**Project: Construction of 19nr Dwellings at St Paul’s (former school site), Doddington Drive, Cramlington, Northumberland, NE23 6EF**

**Works Package:- Ceramic Tiling**

We are due to commence works on the above Project and would be obliged to receive your fixed price lump sum tender quotation for the above works package:

 To assist we enclose the following: -

A] Brief outline of Project and Works Package

B] Copy of Architects Drawings

C] Bills of Quantities, Tender Return Form [ditto]

D] Copy of Subcontract attendances

E] Copy of the Pre Construction Information Pack [To be issued separately]

F] Sub-Contract Particulars Documents & Form of Sub-Contract Template

G] Programme

 H] Ascent Homes Standard Specification

 We are under no obligation to accept any quotation you provide or to enter into a contract with you in respect of this Project. We will only be deemed to be in a contract with you once both parties have executed the Advance Northumberland form of sub-contract referred to below and the same has been dated by us. If we intend to enter into a contract with you, we will forward to you the sub-contract for you to sign and return at our direction.

We have attached a copy of the Sub-Contract Particulars together with a copy of the Advance Northumberland template form of sub-contract. Please review them and confirm your acceptance of the terms of the sub-contract with the return of your tender offer. If no acceptance or comments are received, you will be deemed to have agreed to and accepted the terms of the sub-contract, notwithstanding any project specific items that we are still to agree with you.

No work shall commence on or off site until a signed sub-contract for the Project has been returned to Advance Northumberland, as above.

Tenders to be fixed price until February 2021 and open for acceptance for 90 days from date of return.

Please confirm receipt of this e-mail and of your intentions to return a tender quotation.

Please forward all queries to **Daniel Allsopp** [Daniel.allsopp@advancenorthumberland.co.uk] with a copy to **Bill Malia** [bill.malia@advancenorthumberland.co.uk].

**Daniel Allsopp
Graduate Quantity Surveyor**Advance Northumberland

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We hold the Gold Better at Health at Work Award and are a proud Living Wage Employer.