**Gloucestershire County Council (GCC)**

**Information for Catering Contractor Site Visit 14/09/2021**

**Lot 2 Shire Hall**

**Estimated time required - 1 hour**

**Housekeeping**

* Due to restrictions, only one representative from each company will be allowed
* Confirmation of the representatives Name, Position and Company needs to be e mailed to [support@gloucestershire.gov.uk](mailto:support@gloucestershire.gov.uk) by Friday 10th September 2021.
* A Lateral flow test will need to be taken on Monday 13th September 2021 by each representative and the clear result confirmed by email to [support@gloucestershire.gov.uk](mailto:support@gloucestershire.gov.uk)
* Mask wearing is part of GCC corporate policy, and is in enforcement when on premises.

**Car Parking**

* Shire Hall Gloucester – Parking provision has been made (But cannot be guaranteed) at Quay Street Car Park Quay Street GL1 2JD adjacent to Shire Hall. Please go to the ANPR barrier and announce your arrival. Alternatively please research the area if alternative parking is required as there are ample other car parks near by.

**Site Visits**

* Please register at Shire Hall main reception on Westgate street Gloucester for 2pm

**Agenda**

* A full Q&A session will be held after the visit of Shire Halls catering facilities . This session will be audio recorded for feedback purposes.