

**DPS RETURN CHECKLIST**

**FAMILY GROUP CONFERENCES (FGC)**

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| 1 | Completed Case Study: Family Group Conferences  |  |
| 2 | Completed Pricing Schedule |  |
| 3 | Part 2 – DITQ Return  |  |
| 4 | Part 3 – DITQ Appendices |  |
| 5 | Family Group Conference qualification certificate |  |
| 6 | Lifelong Links qualification certificate (if applicable) |  |
| 7 | Disclosure Certificate from the Disclosure and Barring Service |  |
| 8 | Two references from organisations with recent direct knowledge of your work |   |
| 9 | A signed copy of the Form of Tender |  |
| 10 | Monitoring Schedule |  |