**Information for Potential Bidders –** **Additional Care at Home for Adults & Community-based Re-ablement Tenders**

Southwark Council is currently reviewing the procurement activity that was paused in March due to the Covid19 pandemic and is seeking feedback from the market as to your current position to be able to respond to tenders.

The delay has resulted in the procurement timelines for Additional Care at Home for Adults and Community-based Re-ablement tenders to run concurrently and therefore; the council is also seeking feedback from bidders who are intending to submit bids for both tenders as to whether or not you would have the capacity to bid for both simultaneously.

Council officers held a market warming event in January 2020 prior to the lockdown for the Additional Care at Home for Adults tender and intend to hold a market warming event for Community-based Re-ablement on 30th July 2020 with the possibility of commencing procurement activity for both of these opportunities late August 2020 subject to feedback from the market.

The invite for the Reablement market warming event will be a separate communication.

The council is seeking feedback in order to assess if the market is in a position to participate in any future market engagements and/or the markets ability to respond to tenders.

Interested parties are asked to complete the enclosed questionnaire in order for the council to assess the readiness of the market to engage in tender activities. Potential bidders are asked to submit the completed questionnaire by **07 August 2020**.

The outcome of this market sounding exercise will be communicated via the council’s e-procurement portal.

Interested parties will not be prejudiced by any response or failure to respond to this market sounding exercise.

Responses to the questionnaire will be treated confidentially.

Any future tenders will be advertised on the following websites. Please see links below:

<https://procontract.due-north.com/>

<https://www.contractsfinder.service.gov.uk>

**Questionnaire**

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| **Your details:** |
| Name:  Job Title:  Email address:  Phone Number:  Organisation Name:    Address (1):  Address (2):  Town:  Postcode: |

**Pre-Tender Questionnaire**

Based on the information the council has provided in this publication, could you please answer the following questions:

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| **Question 1** | | |  | | |
| Please could you briefly outline any challenges that will have an impact on your ability to bid for either contract opportunity?  Such as:  • Have you furloughed staff who would be involved in the tender exercise?  **Please provide an answer in the space provided below.** | | | | | |
| ***Answer*** | | |  | | |
|  | | | | | |
| **Question 2** | | | |  |
| Would your organisation be in a position to participate in a tender exercise if it commenced late August?  YES NO  **If not, could you please state the reasons why and when you think you are likely to be in a position to participate in tenders in the space below?** | | | | |
| ***Answer*** |  | | | |
|  | | | | |
| **Question 3** | |  | | |
| Was your organisation intending to submit bids for Additional Care at Home for Adults and Community-based Re-ablement?  YES NO | | | | |
| **Question 4** | |  | | |
| If you answered “YES” to Question 3 above, would your organisation be able to respond to both tender opportunities if run concurrently?  YES NO  **If you answered ‘No’ to this question, please provide details in the space below?** | | | | |
| ***Answer*** | |  | | |
|  | | | | |
| **Question 5** | |  | | |
| The council is reviewing the possibility of merging the two tenders, resulting in six contracts being awarded across all 3 lots:   * 3 contracts for Additional Care at Home for Adults – North; * 2 contracts for Additional Care at Home for Adults – South, and; * 1 contract for Community-based Re-ablement.   Is there anything you would like the council to take into consideration as part of this review?  *(Further details on this will be provided once the council has reviewed feedback from the Market Sounding exercise).* | | | | |
| ***Answer*** | |  | | |
|  | | | | |
| **Question 6** | |  | | |
| Are there any factors due to Covid19 that have resulted in a change to service delivery that you would like future service specifications to take into account?    Please submit a brief outline of the change and why it maybe required in future services? | | | | |
| ***Answer*** |  | | | |
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**Please return your questionnaire via the ProContract messaging service:** [**https://procontract.due-north.com**](https://procontract.due-north.com)

**Please respond by 07 August 2020**