**Corporate Cleaning, Supply of Consumables & Associated Services**

**Context**

The London Borough of Bexley invite interested and suitable cleaning companies to attend a bidder briefing session at the Council’s Head Office on Monday 3rd February 2020. The session is an open meeting and companies are welcome to attend and drop in any time from 9.30am to 12.00 noon.

The corporate cleaning contract will provide regular cleaning services to Bexley Council’s main corporate sites including offices and libraries. The appointed cleaning contractor will also be responsible for the provision of janitorial services, the supply of consumables and window cleaning on request. The contract will cover all the Council’s property assets and there will be provision for ad hoc services to instructed on request via a schedule of rates.

A presentation pack will be issued to all companies that register and request a pack and members of the Council’s Facilities Management service and Procurement teams will be in attendance to discuss the details of the opportunity, services required and the procurement process. The Council would like to extend this invitation to companies and organisations of all sizes including local SME’s.

**Market Engagement Event**

The purpose of the session is to:

1. Present an outline of current requirements, outcomes and need
2. Explore market responses to the proposed delivery model to influence our future procurement
3. Share timelines for commissioning and procurement

The Market Engagement Event will be held on **Monday 3rd February 2020, London Borough of Bexley Civic Offices, 2 Watling Street, Bexleyheath, Kent DA6 7AT**. Please ask for Carol Spiteri or Rav Singh upon arrival at Reception

The event will run from **09.30 – 12.00**. Please register in advance for the presentation pack.

Please note that this is not a tender exercise and participation (or non-participation) in dialogue will confer no advantage or disadvantage when commissioners commence the formal procurement process.

Places at the event will be limited and may be restricted to two people per organisation to ensure a wide range of views. The session is appropriate to service managers and business managers. To request a place at the event, please email Sarah.Bohannon@oneconsultinggroup.co.uk by **Friday 31st January 2020**.