approval of reservation requests from:   1. Customers line manager 2. Fleet Team |  |
|  | The solution could allow for look-up of reservations in any valid status using one or more than one of the following section criteria as a minimum:     1. Reservation number 2. Reserved for employee 3. Reserve date |  |
|  | The solution could force the enter of a valid cost centre for reservation charges |  |
|  | The solution could require an update to odometer readings at time of rental return |  |
|  | The solution could have the ability to make notes about the condition of the vehicle including phographs upon collection & return |  |
|  | The solution could generate rental agreements listing the department and that is checking out the vehicle |  |
|  | The solution must record the following charges per vehicle:   1. Hourly 2. Daily 3. Weekly 4. Monthly 5. Miles driven |  |
|  | The solution could allow for the entry of a ‘no rental period’ (The preparatory duration time is the time required to prepare a returned vehicle for its next reservation |  |
|  | The solution could record all changes made to the reservation |  |
|  | The solution could be capable of billing motor pool charges |  |
|  | The solution could have the functionality to track and analyse cost centre use and trends of the motor pool |  |
|  | The solution could be capable of reporting reservations in the following statuses as a minimum:   1. Reserved 2. Cancelled 3. Picked up/active 4. Completed |  |

## Fleet management solution requirements – Replacement Modelling

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| **ID** | **Requirement** | **Comments** |
|  | Please detail how your solution could provide a comprehensive replacement modelling facility using user defined define replacement criteria and or other available fleet data. |  |
|  | The solution could allow users to prioritise the replacement model candidates list by the following factors as a minimum:   1. Projected life to date usage at replacement year end 2. Projected utilisation at replacement year end 3. Life to date repair costs 4. Fuel consumption 5. Life to date operational downtime |  |

## Fleet management solution requirements – System Integration/Interfaces

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| **ID** | **Requirement** | **Comments** |
|  | CWC currently uses Business World for managing Purchase Order records.  CWC require the solution to be able to export information to Agresso from the solution, to ensure the integrity of data between the two systems.  The solution must provide an interface for the integration of the Solution payment file with Business World (formerly known as Agresso).  Details of the existing interface can be found in the document entitled ‘Interface Specification – Fleet master Orders Placed (K1.1)’ (created 23 January 2014 v1.2)  Please detail how your solution would interface with Business World |  |
|  | The solution must provide an interface into Business World for the processing of, as a minimum:   1. Goods Receipting 2. Invoicing |  |
|  | The solution should interface from our Waste Vehicle solution (Supatrak) to the supplier solution, providing details/alerts of:   1. vehicles defects 2. Sensor alerts |  |
|  | The solution must be able to manage additional interface requirements.  For example, rechargeable work to other organisations/council services/tracker and telemetry data.  Please detail other systems that your solution interfaces with in other contracts.  A separate specification will be required to outline the interface solution requirements. |  |