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**United Kingdom-Reading: Health and social work services
2013/S 240-417427**

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1) Name, addresses and contact point(s)

Reading Borough Council
Civic Offices
RG1 7AE Reading
UNITED KINGDOM
Telephone: +44 1189372945
E-mail: corporate.procurement@reading.gov.uk
Fax: +44 1189372278

Internet address(es):

General address of the contracting authority: www.reading.gov.uk
Electronic access to information: <https://www.businessportal.southeastiep.gov.uk/sece/opportunity.nsf/fcontent?ReadForm&requesttype=viewcontract®ion=REG-UATA-79EMAL&authority=ORG-DNWA-7BSKBT&docid=OS-DNWA-9E8LJL&sd=&stype=&rv=authority&start=1&count=10&contentid=1.003>

Further information can be obtained from:

Reading Borough Council
Level 5, Civic Offices
Contact point(s): Department of Education, Adults and Childrens Services - Drug and Alcohol Team
For the attention of: Sally Andersen - Drug & Alcohol Team Contract Manager
RG1 7AE Reading
UNITED KINGDOM
Telephone: +44 1189373244
E-mail: SC128@reading.gov.uk
Internet address: www.reading.gov.uk

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Reading Borough Council
Level 5, Civic Offices
Contact point(s): Department of Education, Adults and Childrens Services - Drug and Alcohol Team
For the attention of: Sally Andersen - Drug & Alcohol Team Contract Manager
RG1 7AE Reading
UNITED KINGDOM
Telephone: +44 1189373244
E-mail: SC128@reading.gov.uk
Internet address: www.reading.gov.uk

Tenders or requests to participate must be sent to:

Reading Borough Council

Level 5, Civic Offices

Contact point(s): Department of Education, Adults and Childrens Services - Drug and Alcohol Team

For the attention of: Sally Andersen - Drug & Alcohol Team Contract Manager

RG1 7AE Reading

UNITED KINGDOM

Telephone: +44 1189373244

E-mail: SC128@reading.gov.uk

Internet address: www.reading.gov.uk

I.2) Type of the contracting authority

Regional or local authority

I.3) Main activity

General public services

Environment

Health

Housing and community amenities

Social protection

Recreation, culture and religion

Education

I.4) Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1) Description

II.1.1) Title attributed to the contract by the contracting authority:

Comprehensive Drug and Alcohol Recovery and Treatment Service.

II.1.2) Type of contract and location of works, place of delivery or of performance

Services

Service category No 25: Health and social services

NUTS code UKJ11

II.1.3) Information about a public contract, a framework agreement or a dynamic purchasing system (DPS)

The notice involves a public contract

II.1.4) Information on framework agreement

II.1.5) Short description of the contract or purchase(s)

Health and social work services. Health services. Counselling services. Social work and related services. Services provided by medical personnel. Community health services. Guidance and counselling services. Rehabilitation services. Services related to the detention or rehabilitation of criminals. Welfare services not delivered through residential institutions. Services provided by nurses. Provision of a Comprehensive Drug and Alcohol Recovery and Treatment Service for Reading. This contract will bring together services which are currently provided by both in-house and external providers, and will include pharmacological interventions, psychosocial interventions and criminal justice interventions with suitable programmes leading to recovery.

II.1.6) Common procurement vocabulary (CPV)

85000000, 85100000, 85312320, 85300000, 85141000, 85323000, 85312300, 85312500, 75231200, 85312400, 85141200

II.1.7) Information about Government Procurement Agreement (GPA)

The contract is covered by the Government Procurement Agreement (GPA): no

II.1.8) Lots

II.1.9) Information about variants

II.2) Quantity or scope of the contract

II.2.1) Total quantity or scope:

The successful provider will be required to deliver a recovery focused service for drug and alcohol users, including all classifications of drugs, those with poly-substance misuse and those using new psychoactive substances (legal highs) as well as those dependent on prescription and over the counter medicines. The integrated service will be provided to substance misusers with a range of complexities such as poly-drug use, mental health problems, pregnancy and involvement with criminal activity.

The service is predominately provided to those over the age of eighteen with a smaller group of under eighteens who may require a specialist pharmacological service. Service users will be resident within, or are registered with a General Practitioner within the Borough of Reading.

The successful provider must ensure equality of access for all substance and alcohol users and must be able to deliver an effective recovery focused drug and alcohol misuse treatment system to enable service users to access appropriate and timely treatment resulting in successful treatment completion. They will be required to provide evidenced based treatment services to address the harms of drugs and alcohol on substance misusers and the impact this has on the local community, along with an effective aftercare and support system.

The key essential elements of this service are:

- Assessment, care planning, co-ordination, pathways and review;
- Harm reduction, specialist needle exchange and prevention of drug related deaths, injury and overdose;
- Psychosocial interventions;
- Pharmacological interventions and delivery of a shared care system;
- Interventions to reduce crime, re-offending and anti-social behaviour;
- Freedom from dependence on drugs and alcohol;
- Access to residential detoxification, treatment and aftercare;
- Focus on children and families, carers and safeguarding;
- Recovery and aftercare;
- Effective user and carer involvement;
- Access to mutual aid and peer support;
- Support to access employment, training, education and volunteering;
- Support to access suitable accommodation;
- Interventions aimed at improving mental and physical health and wellbeing.

The contract will operate for an initial period of 3 years with an option to extend for a further two one year extensions, dependent upon contractors' performance, this will be at the contracting authority's sole discretion. For illustrative purposes the estimated total lifetime value of the contract is specified below, however this will be dependent on future funding allocations.

Estimated value excluding VAT: 10 220 000 GBP

II.2.2) Information about options

Options: yes

Description of these options: Contract of an initial period of 3 years with an option to extend the contract for a further period not exceeding 2 years in total.

II.2.3) Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 2

II.3) Duration of the contract or time limit for completion

Duration in months: 60 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1) Conditions relating to the contract

III.1.1) Deposits and guarantees required:

As indicated in the Invitation to Tender (ITT) documentation.

III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:

Tenders must be priced in pounds sterling and all payments under the contract shall be made in pounds sterling (GBP). Actual method of payment to the contractor will be indicated in the Invitation to Tender (ITT) documentation.

III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded:

If the contract is awarded to a group of economic operators acting as a consortium, then the lead member of the consortium will be expected to act as prime contractor with whom the contracting authority can contract.

III.1.4) Other particular conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Performance in accordance with outcomes as specified in the Invitation to Tender (ITT) document.

III.2) Conditions for participation

III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers

Information and formalities necessary for evaluating if the requirements are met: The Authority will apply all the offences listed in Article 45(1) of Directive 2004/18/EC (implemented as Regulation 23(1) of the Public Contract Regulations (PCR) 2006 in the UK) and all of the professional misconducts listed at Article 45(2) of Directive 2004/18/EC (see also Regulation 23(2) in the PCR 2006) to the decision of whether a Candidate is eligible to be invited to tender.

A full list of the Regulation 23(1) and 23(2) criteria are at <http://www.delta-esourcing.com/delta/project/reasonsForExclusion.html#pcr>

Candidates will be required to answer these questions as part of the qualification process. For candidates who are registered overseas, you will need to declare if you have any offences/misconduct under your own countries laws, where these laws are equivalent to the Regulation 23 lists.

Candidates who have been convicted of any of the offences under Article 45(1) are ineligible and will not be selected to bid, unless there are overriding requirements in the general interest for doing so.

Candidates who are guilty of any of the offences, circumstances or misconduct under Article 45(2) may be excluded from being selected to bid at the discretion of the Authority.

III.2.2) Economic and financial ability

Information and formalities necessary for evaluating if the requirements are met: Evidence of economic and financial standing will be required as defined in the Pre-Qualification Questionnaire (PQQ). Failure to provide the required information will result in the potential applicant being excluded.

Minimum level(s) of standards possibly required: As set out in the pre-qualification questionnaire (PQQ). In addition to meeting the minimum levels only the highest scoring 5 applicants will be taken through to the Invitation to Tender (ITT) stage.

III.2.3) Technical capacity

Information and formalities necessary for evaluating if the requirements are met:

Evidence of technical capacity will be required as defined in the Pre-Qualification Questionnaire (PQQ). Failure to provide the required information will result in the potential applicant being excluded.

Minimum level(s) of standards possibly required:

As set out in the pre-qualification questionnaire (PQQ). In addition to meeting the minimum levels only the highest scoring 5 applicants will be taken through to the Invitation to Tender (ITT) stage.

III.2.4) Information about reserved contracts

III.3) Conditions specific to services contracts

III.3.1) Information about a particular profession

III.3.2) Staff responsible for the execution of the service

Section IV: Procedure

IV.1) Type of procedure

IV.1.1) Type of procedure

Restricted

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate

Envisaged minimum number 5

Objective criteria for choosing the limited number of candidates: Evidence of economic and financial standing and technical competence will be required as defined in the pre-qualification questionnaire (PQQ). There will be some pass/fail criteria contained within the PQQ. Candidates who do not demonstrate compliance with any of the pass/fail criteria will be excluded from the procurement exercise. Based on the selection criteria which will be contained in the PQQ, the contracting authority will select a maximum of 5 potential providers who will be taken through to the Invitation to Tender (ITT) stage.

IV.1.3) Reduction of the number of operators during the negotiation or dialogue

IV.2) Award criteria

IV.2.1) Award criteria

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document

IV.2.2) Information about electronic auction

An electronic auction will be used: no

IV.3) Administrative information

IV.3.1) File reference number attributed by the contracting authority:

Contract No. SC128

IV.3.2) Previous publication(s) concerning the same contract

no

IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 20.1.2014 - 23:59

Payable documents: no

IV.3.4) Time limit for receipt of tenders or requests to participate

21.1.2014 - 12:00

IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates

24.2.2014

IV.3.6) Language(s) in which tenders or requests to participate may be drawn up

English.

IV.3.7) Minimum time frame during which the tenderer must maintain the tender

IV.3.8) Conditions for opening of tenders

Section VI: Complementary information

VI.1) Information about recurrence

VI.2) Information about European Union funds

The contract is related to a project and/or programme financed by European Union funds: no

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement, and the contract will be awarded on the basis of the most economically advantageous tender.

The contracting authority anticipates that the Transfer of Undertakings (Protection of Employment) Regulations 2006 (TUPE) may apply to this contract.

This contracting opportunity is being advertised on a voluntary basis as the subject of the contract is considered to be services that fall within the scope of a Part B Service as listed in Schedule 3 of the Public Contracts Regulations 2006 (as amended), therefore the Regulations only apply in part.

The Pre-Qualification Questionnaire (PQQ) documentation relating to this tender can be downloaded from the South East Business Portal via the following link: <https://www.businessportal.southeastiep.gov.uk/sece/opportunity.nsf/fcontent?ReadForm&requesttype=viewcontract®ion=REG-UATA-79EMAL&authority=ORG-DNWA-7BSKBT&docid=OS-DNWA-9E8LJL&sd=&style=&rv=authority&start=1&count=10&contentid=1.003>; the Portal is free of charge - to register please follow the supplier registration guidance which is available on the Portal.

Organisations wishing to be considered for this tendering opportunity must complete the PQQ and return it in hard copy with the requested supporting documents to the Request to Participate address given in I.1.1 of this notice. In addition to the three hard copies required contractors must also provide an electronic version of their PQQ submission on an encrypted memory stick (USB). The deadline for return of the PQQ is stipulated at Section IV.3.4. Please note: you must register your interest via the South East Business Portal if you intend to submit a PQQ. If your organisation has not registered an expression of interest we will not be able to send you any amendments to the PQQ documents, or send you responses for requests for PQQ clarification from other potential candidates. You are advised to register your interest in this opportunity if you wish to be automatically supplied with any supplementary information. Any further information, such as PQQ clarification questions and responses will be uploaded to the South East Business Portal. The PQQ documents will be available for download up until the closing time and date for submissions, it is the organisation's responsibility to ensure that they download the documents in ample time to ensure that they can be completed and returned, along with supporting documents, prior to the closing time and date stipulated at Section IV.3.4.

The contracting authority does not bind itself to enter into any contract as a result of the publication of this notice and will not, under any circumstances, have any liability for any costs any person responding to this notice incurs in any part of the tender process.

To view this notice, please click here:

<https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=78977460>

GO Reference: GO-2013129-PRO-5320553

VI.4) **Procedures for appeal**

VI.4.1) **Body responsible for appeal procedures**

Reading Borough Council

Department of Education, Adults and Childrens Services, Level 5, Civic Offices

RG1 7AE Reading

UNITED KINGDOM

E-mail: SC128@reading.gov.uk

VI.4.2) **Lodging of appeals**

Precise information on deadline(s) for lodging appeals: In accordance with Regulation 32 (information about contract award procedures and the application of standstill prior to contract award) and Regulation 47 (enforcement of obligations) of the UK's Public Contracts Regulations 2006 as amended by the Public Contracts (Amendment) Regulations 2009.

VI.4.3) **Service from which information about the lodging of appeals may be obtained**

VI.5) **Date of dispatch of this notice:**

9.12.2013