# Waste minimisation and recycling policy

# 2014-2020

# Policy statement

Ealing Council will work across services to establish business practices and improve internal operations related to waste that minimise direct impacts on the environment and move toward a zero waste organisation.

# Commitments

* Reduce the amount of rubbish we send to landfill
* Increase the amount of material we recycle to 50% by 2020
* Increase the amount of recycled content materials we purchase

# Actions

* Measure the amount of waste and recycling produced, establishing a baseline for on-going monitoring
* Provide convenient recycling bins throughout offices
* Work towards making waste disposal to landfill the less convenient option, e.g., removal of landfill bins
* Organise communications, campaigns and events to improve performance and awareness among staff
* Work with catering to reduce waste, increase recycling and test innovative ideas
* Arrange special collections related to hazardous waste, such as electronics
* Seek opportunities to increase the range of recyclable materials collected in the council, e.g., batteries and food waste, and where operationally and economically practical introduce these services
* Utilise recycled office paper and stationery wherever possible, contributing to a “closed loop system”
* Increase opportunities for re-use of office furnishings and stationery

# Services responsible for delivering policy

Waste Minimisation and Recycling Team

Sustainability Team

Facilities Management

Marketing and Communications

# Monitoring and Reporting

Annual collections monitoring and policy review by Sustainability Team and Waste Minimisation and Recycling Team

Annual review of action plan and communications plan

Annual performance summary to Corporate Board