**Home to School transport**

**Virtual Market Warming Event 8th October 2024**

**Please respond by 12pm Monday 30th October 2024**

Southwark Council is inviting prospective bidders to attend a virtual market warming event for Provision of Home to School Transport in Southwark on **Tuesday 8th October 2024 from 2:00pm to 3.30pm**.

The London Borough of Southwark is procuring Home to School transportation for Children with Special Educations Needs and Disabilities (SEND) service in Southwark.

The council currently delivers Home to School (H2S) transport for children and young people with Special Educational Needs and Disabilities (SEND) through various mechanisms. The majority of children and young people travel by bus, a smaller number by taxi or smaller vehicle.

The Market Warming event will take place virtually on Microsoft Teams: Tuesday 8th October 2024 from 2:00pm to 3:30pm. A link to the event will be provided following the deadline upon receipt of the attendance form.

Southwark Council is inviting providers who specialise in providing these services for this cohort of individuals, to attend the event prior to the release of the tender in order to inform interested parties of the commissioning intentions and details of how providers can tender for this contract opportunity. This market warming event will cover:

* ***Strategic context and overview***
* ***High level overview of the service model and key requirements***
* ***Opportunity for organisations to feedback on proposed service model and ask questions***
* ***Procurement strategy and indicative timeline***

Please confirm your attendance by completing the form below and submit via the messaging service/facility in the ProContract portal. If you have any clarification questions regarding the event please notify the Project Team via the ProContract portal. You will need to register your company details, if you haven’t done so previously at <https://procontract.due-north.com>

Interested parties will not be prejudiced by any responses or failure to respond to this market warming event. A response to this Notice does not guarantee any invitation to participate in any future public procurement process that Southwark Council may conduct, nor a contract as a result.

Please note this notice does not constitute a call for competition to procure any services for the Council and the Council is not bound to accept any proposals offered. The Council is not liable for any costs, fees or expenses incurred by any party participating in this event. Any procurement of any services by the Council in due course will be carried out strictly in accordance with the provisions of the Public Contracts Regulations 2015.

The Council’s tenders will be advertised on the following websites:

<https://procontract.due-north.com>

<https://www.gov.uk/contracts-finder>

<https://www.find-tender.service.gov.uk>

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**Tuesday 8th October from 2:00pm to 3.30pm**.

A link to the event will be provided upon receipt of the attendance form below.

**Please submit attendance form below by 12pm Monday 30th September 2024**

**Attendance Form**

All information supplied will be treated as strictly private and confidential and will not be divulged to any other parties other than those directly involved in the project.

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| **Your details** |
| **1st Attendee** | **2nd Attendee** |
| Name:  | Name:  |
| Job Title:  | Job Title:  |
| Email address:  | Email address:  |
| Phone number: | Phone number: |
| Organisation Name: |
| Organisation Address: |
| Nature of Business and services provided: |
| Do you have experience in delivering Home to School Transport for children with SEND? |
| Do you already operate in inner London? |
| Are you able to cater for the full range of vehicle sizes?If no, please indicate your range of vehicle size (e.g. 4 seats to 9 seats) |
| Please indicate, if applicable, any subsidiary companies run by your organisation: |
| If part of a group, please indicate brief details of the ultimate holding company: |
| **Date:** |  |