MINIMUM STANDARD
Podium Access Equipment

SHEMS-MST-DPS-0015

The following Minimum Standard is applicable on all projects

Introduction
Podium access equipment can provide a safe means of access for undertaking work at height, which are a preferable and safer alternative to ladders and step ladders.

Planning

Podiums must:

- Only be used on flat, firm and level surfaces which are capable of taking the point loadings from the feet/stabilisers
- Be erected and used in accordance with manufactures' instructions
- Make use of stabilisers (where provided)
- Be of such a design that they **cannot** be moved when in use
- Podiums with wheels which are reliant on the operator applying the brakes, **must not be used on Unitas sites**
- The selection of the type of podium to be used must follow a risk assessment.

Note:

Generally the heights worked at from a podium will not require the creation of an exclusion zone, however, where podiums are used adjacent to the protected edges of slabs, balconies, staircases, etc. there may be a requirement to create exclusion zones below.

Procurement

All hires of podiums by Unitas must be to this standard and subcontractors must adopt this standard.

Podiums should be compliant with the PAS250 standard.

Competence/Training

Podiums must only be used by persons who have received as a minimum familiarisation training (toolbox talk) based on the manufacturers' operating instructions.

Documentation

Podiums must be inspected before use and the results of these inspections must be appropriately recorded in the Provision and Use of Work Equipment Register.

Further Guidance/Reference

PASMA - Industry body for the safe use of mobile access towers

OPERATION – USE OF PODIUM ACCESS EQUIPMENT

Project Name:

Contract No: Date:

Name of person undertaking check or Safety Monitoring:

	Check	Complete	
1	Is the work at height equipment selected the most appropriate for the task?	✓	x
2	Has a risk assessment and method statement been produced for the task?	✓	x
3	Is the work area suitable for the Podium?	✓	x
4	Is the operating surface smooth, firm, level and capable of withstanding imposed loadings?	✓	x
5	Is an exclusion zone required?	✓	x
6	Is the Podium marked as being PAS250 compliant?	✓	x
7	Have podium operators, as a minimum, received familiarisation training from the supplier?	✓	x
8	Other issues? (specify)	✓	x

Signature …….

Date ……